SERVICE/BUSINESS PARKING  
(RMC 6.06.505)

Fill out the Service/Business Parking Permit Application to apply for either the cloth and/or paper bags.

**Paper bags** are good for one day only. Bag numbers shall be logged on the permit.

**Cloth bags** require a deposit. Deposit is refundable upon return of bag in good, reusable condition. Monthly meter bag rental fees are billed for regular calendar months. A minimum charge of one month is made on any bag rental. As long as you retain the meter bag, regular monthly charges will be made. All cloth meter bag rentals are due on or before the first day of the month for which they are to be used. Recurring monthly charges will be billed on or near the 15th day of the preceding month. This policy is consistent with depositing money in a parking meter before you park - not after the hour is up.

Meter bags are to be used with properly permitted vehicles. Failure to display the permit with the use of the bag will result in the vehicle being ticketed the bag being removed by Reno Police Department personnel. When you rent a meter bag, you are paying for the privilege of parking a vehicle where needed for an extended period of time in metered space.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper bags</td>
<td>(per current Fee Schedule)</td>
</tr>
<tr>
<td>Cloth bag</td>
<td>(per current Fee Schedule)</td>
</tr>
<tr>
<td>Cloth bag deposit</td>
<td>(per current Fee Schedule)</td>
</tr>
</tbody>
</table>

If a bag is lost or stolen, it must be reported to the Reno Police Department and a report made. Bring a copy of report to 1 East First Street, 9th Floor, Public Works. Monthly charges will be discontinued, but the deposit on the bag will not be refunded. If a bag is returned damaged in any way, the deposit will not be refunded.
SERVICE/BUSINESS PARKING PERMIT APPLICATION
(RMC 6.06.505)

City of Reno
Public Works
1 E. First Street, 9th Floor
P. O. Box 1900
Reno, NV 89505
Phone: 334-2458

Company Name:________________________
Address:_________________________Phone #_________________________
Signature:__________________________(person responsible for permit)
Print Name:_________________________Phone #_________________________

hereby requests the use of public right-of-way for service parking purposes as listed below:

1. Service/Business Parking Location:____________________________________

2. Reason for Service/Business Parking:____________________________________

3. Type of Vehicle/Equipment:_____________________________________________

4. Duration of Service/Business Parking: Expiration Date_____________________

STAFF REVIEW BY________________________
___ APPROVED, PERMIT #____________________

BAG #____________________
___ DENIED, REASON____________________

SPECIAL CONDITIONS________________________________
________________________________
________________________________
________________________________
________________________________

Requirements: This permit must be displayed at all times. A parking meter
Bag/hood must accompany the service parking permit. If special conditions are not met,
the permit shall be deemed invalid. The City of Reno reserves the right to modify or
revoke the permit at any time.

City of Reno Public Works Design Manual
Last Revised: January 2009
SERVICE/BUSINESS PARKING PERMIT REGULATIONS

I. Spaces available for:

<table>
<thead>
<tr>
<th>Service Parking</th>
<th>Business Parking</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Parking meter space</td>
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</tr>
<tr>
<td>B. Alley (do not block)</td>
<td>B. Other location as allowed under special conditions</td>
</tr>
<tr>
<td>C. Loading zone</td>
<td></td>
</tr>
<tr>
<td>D. Taxicab stand</td>
<td></td>
</tr>
<tr>
<td>E. Bus stand</td>
<td></td>
</tr>
</tbody>
</table>

II. Permit Parking is Not to be Used:

A. When space is occupied by another vehicle
B. When meter setting is for less than one hour
C. When space is not occupied by permittee vehicle
   1. Unless
      a. Permittee vehicle returning within (1) hour
      b. Construction material and supplies being delivered from time to time for actual construction
D. After 6:00 p.m.
E. On Sundays or holidays
F. In red curb areas
G. In fire lanes

III. Permit Parking is Used for:

A. Service parking is generally for the services of:
   1. Cleaning
   2. Painting
   3. Minor repairs on or in buildings or building equipment
   4. Public utilities

B. Business Parking is used for parking of vehicles associated with the permitted, adjacent business with a limit of one permit per business.

IV. Proper Use of Hood and Permit:

A. Metered spaces:
   1. Place hood over meter
   2. Secure hood to meter
   3. Place permit on dashboard, driver’s side
   4. Indicate on paper bag, in permanent marker
      a. Name of permittee
      b. Location of service work or business
      c. Date of use – valid for one day only
B. If in an alley, loading zone, taxi stand, bus stand:
   1. Display hood and copy of permit on dashboard, driver’s side.