



**Reno Arts & Culture Commission  
Draft Meeting Minutes**

**Date: December 17, 2019**

**Time: 5:00 p.m.**

**Place: McKinley Arts & Culture Center Boardroom  
925 Riverside Dr., Reno, NV 89503**

<b>Commission Members</b>
Geralda Miller, Chair
Erik Fong, Vice Chair
Bryce Chisholm
Mario DelaRosa
Doug Erwin
Lisa Genasci
Dana Hatjakes
Sharon Honig-Bear
Shaughn Richardson
Vacant
Vacant
Naomi Duerr, City Council Liaison

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**AGENDA**

**1. Meeting called to order by:** Geralda Miller, Chair at 5:04 pm.

**Present:** Geralda Miller, Chair; Erik Fong, Vice Chair; Bryce Chisholm, Doug Erwin (arrived 5:05 pm), Lisa Genasci, Dana Hatjakes, Sharon Honig-Bear, Shaughn Richardson.

**Absent:** Mario DelaRosa.

**Also Present:** Alexis Hill, Arts, Culture & Special Events Manager; Megan Berner, Public Art Program Coordinator; David Pritchett, Parks, Recreation and Community Services Liaison.

**2. Public Comment**

None.

**3. Approval of Minutes – November 12, 2019.**

Sharon Honig-Bear makes a motion to approve, seconded by Lisa Genasci. All in favor, motion passes.

**4. Approval of the Agenda – December 17, 2019.**

Dana Hatjakes makes a motion to approve, seconded by Sharon Honig-Bear. All in favor, motion passes.

## **5. City Council Liaison Report.**

Absent.

## **6. Financial Report and Budget Update.**

### **a. Review and possible acceptance of the FY2019/20 Commission Budget Report.**

The Winter Light fest budget has been spent. It ended up being under the total budget.

### **b. Review and possible acceptance of the FY2019/20 Public Art Budget Report.**

The Bicentennial Sculpture Garden will have a call that will come to the RACC next month for the remaining two pieces.

Two benches will be installed at Bicentennial Park, as requested by Councilmember Brekhus.

Sharon Honig-Bear makes a motion to approve both budgets, seconded by Shaughn Richardson. All in favor, motion passes.

## **7. Project/ Special Reports Update.**

### **a. Public Art Committee Update.**

Chisholm summarizes.

There was an approval for \$750 for the dog park.

There was an approval for the call for more art for Bicentennial Park at \$40,000.

There was a discussion and approval for the next round of Art Signals signal box program for 20 signal boxes.

A discussion for recruitment for the Public Art Committee.

Shaughn Richardson makes a motion to approve the \$750 to finish the dog park portraits, seconded by Sharon Honig-Bear. All in favor, motion passes.

**b. Community Engagement Committee Update.**

Hatjakes summarizes.

The CEC is in need of three new members.

The budget was approved.

After the media buy there is \$5,580 left for video and collateral.

There was a discussion concerning outreach with Forecast in January.

A discussion concerning the video, with the hopes of producing five 15-30 second PSA's using the 'I's, which then come together to create 'we'.

A discussion about using drone footage for the video.

There is a need for a Vice Chair for the CEC.

Lisa Genasci volunteers for the CEC Vice Chair.

Erwin suggests putting the 15 second PSA's at the airport.

**8. Discussion and possible approval of two new commissioners to the RACC.**

The discussion narrowed down two possible choices:

Debbi Engebritson

Marco Castro-bojorquez

A third recommendation is Reena Spansail.

Dana Hatjakes recommends AJ Miller for the CEC.

Sharon Honig-Bear makes a motion to recommend Debbi Engebritson and Marco Castro-bojorquez for the two vacancies on the RACC, seconded by Shaughn Richardson. All in favor, motion passes.

**9. Discussion and possible approval of retreat notes and Commission Charter and Conflict of Interest statement.**

Berner states the only thing that has really changed from the previous meeting was to add the Role of Staff.

Once this has been approved there will be a poster made of the ground rules.

Some minor edits will be needed, including a comma after 'sub contractor'.

