



**AGENDA**  
**Regular Meeting**  
**Reno City Council**

**Wednesday, August 14, 2019 • 10:00 AM**

**Reno City Council Chamber, One East First Street, Reno, NV 89501**

**Hillary Schieve, Mayor**

**Council Members:**

**Ward 1 – Jenny Brekhus**

**Ward 4 – Bonnie Weber**

**Ward 2 – Naomi Duerr**

**Ward 5 – Neoma Jardon**

**Ward 3 – Oscar Delgado**

**At-Large – Devon Reese**

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**Public Notice:** This agenda has been physically posted in compliance with NRS 241.020(3)(notice of meetings) at Reno City Hall – One East First Street, Washoe County Downtown Reno Library – 301 South Center Street, Evelyn Mount Northeast Community Center – 1301 Valley Road, McKinley Arts and Culture Center – 925 Riverside Drive, Reno Municipal Court – One South Sierra Street, Washoe County Administration Building – 1001 East Ninth Street and Reno-Sparks Convention and Visitors Authority – 4001 South Virginia Street, Suite G. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Ashley D. Turney, City Clerk, 1 East First Street, Reno, NV 89501, (775) 334-2030; [turneya@reno.gov](mailto:turneya@reno.gov).

**Accommodations:** Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please contact the City Clerk's Office at (775) 334-2030 in advance so that arrangements can be made.

**Supporting Material:** Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at <http://www.reno.gov/meetings>. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

**Order of Business:** The presiding officer shall determine the order of the agenda and all questions of parliamentary procedure at the meeting pursuant to the Rules of the Reno City Council (City Council Resolution No. 8478, adopted December 13, 2017). Items on the agenda may be taken out of order. The Reno City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. See, NRS 241.020(2)(c)(6). Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.

**Council Recess:** The Reno City Council may recess at any time during the meeting at the discretion of the Mayor and/or to confer with counsel per NRS 241.015(3)(b)(2) and/or its management representatives per NRS 288.220(4), as necessary. Additional short breaks may be taken throughout the meeting as needed.

**Public Comment:** A person wishing to address the Reno City Council shall submit a "Request to Speak" form to the City Clerk. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken.

On specific agenda items, the presiding officer may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the City Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Any person making willfully disruptive remarks while addressing the Reno City Council or while attending the Reno City Council meeting may be removed from the room by the presiding officer, and the person may be barred from further audience before the Reno City Council during that session of the Reno City Council. See, Nevada Attorney General Opinion No. 00-047 (April 27, 2001); Nevada Open Meeting Law Manual, § 8.05.

In addition, any person willfully disrupting the meeting may be removed from the room by the presiding officer. See, NRS 241.030(4)(a); RMC §§ 8.12.024, 8.12.027. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, personal attacks, physical intimidation, threatening use of physical force, assault, battery, or any other acts intended to impede the meeting or infringe on the rights of the Reno City Council, city staff, or meeting participants.

**Watch Meetings:** Certain Reno City Council meetings are streamed online when Reno City Council is in session in Council Chamber at [www.reno.gov/meetings](http://www.reno.gov/meetings) and broadcast on Charter Channel 194.

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**A Introductory Items****A.1 Pledge of Allegiance****A.2 Roll Call****A.3 Public Comment (This item is for either public comment on any action item or for any general public comment.)****A.4 Approval of the Agenda (For Possible Action) - August 14, 2019.****B Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)****B.1 Approval of Privileged Business Licenses****B.1.a New - Alcohol**

1. Reno Coffee Co, Josh Callen, 1300 South Wells Avenue - On Premise Wine and Beer Bar (For Possible Action) [**Ward 3**]
2. The Night Carrier Events, Franklin Velasquez, 7 Chianti Way - Alcohol Catering (For Possible Action) [**Ward 4**]
3. Sodexo at Revel Rancharra Senior Living, Robert Bourgon, 5315 Kietzke Lane - Dining Room Alcohol (For Possible Action) [**Ward 2**]

**B.1.b Change of Ownership - Alcohol**

1. Biggest Little Beer Truck, Vandy Herrera, 464 East Sixth Street - Alcohol Catering (For Possible Action) [**Ward 5**]
2. Texas Roadhouse, Celia Pruette Catlett, 150 Damonte Ranch Parkway - Dining Room Alcohol (For Possible Action) [**Ward 2**]

**B.2 Staff Report (For Possible Action):** Approval of Agreement with the Children's Cabinet to reimburse the City of Reno for a portion of the cost of the City of Reno's Youth recreation programs, in compliance with the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, in the amount of \$364,500.

