

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**REQUEST FOR SEWER CONNECTION**

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***TO BE COMPLETED BY THE APPLICANT***

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

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***TO BE COMPLETED BY THE COMMUNITY DEVELOPMENT DEPARTMENT***

This property (is/is not) \_\_\_\_\_ within the Reno Sphere of Influence.

Properties outside of the Sphere require City Council approval to connect to the sewer.

This property (is/is not) \_\_\_\_\_ contiguous to the present Reno City limit.

In accordance with Reno Municipal Code, Section 12.16.070:

(check only one)

- This property must be annexed prior to any authorization to connect.
- The applicant has submitted the required annexation agreement, annexation map and legal description and should therefore be permitted, subject to any requirements of the Maintenance and Engineering Department, to connect to the City sewerage system.
- The applicant will pay the county connection fee.
- This property may not be permitted to connect without City Council approval.

By: \_\_\_\_\_  
Community Development Department

Date: \_\_\_\_\_

## RENO SEWER CONNECTION

Any property which is allowed to be connected to the City sewerage system, but is not annexed prior to connection must submit the following material to the Community Development Department prior to connection:

### **FOR ALL PROPERTIES:**

- 1. Completed, signed and notarized original annexation agreement; and
- 2. Legal description of the property which is served by the City sewer and shown on the annexation map. This legal description must be on a separate sheet labeled "Exhibit A"; and
- 3. The original 24" x 32" annexation map prepared by a licensed Nevada surveyor in accordance with NRS 268.636 and NRS 278.466 and acceptable for recordation by the Washoe County Recorder's Office; and
- 4. A check or money order for twice the City connection fee.

or

- 5. A check or money order in the amount of the County connection fee.

### **ADDITIONAL REQUIREMENTS FOR PROPERTIES OUTSIDE THE SPHERE:**

- 1. City Council authorization to connect.
- 2. A capacity exchange letter from Washoe County.
- 3. A check or money order in the amount of the County connection fee, plus \$200.00 to the Clean Water Act fund;
- 4. Completed, signed and notarized "Agreement to Request Amendment to Reno Sphere of Influence".

## AGREEMENT TO ANNEX

IN CONSIDERATION of the City of Reno's permission to connect to the City sanitary sewer, I/WE, THE UNDERSIGNED, \_\_\_\_\_, owner(s) of the property commonly referred to as Washoe County Assessor's Parcel No(s). \_\_\_\_\_, and more particularly described in Exhibit "A" attached hereto and made a part hereof, hereby agree to the annexation of said property to the City of Reno, at such time as this property becomes contiguous to the City limits, and/or is convenient to the City to annex said property.

THIS AGREEMENT shall be binding upon the parties, their heirs, successors and assigns, be recorded and run with the land.

\_\_\_\_\_  
MAYOR OF THE CITY OF RENO

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
OWNER

STATE OF NEVADA     )  
  ) SS.  
COUNTY OF WASHOE    )

On \_\_\_\_\_, 20\_\_\_\_, personally appeared before me, a Notary Public, \_\_\_\_\_, who acknowledged that \_\_he\_\_ executed the above instrument.

\_\_\_\_\_  
NOTARY PUBLIC

STATE OF NEVADA     )  
  ) SS.  
COUNTY OF WASHOE    )

On \_\_\_\_\_, 20\_\_\_\_, personally appeared before me, a Notary Public, \_\_\_\_\_, who acknowledged that \_\_he\_\_ executed the above instrument.

\_\_\_\_\_  
NOTARY PUBLIC

**AGREEMENT TO REQUEST AMENDMENT  
TO RENO SPHERE OF INFLUENCE**

IN CONSIDERATION of the City of Reno's permission to connect to the City sanitary sewer, I/WE, THE UNDERSIGNED, \_\_\_\_\_, owner(s) of the property commonly referred to as Washoe County Assessor's Parcel No(s) \_\_\_\_\_, and more particularly described in Exhibit "A" attached hereto and made a part hereof, hereby requests that the City of Reno initiate an amendment to the Regional Plan of said property be included in the City of Reno's Sphere of Influence, along with such amendments to the Regional Land Use Diagram as may be appropriate considering the density of the project. This request will be made at such time as this property becomes contiguous to the City Sphere of Influence, and/or is convenient to the City to amend the Sphere of Influence for said property.

THIS AGREEMENT shall be binding upon the parties, their heirs, successors and assigns, be recorded and run with the land.

\_\_\_\_\_  
MAYOR OF THE CITY OF RENO

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
OWNER

STATE OF NEVADA     )  
  ) SS.  
COUNTY OF WASHOE    )

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\_\_\_\_\_  
NOTARY PUBLIC