



## Recreation and Parks Commission

### DRAFT MINUTES

**Tuesday ~ June 18, 2019 ~ 6:00 p.m.**

McKinley Arts & Culture Center, Board Room  
925 Riverside Drive  
Reno, NV 89503

#### **MEMBERS**

Susan Burkhamer, Chair  
David Pritchett, Vice Chair  
Deborah Enos  
Michael Ginsburg  
Emily Lande  
Patrick O'Mara  
Thomas Petersen  
Mac Rossi  
Erik Scalise

### 1. Call to Order/Roll Call

Chair Burkhamer called the meeting to order at 6:00 p.m. A quorum was established. Chair welcomed Emily Lande and Mac Rossi as the newest Commissioners to the Recreation and Parks Commission.

**MEMBERS PRESENT:** Susan Burkhamer, David Pritchett, Michael Ginsburg, Emily Lande, Patrick O'Mara, Mac Rossi

**MEMBERS ABSENT:** Deborah Enos, Thomas Petersen, Erik Scalise

**POSITIONS VACANT:** None

**COUNCIL LIAISON:** Council Member Bonnie Weber (arrived at 6:15 pm)

**STAFF ALSO PRESENT:** Andy Bass, Director, Parks, Recreation and Community Services ("PRCS")  
Jaime Schroeder, Recreation Manager  
Leslie Smith, Administrative Secretary

2. **Public Comment** – This item is for either public comment on any action item or for general public comment and is limited to no more than three (3) minutes for each commentator.

None

### 3. Approval of Agenda for June 18, 2019 Recreation and Parks Commission ("RPC") meeting (For Possible Action)

Director Bass informed the Commission that item 5.b. is being pulled from the agenda. Bill Henderson, Executive Director of Sky Tavern, will make a presentation to the Commission at a future date.

***It was moved by Commissioner Ginsburg; seconded by Commissioner O'Mara to approve the Agenda as amended for the June 18, 2019 Recreation and Parks Commission meeting. The motion carried: Commissioners Burkhamer, Pritchett, Ginsburg, Lande, O'Mara and Rossi assenting; Commissioners Enos, Petersen, and Scalise absent.***

**4. Approval of Minutes for May 21, 2019 Recreation and Parks Commission meeting (For Possible Action)**

Commissioner O'Mara made a correction to the draft minutes of May 21, 2019. He was not yet present at the meeting when items 3. and 4. were heard. He did not vote on these items.

***It was moved by Commissioner Ginsburg; seconded by Commissioner O'Mara to accept the revised Minutes from the May 21, 2019 Recreation and Parks Commission meeting. The motion carried: Commissioners Burkhamer, Pritchett, Ginsburg and O'Mara assenting; Commissioners Enos, Petersen and Scalise absent; Commissioners Lande and Rossi abstain.***

**5. Business Items:**

- a. **Update and discussion on Zoning Code RENOVation, the comprehensive update to Title 18, and ways to be involved in the process (For Information Only) – Arlo Stockham, Director, Community Development, and Nathan Gilbert, Associate Planner**

Mr. Gilbert gave a presentation to the Commission on the City's comprehensive zoning code update. The City's new Master Plan Reimagine Reno was recently adopted. Part of that priority initiative was to take that policy document, the Master Plan, which is the guiding policy on how the City should grow, how development should occur for the next 20 years. In order to make that happen, most of that is done through zoning code. This is the priority initiative to help further implement the Master Plan, make the code more user friendly and make the development process more transparent. Topics have been broken down into specific areas and will be presented to the Planning Commission and City Council at various times. The community has been invited to participate and offer input on the draft code language. They are taking the policies from the Master Plan, code assessment recommendations from a consulting partner Clarion and Associates, and making sure that they are still moving forward on track with the code update. The RPC is encouraged to comment on the issue sheets that summarize the topics and recommended ways to address the issues. Draft code sections will be available for review and comment. There is a project newsletter that people can sign up to view the progress of the project. The link is located on the Reno.gov website under Community Development Department / Zoning Code RENOVation. The RPC may be interested in the zoning code areas pertaining to enhanced tree protection standards, as well as flood hazard areas, wetlands and streams, and major drainage ways. The recommendation going to the Planning Commission will be the listed areas after the code update.