Sharon Honig-Bear makes a motion to approve with the changes, seconded by Dana Hatjakes. All in favor, motion passes.

**10. Discussion and possible approval of renewal of the Collection Management System for the City of Reno Public Art Collection with WESTAF in an amount not to exceed \$2,000.**

Berner summarizes.

This was approved last year. The budget is for \$1,500 but Berner is asking for \$2,000 because she has asked for two separate maps.

There is now a collection page that has the Reno Public Art Collection.

Erik Fong makes a motion to approve, seconded by Dana Hatjakes. All in favor, motion passes.

**11. Discussion of RMC 22: Art in Public Places, proposed revisions and additions to be presented to City Council.**

*[Dana Hatjakes left at 6:05 pm]*

Hill suggests making some changes as currently there is nothing stated about the Council giving the Commission money.

Councilmember At-Large Devon Reese has stated he is in support of revising Title 22 and would like to see it in the first quarter.

One of the most important things that can be done is cleaning up the policy and putting in checks and balances to make sure it is being followed.

Berner states they have suggested an optional 1% that would have incentives.

Erwin asks who holds the City accountable if they are not following policy.

Hill replies the internal City auditor; this could be something that can be added to the policy.

There is a CIP committee, perhaps a commissioner could sit in on that committee.

Berner states there should be clarification on whether there really are restricted funds that can't be counted towards the percent or towards the total project eligible cost.

Pritchett states he has some ideas about the maintenance of art projects in section 100. If there is no distinction between routine and non-routine maintenance it should be edited.

Section C 'various City departments to provide for the routine maintenance for works of art, under their jurisdiction' should be rephrased.

Hill replies it should be rephrased to include assistance or cooperation.

Pritchett volunteers to rewrite the section.

Miller states for the next meeting they can look at what other cities are doing and Geralda Miller and Erik Fong will have a conversation with a couple of the Council members about the subject.

Erwin states he would like to see the CIP projects; which are eligible, which are not, and why.

Hill states she can look into their budget and projects.

## **12. Parks, Recreation, and Community Services Liaison update.**

Pritchett states he is volunteering to do edits to Section 100 C.

The City could inherit the Space Whale, which raises the question will that be a problem concerning funding and maintenance.

Pritchett will not be able to come to the next meeting.

## **13. Updates on ongoing projects.**

### **a. Bicentennial Park**

Two sculptures from the first call have been installed. The Ginnever piece has been put back in. The next call will go out in January for the final two pedestals.

### **b. Lincoln Highway NEA Our Town Grant**

The consultants will be coming back in January. There will be internal staff meetings and a party on Friday and Saturday. Friday night will have historic bus tours, Saturday will have walking tours.

### **c. Winter Light Festival**

Overall it was very successful with a large turnout. Some ideas for next year is a stage/platform for the performers.

Hill states if this is expanded in the future there will be a budget and a community committee who want to be part of the event. There is the possibility of sponsorship and incorporating new people.

For next year they are looking into getting more lights downtown, pole enhancers, doing something with the alley ways and budgeting for chandeliers that will go across the street.

d. Bloomberg Asphalt Art Grant - ReTRAC

There is \$25,000 for the grant. The Mayor expressed interest and Councilmember Jardon expressed interest in the ReTRAC area so they submitted a grant for an interactive mural.

They will know in the spring whether or not they received the grant.

e. Grants Update.

Grants are open and the third grant workshop will be tomorrow at the McKinley Arts & Culture Center.

February 14<sup>th</sup> is the deadline for grants.

**14. Announcements not anticipated at notice date.**

None.

**15. Set date, time and agenda for the next meeting.**

January 14<sup>th</sup>, 2020.

**16. General Public Comment**

Paul Quade comments. Concerning the 2% room tax they could 'spread the pain' – instead of trying to enforcing the 2% on capitol improvement projects they could try and get a percentage of the 2% from public amenities from the private projects.

**17. Adjournment.**

Bryce Chisholm makes a motion to adjourn, seconded by Lisa Genasci. All in favor, motion passes.

Meeting ends at 7:05 pm.