

# Development Services

## SPECIAL INSPECTION & TESTING AGREEMENT

Prior to the issuance of a permit, the Design Professionals, Owner, and Special Inspection & Testing Agency shall complete this form in its entirety. Signatures can be wet signed or digital.

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_

### STATEMENT OF SPECIAL INSPECTIONS:

In addition to this Agreement, a “Statement of Special Inspections (SSI)” shall be provided per IBC 1704.3. This Statement shall be made as part of the approved plans, and be placed in a conspicuous location, such as the first page of the construction plans or the first page of the structural, mechanical or electrical sheets.

**Note:** This Agreement supplements the approved “Statement of Special Inspections” and does not replace any requirements of the International Building Code (IBC) or City of Reno amendments.

### SPECIAL INSPECTORS:

- a. All special inspectors shall be approved by the Building & Safety Division prior to performing any duties.
- b. Special Inspectors must hold valid certifications and shall provide proof of certification as a special inspector for each inspection item to the City of Reno.

### SPECIAL INSPECTION REPORTS:

Special inspection reports are to meet the requirements of IBC 1704.2.4.

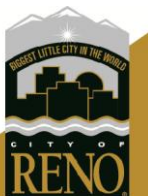
- a. Nonconforming work must be reported immediately to Contractor and Design Professional.
- b. A Written Nonconformance Report is required within 24 hours, and corrections must be approved before continuation of work.
- c. A final report shall be submitted to the City of Reno stating that all special inspection and structural testing items were completed and are in conformance with the approved design drawings and specifications.

### SCHEDULING & COORDINATION:

Contractor shall provide at least a 3-day look-ahead schedule and shall not cover work without the required inspections.

### CHANGES & SUBSTITUTIONS:

Changes to agency, inspectors, or scope require Design Professional in Responsible Charge, and City of Reno approval.



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The design professional shall identify all required special inspections and specify their frequency.

\*1704.6 Structural Observations – If required, an additional form must be completed and submitted.

The form is available online at [reno.gov](http://reno.gov) or click here: [Structural Observation Application](#)

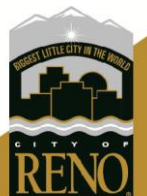
Structural / Civil Engineer = E

Architect or Mechanical / Electrical / Plumbing Engineer = A/MEP

Periodic = P

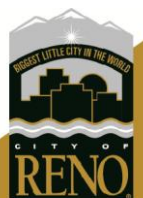
Continuous = C

Code Section	Special Inspection	E	A/MEP	P	C
*1704.6	Structural Observations (Additional form required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.1.1	Special Cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2	Steel Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.1	Structural Steel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.2	Structural Stainless Steel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.3	Cold Formed Steel Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.4	Open Web Steel Joist & Girders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.5	Cold Formed Steel Trusses Span ≥ 60 ft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.2.6	Metal Building Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.3	Concrete Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.3.1	Welding of Reinforcing Bars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.3.2	Material Tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1704.4	Masonry Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.4.1	Glass Masonry & Masonry Veneer-Risk Cat IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.4.2	Vertical Masonry Foundation Elements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.5	Wood Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.5.1	High Load Diaphragms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.5.2	Metal Plate Connected Wood Trusses Span ≥ 60'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.5.3	Mass Timber Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.6	Soils	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.8	Cast in Place Deep Foundations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.9	Helical Pile Foundations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.10	Structural Integrity of Deep Foundation Elements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.11	Fabricated Items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



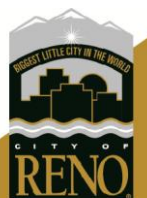
# Development Services

Code Section	Special Inspection	E	A/MEP	P	C
1705.12	Special Inspection for Wind Resistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.12.1	Structural Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.12.2	Cold Formed Steel Light Frame Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.12.3	Wind Resisting Components	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13	Special Inspection for Seismic Resistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.1	Structural Steel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.1	Seismic Force Resisting Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.1.2	Structural Steel Elements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.2	Structural Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.3	Cold Formed Steel Light Frame Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.4	Designated Seismic Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.5	Architectural Components	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.5.1	Access Floors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.6	Plumbing, Mechanical and Electrical Components	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.7	Storage Racks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.8	Seismic Isolation Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.13.9	Cold formed Steel Special Bolted Moment frames	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14	Testing for Seismic Resistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.1	Structural Steel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.1.1	Seismic Force Resistance Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.1.2	Structural Steel Elements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.2	Non Structural Components	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.3	Designated Seismic Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.14.4	Seismic Isolation Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15	Sprayed Fire Resistive Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.1	Physical and Visual Tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.2	Structural Member Surface Conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.3	Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4	Thickness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.1	Minimum Allowable Thickness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.2	Floor, Roof and Wall Assemblies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Code Section	Special Inspection	E	A/MEP	P	C
1705.15.4.3	Cellular Decks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.4	Fluted Decks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.5	Structural members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.6	Beams and Girders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.7	Joists and Trusses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.8	Wide Flange Columns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.4.9	Hollow Structural Section and Pipe Columns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.5	Density	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.6	Bond Strength	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.6.1	Floor Roof and Wall Assemblies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.6.2	Structural Members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.15.6.3	Primer, Paint and Encapsulant Bond Tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.16	Intumescent Fire Resistive Materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.17	Exterior Insulation and Finish Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.17.1	Water Resistive Barrier Coating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.18	Fire Resistant Penetrations and Joints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.18.1	Penetration Firestops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.18.2	Fire Resistive Joint Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.19	Testing for Smoke Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.19.1	Testing Scope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.19.2	Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1705.20	Sealing of Mass Timber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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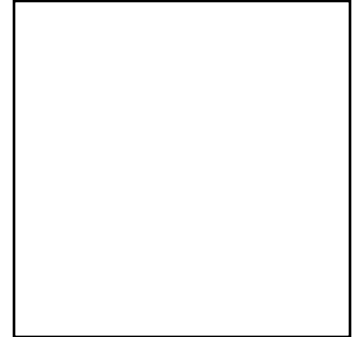
## SPECIAL INSPECTION & TESTING AGREEMENT

### Project Engineer/Architect

I, the design professional in responsible charge for this project, declare that the above listed special inspection testing items are required for this project in accordance with IBC Chapter 17.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Design Professional Seal:



### Special Inspection Agency

I, the representative in responsible charge of the Special Inspections, agree to perform all special inspections as required by the International Building Code. Appropriate records and reports of my inspections will be provided in a timely manner. **Certifications for each inspector performing the listed inspections have been attached to this agreement.**

Special Inspector Agency: \_\_\_\_\_

Special Inspector Name: \_\_\_\_\_

Contact phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Declaration by Owner

I, the Owner of the project, declare that the above listed firm(s) or individual(s) are hired by me to perform special inspections and structural testing for the project pursuant to IBC 1704.2.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CONTRACTOR RESPONSIBILITY:** Each contractor involved with the construction of wind or seismic force-resisting systems shall comply with the requirements of IBC 1704.4. The contractor is responsible for providing the special inspector access to approved plans and contract documents at the job site. All special inspection records shall be retained at the job site by the contractor and shall be made available to the Building Department upon request. A final report shall be provided to the Building Department by the Contractor upon project completion and final inspection.

### Building and Safety Division Approval:

