



**RENO FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
1 EAST FIRST ST. 4<sup>TH</sup> FLOOR  
RENO, NV 89501  
(775) 334-2300 – Fax (775) 334-3826**

**SPECIAL USE PERMIT APPLICATION**

THIS FORM MUST BE COMPLETED AND DELIVERED IN ADVANCE TO THE RENO FIRE DEPARTMENT AT: 1 East First St. 4<sup>th</sup> Floor or emailed to: [RFDSpecialEvents@reno.gov](mailto:RFDSpecialEvents@reno.gov)

PLEASE INCLUDE FLOOR PLAN AND CHECK APPROPRIATE BOXES BELOW. ALL FEES WILL BE BILLED THROUGH THE CITY OF RENO FINANCE DEPARTMENT.

EVENT DATES: \_\_\_\_\_ START TIME: \_\_\_\_\_

EVENT TITLE: \_\_\_\_\_

EVENT LOCATION: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX or EMAIL \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Special Event Plan Review Fee:** **\$165.00**

**Type of Permit required:**

Pyrotechnics \$156.00

Tent over 400 square feet \$156.00

Open Flame Device or Indoor Demonstration Cooking \$156.00

Open Flame Performance \$156.00

Blasting \$156.00

Other: \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

Fire Official Use Only				
Site Plan reviewed by:	Date:	WS	RMS	Sent to Finance: _____
COMMENTS:				
Special Event and Inspection approved by:				
				Date:
Event Coordinator:				Date: