

REDEVELOPMENT AGENCY ADVISORY BORD

EVOLUTION OF THE COMMITTEE

DATE	ACTION
October 12, 1987	Agency Board adopted Resolution #37 forming a 9-Member "ad hoc" committee called the Downtown Redevelopment Plan Review Committee.
November 9, 1987	Agency Board adopted Resolution #38 to increase the Downtown Redevelopment Plan Review Committee to 10 members.
May 22, 1989	Agency Board approved a recommendation from staff to add one member to the Downtown Redevelopment Plan Review Committee and directed that it be a representative from the Arts Community. Total of 10 Members.
October 10, 1989	Agency Bard approved a recommendation from staff to add one member to the Downtown Redevelopment Plan Review Committee and directed that it be an architect. Total of 11 members.
September 11, 1990	Agency Board adopted Resolution #55 to change the name of the Downtown Redevelopment Plan Review Committee to the Citizens Advisory Committee and change the status from "ad hoc" to permanent with 13 members to include two residents in the downtown.
July 21, 2004	Agency Board adopted Resolution #149 to change the composition of the Citizens Advisory Committee to 7 voting members.
November 19, 2008	Agency Board adopted Resolution #183 amending Resolution No. 55 restructuring the Citizen's Advisory Committee by increasing total committee membership to nine (9) members.
March 11, 2009	Agency Board adopted Resolution #186 amending Resolution No. 55 to change the name of the Citizens Advisory Committee to the Redevelopment Agency Advisory Board.

BYLAWS
of the
REDEVELOPMENT AGENCY
CITIZENS ADVISORY COMMITTEE

1. The number of meetings per month and a schedule of meeting dates shall be established and may be altered or changed at any regularly scheduled meeting. One regular meeting date is established each month on the first Tuesday at 3:00 p.m. in the Redevelopment Agency Conference Room 723, One E. First Street, Reno, Nevada.
2. Additional meetings may be held at any time upon the call of the Chairperson or by a majority of the voting members of the committee or upon request of the Redevelopment Agency Board.
3. Meetings shall be in compliance with the Nevada Open Meeting Law (Nevada Revised Statutes Chapter 241).
4. The committee (consisting of 7 members) at its regular meeting in January of each year shall elect a Chairperson and Vice-Chairperson.
5. The Redevelopment Administrator shall serve as the Recording Secretary.
6. The duties and powers of the officers of the Citizens Advisory Committee shall be as follows:
 - A. Chairperson (presiding):
 - (1) Preside at all meetings of the committee.
 - (2) Call special meetings of the committee in accordance with the Bylaws.
 - (3) Sign documents of the committee.
 - (4) See that all actions of the committee are properly taken.
 - (5) Notify, in writing, the Reno City Clerk of a resignation or termination of membership.
 - (6) Advise the City Clerk's Office, in writing, of changes of address for committee members.
 - B. Vice-Chairperson:

During the absence, disability, or disqualification of the

Chairperson, the Vice-Chairperson shall exercise or perform all duties and be subject to all the responsibilities of the Chairperson.

C. Recording Secretary:

- (1) Keep the minutes of all meetings of the committee in an appropriate minute book.
- (2) Give or serve all notices required by law or by the Bylaws.
- (3) Receive, for the committee, all applications as required by NRS and city codes.
- (4) Prepare the agenda for all meetings of the committee.
- (5) Be custodian of committee records.
- (6) Inform the committee of correspondence relating to business of the committee and attend to such correspondence.
- (7) Handle funds allocated to the committee in accordance with its directive, the law, and city regulations.

7. All maps and other matters required by law shall be filed in the office of the Redevelopment Agency.

8. A majority of the members of the committee entitled to vote shall constitute a quorum for the transaction of business.

A. Designation of Voting Order: Voting to be by verbal vote with the Chairperson voting last.

B. A tie vote with less than the full committee present will result in no action, and the matter shall be considered at the next succeeding or future meeting so as to arrive at a conclusive vote when the entire committee is present. If the full committee is present ~~(thirteen members)~~ and the vote result is a tie due to an abstention or other reason, the motion will be defeated.

C. The chairperson may not make motions, but may second motions and participate in the discussions.

D. The Chairperson shall be an ex officio member of all subcommittees, with voice, but no vote.

9. ROBERTS RULES OF ORDER are hereby adopted for the government of the committee in all cases not otherwise provided for in these rules.

10. These rules may be amended at any meeting by a vote of the majority of the entire membership of the committee provided ten (10) days written notice has been given to each member of the committee.

11. Order of Consideration of Agenda Items:

The following procedure will normally be observed; however, it may be rearranged by the Chairperson for individual items if necessary for the expeditious conduct of business.

A. Staff presents report and makes recommendation.

B. The committee may ask questions regarding the staff presentation and report.

C. Proponents of the agenda items make presentation.

D. Any opponents make presentations.

E. Applicant makes rebuttal of any points not previously covered.

F. Committee members ask any questions they may have of the proponents, opponents, or staff and then take a vote.

12. A. Each member of the committee who has knowledge of the fact that he/she will not be able to attend a scheduled meeting of the committee shall notify the Redevelopment Agency at City Hall at the earliest possible opportunity and, in any event, prior to 1:00 p.m. on the date of the meeting. The Redevelopment Administrator shall notify the Chairperson of the committee in the event that the projected absences will produce a lack of quorum.

B. Automatic Resignation:

Three (3) consecutive absences (regular meetings) by a committee member, whether excused or unexcused, shall result in the "automatic resignation" of that member.

Such "resignation" may be appealed in writing within 10 days to the Redevelopment Agency Board. Said appeal shall be initiated by the member and filed with the Reno City Clerk.

13. No member may serve more than two (2) full consecutive terms as Chairperson.
14. The Vice-Chairperson shall succeed the Chairperson if he/she vacates his/her office before his/her term is completed, the Vice-Chairperson to serve the unexpired term of the vacated office. A new Vice-Chairperson shall be elected at the next regular meeting.
15. No press release may be made to the news media until 24 hours after said release has been delivered, in writing, to the Executive Director.

Approved and adopted this _____ day of _____, 2004, by the Redevelopment Citizens Advisory Committee.

Chairperson
Redevelopment Citizens Advisory

Committee

RESOLUTION NO. 37

INTRODUCED BY Agency member Lehnert

A RESOLUTION CREATING A DOWNTOWN REDEVELOPMENT PLAN REVIEW COMMITTEE WHOSE FUNCTION WILL BE TO REVIEW THE EXISTING DOWNTOWN REDEVELOPMENT PLAN AND TO SUGGEST NEEDED AND DESIRABLE AMENDMENTS TO THAT PLAN.

WHEREAS, by the adoption and approval of Resolution No. 3767, the City Council of the City of Reno, Nevada (the "City"), declared the need for a redevelopment agency to function in the City and declared the City Council of the City to be the redevelopment agency;

WHEREAS, the agency has adopted a redevelopment plan pursuant to NRS 279.382 et seq; and

WHEREAS, in the course of implementing that plan, the desirability and utility of updating and refining the plan has become evident;

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Reno, Nevada, that:

1. The Agency appoint an ad hoc committee consisting of nine voting members, some of whom shall have interests directly identified with the downtown redevelopment district and others whose interests are not directly identified with the downtown district, and two ex-officio members, the Redevelopment Administrator and the Planning Director; and,

2. That staffing for the committee shall be provided by the Redevelopment Administrator and the Department of Planning and Community Development, and,

3. That it shall be the responsibility of the committee to provide to the redevelopment agency an assessment of the present plan as well as any recommendations it may develop which address areas or opportunities not envisioned in the existing plan, or which are required to account for altered circumstance; and,

4. That the committee shall provide a preliminary report to the redevelopment agency by January 15, 1988, and a final report by May 15, 1988; and,

5. That, following action by the redevelopment agency upon any recommendations presented, the committee shall be dissolved.

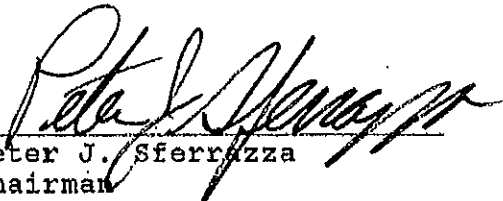
PASSED AND ADOPTED this 12th day of October, 1987,
by the following vote:

AYES: Lehners, Wilson, Smith, Wishart, Sferrazza

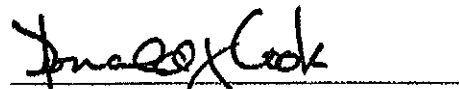
NAYS: None

ABSENT: None ABSTAIN: Allen, Nunez

Approved this 12th day of October, 1987, by:


Peter J. Sferrazza
Chairman

ATTEST:


Donald Cook
Secretary

RESOLUTION NO. 38

INTRODUCED BY Agency Member Lehnert

A RESOLUTION AMENDING RESOLUTION NO. 37, PROVIDING FOR THE DOWNTOWN REDEVELOPMENT PLAN REVIEW COMMITTEE TO CONSIST OF 10 VOTING MEMBERS RATHER THAN NINE VOTING MEMBERS.

WHEREAS, on October 12, 1987, the Redevelopment Agency adopted Resolution No. 37; and

WHEREAS, said resolution provided for the Agency to appoint an ad hoc Downtown Redevelopment Plan Review Committee, consisting of nine voting members; and

WHEREAS, at its meeting of October 26, 1987, the Redevelopment Agency members indicated a desire that this committee consist of ten voting members rather than nine;

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Reno, Nevada, that the Downtown Redevelopment Plan Review Committee shall consist of ten voting members.

PASSED AND ADOPTED this 9th day of November, 1987, by the following vote:

AYES: Lehnert, Allen, Wilson, Nunez, Smith, Wishart, Sferrazza

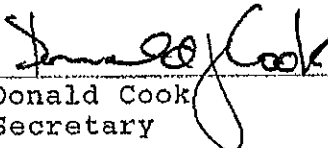
NAYS: None

ABSENT: None ABSTAIN: None

Approved this 9th day of November, 1987, by:


Peter J. Sferrazza
Chairman

ATTEST:


Donald Cook
Secretary

cp9/dw

RESOLUTION NO. 55

INTRODUCED BY AGENCY BOARD MEMBER Nunez

A RESOLUTION AMENDING RESOLUTION NO. 38 PROVIDING FOR THE DOWNTOWN REDEVELOPMENT PLAN REVIEW COMMITTEE TO CHANGE THE NAME TO THE REDEVELOPMENT CITIZEN ADVISORY COMMITTEE AND TO CONSIST OF 13 VOTING MEMBERS RATHER THAN 10; FIXING THE TERMS OF SUCH MEMBERSHIP; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, on November 9, 1987, the Redevelopment Agency adopted Resolution No. 38; and

WHEREAS, said resolution provided the Agency to appoint an ad hoc Downtown Redevelopment Plan Review Committee consisting of ten voting members; and

WHEREAS, at its meeting of December 11, 1989, the Redevelopment Agency members indicated a desire that this committee become a standing committee called the Redevelopment Citizen Advisory Committee and should consist of 13 members;

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Reno, Nevada, that:

1. The Downtown Redevelopment Plan Review Committee shall become the Redevelopment Citizen Advisory Committee and shall consist of 13 voting members and,

2. That it shall be the responsibility of the committee to provide to the Redevelopment Agency an assessment of proposed Redevelopment Agency projects and,

3. That it shall be the responsibility of the committee to provide to the Redevelopment Agency it's views on opportunities presented to the Redevelopment Agency and,

4. That it shall be the responsibility of the committee to review and comment on matters as may from time to time be referred to the committee by the Redevelopment Agency and,

5. That four of the members shall serve for a term of two years, four of the members shall serve for a term of three years, and five of the members shall serve for a term of four

years, such terms to be determined by lot, and to commence on the effective date of this resolution,

6. That after the initial term of the existing members has expired in accordance with Section 3., the members appointed thereafter shall each serve for three years and at which time the Redevelopment Agency will appoint a new member or reappoint the existing member to another term,