- b. **Presentation on Sky Tavern (For Information Only) – Bill Henderson, Executive Director**

This item was pulled.

c. Update on Aquatics programming (For Information Only) – Jaime Schroeder, Recreation Manager

Director Bass updated the Commission on the summertime operational programming. Manager Schroeder gave an update on the summer pool schedules. All four City pools are operational this summer and there is a national lifeguard shortage. Lifeguards have to be American Red Cross certified which takes between 30 and 40 hours of certification and training. The swim lesson program is affiliated with the American Red Cross. Therefore, the program has to have a certain number of water safety instructors who are certified. This certification takes about 40 hours plus there is a 2-hour water safety instructor class. As a result of the loss of staff at the beginning of summer and the training time, the program is deficient in the number of lifeguards and instructors necessary to run the program safely. The lesson program at Evelyn Mount Northeast Community Center had to be cancelled. Also, EMNECC pool is currently closed at 2:00 pm Monday-Friday. There is a staffing shortage in the early afternoon time slot. EMNECC is the smallest of the four pools. The lesson swim program was extended at Idlewild pool to help compensate for the early closure. There was enough pool time available to expand the classes on Tuesdays and Thursdays and Saturdays.

Traner Pool is an outdoor pool and operates on the Washoe County School District summertime season. It operates for 9 weeks. With the lifeguard shortage, two sessions were created instead of one session offered per day. In the past, swim sessions at Traner would be open swim from noon to 5:00 pm Monday-Friday and noon to 4:00 pm on Saturday and Sunday. This summer, two sessions were created Monday-Friday. Session 1 is 2 hours with a 30-minute break to clear the pool and transition in the locker rooms. Session 2 is 2 hours and begins after the break. Based on the guard availability, and the double sessions, on average it would allow 100 customers in for each session. Attendance last year skyrocketed because of the reconstruction of Traner Pool with approximately 250 customers per day. It is basically a new pool. It is early, but this new schedule seems to be working. There were a few days that were dropped down to 50 customers because of the lack of guards on duty. Idlewild Pool schedule was not changed much. If there is a staff shortage there for open swim, the number of customers will be capped.

Idlewild pool schedule has not changed much. If there is a staff shortage there during open swim, they won't do sessions because open swim is just 2 hours Monday-Friday and is longer on Sat and Sun. Instead of doing sessions, they will cap the number of customers.

Northwest pool is not open on the weekends but still has lap swim available.

The program is still looking to hire lifeguards. Hiring is on a year-round basis. Staff are vigorously trying to recruit using traditional methods as well as job fairs, social media, and incentive programs.

There was discussion on the current condition of the pools, continued maintenance, and future improvement/development projects such as Moana Pool. The various hourly pay rates for lifeguards in the region and Civil Service restrictions were also discussed.

- d. Discussion on RPC Chair and Vice Chair terms as stated in the by-laws (For Possible Action) – Andy Bass, Director, PRCS

There was discussion regarding the RPC by-laws and the officer positions and terms. The Commission voted to review the by-laws for updates, as well as to look at changing term lengths for Chair and Vice Chair positions.

