

Development Services

Existing Elevator Decommission Guidelines

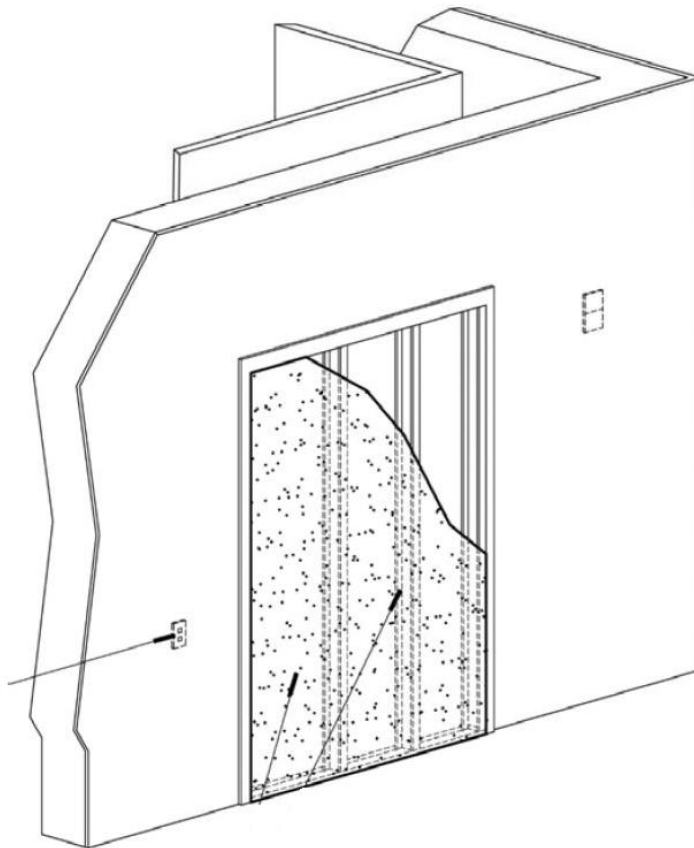
Building and Safety Guidelines Only. Other departments may have additional requirements.

(Note - Additional items may be required for compliance with all applicable code provisions and Northern Nevada Amendments.)

Steps to place an existing elevator to status of “in-active” w/ the state.

1. Building owner shall be responsible for contacting the State of Nevada – Mechanical Compliance Section of the Division of Industrial Relations at 702-486-9054 or online at dir.nv.gov/MCS/HOME/
2. Building owner shall set up an on-site appointment with the state for an inspection and disconnect of the elevator
3. Building owner shall be responsible for coordinating with the City of Reno Building & Safety Division in sealing up the opening of the inactive elevator. See detail below.
4. Submit City of Reno building application with plans for wall construction. A plan review will be conducted and a building permit issued upon approval.

NOTE: EXISTING ELEVATOR MUST BE IN A BUILDING THAT IS 3 STORES OR LESS



- Remove all call buttons, signage and elevator items.
- 5/8" Type "X" Gypsum Board O/3 5/8" metal studs at 16" O.C.
- Tape smooth texture w/ paint finish.
- Opening to be enclosed with approved fasteners.