7. That upon the completion of the life of the Redevelopment Agency, the committee shall be dissolved.

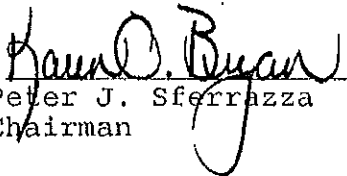
PASSED AND ADOPTED this 11th day of September, 1990, by the following vote:

AYES: Nunez, Allen, Bryan, Smith, Wishart, Sferrazza

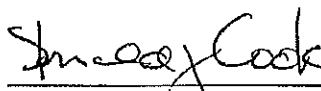
NAYS: None

ABSENT: Lehners ABSTAIN: None

Approved this 11th day of September, 1990, by:


Peter J. Sferrazza
Chairman

ATTEST:



Donald Cook
Secretary

RESOLUTION NO. 149

INTRODUCED BY AGENCY BOARD MEMBER Zadra

A RESOLUTION AMENDING RESOLUTION NO. 55 RESTRUCTURING THE CITIZEN'S ADVISORY COMMITTEE BY REDUCING TOTAL COMMITTEE MEMBERSHIP TO SEVEN (7) MEMBERS AND EXTENDING THE TERM OF THE CURRENT COMMITTEE CHAIRMAN BY ONE (1) YEAR.

WHEREAS, on September 11, 1990, the Redevelopment Agency adopted Resolution No. 55 creating the Redevelopment Citizen Advisory Committee as it presently exists;

WHEREAS, the Redevelopment Agency and the existing Redevelopment Citizen Advisory Committee believe it is in the best interests of the Redevelopment Agency and Redevelopment Citizen Advisory Committee to restructure the Redevelopment Citizen Advisory Committee by reducing total Committee Membership to seven (7) Members and extending the term of the current Committee Chairman by one (1) year.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Reno, Nevada, that:

1. The Redevelopment Citizen Advisory Committee shall be reduced to consist of seven (7) voting members and,
2. The term of the current Committee Chairman shall be extended by a period of one (1) year and,
3. That all provisions of Resolution No. 55 not inconsistent with this Resolution shall remain in full force and effect.

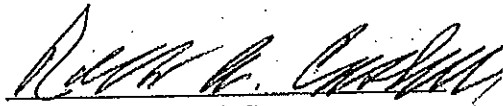
PASSED AND ADOPTED this 21st day of July, 2004, by the following vote:

AYES: Zadra, Aiazzi, Hascheff, Harsh, Sferrazza, Dortch, Cashell

NAYS: None

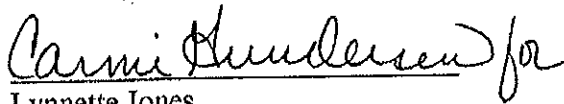
ABSENT: None ABSTAIN: None

Approved this 21st day of July, 2004, by:



Robert A. Cashell, Sr.
Chairman

ATTEST:



Lynnette Jones
Secretary

RESOLUTION NO. 186

INTRODUCED BY Sferrazza

**A RESOLUTION AMENDING RESOLUTION NO. 55
CHANGING THE NAME OF THE CITIZEN
ADVISORY COMMITTEE TO THE
REDEVELOPMENT AGENCY ADVISORY BOARD**

WHEREAS, on September 11, 1990, the Redevelopment Agency adopted Resolution No. 55 creating the Redevelopment Citizen Advisory Committee ("CAC") as it presently exists;

WHEREAS, said resolution amended Resolution No. 38 and provided for the Downtown Redevelopment Plan Review Citizen Committee to change its name to the Redevelopment Citizen Advisory Committee; and,

WHEREAS, due to the frequent confusion between the CAC and the Community Assistance Center, on February 3, 2009, the CAC voted unanimously to change its name to the Redevelopment Agency Advisory Board ("RAAB").

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Reno, Nevada that the Redevelopment Citizen Advisory Committee shall be named the Redevelopment Agency Advisory Board.

PASSED AND ADOPTED this 11th day of March, 2009, by the following vote:

AYES: Sferrazza, Zadra, Hascheff, Gustin, Dortch, Aiazzi, Cashell

NAYS: None

ABSENT: None ABSTAIN: None

APPROVED this 11th day of March, 2009.



ROBERT A. CASHELL, SR., Chairman

ATTEST:



LYNNETTE R. JONES, Secretary