***It was moved by Commissioner Ginsburg; seconded by Commissioner O'Mara to request that staff and the City Attorney's Office review and update the existing Recreation and Parks Commission by-laws; change the terms for the Chair and Vice Chair to rotate every six months; and present draft to RPC for approval. The motion carried: Commissioners Burkhamer, Ginsburg, Lande, O'Mara and Rossi assenting; Commissioner Pritchett dissenting; Commissioners Enos, Petersen, and Scalise absent.***

6. **Council Liaison Report – Council Member Bonnie Weber – No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.**

City Council is out on break until July 24. Council Member Weber handed out Reno Direct magnets. She was asked about the sale of the old CitiCenter Plaza bus station and the plans for it. City Council has chosen a plan presented by P3 Partners for transforming the CitiCenter Plaza into a non-gaming hotel and sports tourism center. She will give an update on the plan to the Commission at the next meeting. It was asked how the Ambassadors Program is doing and she reported they are helping to keep the downtown area cleaner and more inviting. There has been discussion on the use of City Plaza in front of City Hall. Biz Ball tournaments will be coming to the Plaza July 12.

Recently a UNR undergraduate student gave a presentation to the City Council on three practical recommendations to improve the east portion of the Truckee River. Try to provide more plant life using native species, art along the river, and to create better signage for easier access to the river. Once there is a plan in place, it will be brought to the Commission for review.

7. **Staff Liaison Report/Updates – Updates will be given about general Department operations including, but not limited to, Moana Springs Aquatics Center; Pembroke Recreational Complex; Older Americans Month; Yori Park *Movies In The Park*; Aces Ballgame (July 24<sup>th</sup> at 7pm); July regular RPC meeting (July 16<sup>th</sup>).**

RPC is scheduled to attend an Aces baseball game on July 24<sup>th</sup> that starts at 7:05 pm. Invitees have two tickets, one for themselves and one for a guest. Let Leslie know if you will be attending. Food will be provided at the game.

Moana Springs Aquatics Center – The grant application has been officially submitted to the Pennington Foundation. PRCS hopes to hear something back by mid to end of July.

Pembroke Recreational Complex is ready to be presented to RPC, hence the reason for a July meeting. The project is scheduled to go before City Council at the end of July.

Older Americans month is celebrated in May. There were activities during the entire month. Various agencies and organizations in the area participated in all kinds of events in support of seniors.

Yori Park *Movies in the Park* event took place a couple of weeks ago. It was cold but people still came out for it. Another movie event is scheduled for Saturday, June 29, at 8:00 pm.

**8. Commissioner/Liaison Reports & Announcements** – *No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.*

Commissioner Pritchett – Signage for vape-free and smoke-free parks are due to be received at the end of June. He suggested that a public event be planned for the installation so that the public is aware of the change. Perhaps invite other Commissioners from the other jurisdictions to attend. After discussion with a trustee from the Sun Valley General Improvement District, it was learned that they have the same signs. They didn't know that other cities in the area were also moving forward with the signage. They would be the fourth agency interested in utilizing signage for smoke-free parks. If there is a planned event, all four agencies could participate.

Council Member Weber expressed her thanks to the Reno Parks Department for their assistance with cleaning up an area in Stead where the welcome sign and flagpole are located. Job Corps and Parks staff organized and cleaned the area for the upcoming air races and Flag Day celebration. The community really appreciated the attention to the area.

**9. Identify Agenda Items for Future Meetings – Sierra Kids Update; Park Tour (September); Report on Facility Rentals and Revenue; Sky Tavern Lease Renewal; Harrah's Ice Rink Lease of Equipment.**

The park tour is held so that Commissioners have the opportunity to visit parks that have been or will be discussed or brought to the Commission for discussion.

**10. Public Comment** – This is for general public comment limited to items that do not appear on the agenda and is limited to no more than three (3) minutes for each commentator.

Commissioner Rossi – The Village on Sage Street is giving tours.

**11. Adjournment (For possible action)**

*It was moved by Commissioner Ginsburg; seconded by Commissioner Rossi to adjourn the meeting at 7:30 p.m. The motion carried: Commissioners Burkhamer, Pritchett, Ginsburg, Lande, O'Mara and Rossi assenting; Commissioners Enos, Petersen, and Scalise absent.*