



RENO FIRE DEPARTMENT
Special Use Permit Application



Applications must be submitted at least 7 days prior to event set up date.
Late applications will be assessed a late fee and may be declined.
A SITE PLAN OR DIAGRAM MUST BE SUBMITTED WITH THIS APPLICATION.

Occupancy ID# _____
OFFICE USE ONLY

SA # _____
OFFICE USE ONLY

EVENT SET UP DATE: _____

EVENT SETUP TIME: _____

EVENT START DATE: _____ END DATE: _____

EVENT START TIME: _____

EVENT NAME: _____

EVENT ADDRESS: _____

ESTIMATED ATTENDANCE: _____

EVENT CONTACT: _____ PHONE: _____

EMAIL ADDRESS: _____

BILLING ADDRESS: _____
Street Address City State Zip

FEES:

Plan Review and Inspection (\$180): \$ _____

PERMITS:

Tent Permit (\$170): _____

Flame Effects/Fire Performer (\$170): _____

Open Flame (\$170): _____

Other/Late Fees: _____

Pyrotechnics (\$170): _____

Total: \$ _____

Amount Paid: \$ _____ Balance Due: _____

Comments/Requirement, Additional Permits (Please List):

Please fill out and submit via email to RFDSpecialevents@reno.gov or via fax to 775-334-3826

Questions - please call 775-334-2300

OFFICE USE ONLY:

APPLICATION APPROVED BY: _____

DATE: _____

SCANNED FOR BILLING BY: _____

DATE: _____

EVENT APPROVED BY: _____

DATE: _____

EVENT COORDINATOR: _____

DATE: _____

RMS []