**B.3 Staff Report (For Possible Action):** Approval of Award of RFP No. 2020-01 to NCR Payment Solutions, FL, LLC to provide online and over-the-counter credit card and eCheck payment processing for Accela online business for a price based on user fees, which is anticipated to be \$300,000 a year over the five year contract term for a not to exceed amount of \$1,500,000, and approval of contract. (General Fund and Building Fund)

- B.4 Staff Report (For Possible Action): Acceptance of partial award of Victim of Crime Act (VOCA) grant funds from the Nevada Department of Health and Human Services, Division of Child and Family Services for Award #16575-18-039, supporting the Reno Police Department Victim Services Unit (VSU) in the amount of \$24,332.
- B.5 Staff Report (For Possible Action): Acceptance of Grant Award from the Nevada Division of Public and Behavioral Health, Substance Abuse Prevention and Treatment Agency, Substance Abuse Prevention and Treatment State Prevention Infrastructure Funds via Join Together Northern Nevada (JTNN) and Quest Counseling and Consulting (Quest) to the City of Reno Police Department (\$13,200) for party car patrols and City of Reno Code Enforcement (\$7,920) for Social Host Ordinance compliance to enforce underage drinking laws for total grant awards in the amount of \$21,120.
- B.6 Staff Report (For Possible Action): Approval of Purchase of Excess Liability Insurance Policy with Argonaut Insurance Company for coverage from September 1, 2019 through August 31, 2020 in the premium amount of \$298,792. (Risk Management Fund)
- B.7 Staff Report (For Possible Action): Approval of Renewal Agreement for annual excess workers' compensation coverage with Safety National Casualty Corporation for a two-year policy from September 1, 2019 to September 1, 2021 in the amount of \$698,362. (Self-Funded Workers' Compensation Fund)
- B.8 Staff Report (For Possible Action): Acceptance of Grant Award from the Urban Sustainability Directors Network to develop resources that encourage use of cool surface materials to attenuate the Urban Heat Island effect in the amount of \$14,100.
- B.9 Staff Report (For Possible Action): Approval of Agreement with HDR Engineering Inc., for engineering services to determine the feasibility of constructing an effluent storage reservoir or reservoirs near the Red Rock Road vicinity in an amount not to exceed \$1,007,504.92. (Sewer Fund)
- B.10 Staff Report (For Possible Action): Approval of Amendment to Agreement with Stantec Consulting Services, Inc., for professional engineering services associated with the design of the Reno Stead Water Reclamation Facility Expansion Project in an amount not to exceed \$481,210. (Sewer Fund) **[Ward 4]**
- B.11 Staff Report (For Possible Action): Resolution establishing updated Reno City Council meeting dates for the months of August, September and November 2019; together with other matters properly relating thereto.

- B.12 Staff Report (For Possible Action): Resolution Accepting Streets – (FNL17-00009) Wind Walker Drive, Arterra Drive, Edgeland Drive, Linton Lane and Willow Ridge Road. **[Ward 2]**
- B.13 Staff Report (For Possible Action): Resolution Accepting Streets - Bella Vista Ranch Village C (FNL17-00007): Astaya Drive, Blue Basin Trail, Canvas Edge Lane, Doncaster Drive, a portion of Edgelands Drive, Kirkwood Trail, Mayfair Way, Mojave Sky Drive, Patayan Road, Perceval Way, Pinehills Road, Providence Place, Red Springs Drive, Sky Dune Way, Skyracer Drive, Skysong Terrace, and a portion of Willow Ridge Road. **[Ward 2]**
- B.14 Staff Report (For Possible Action): Resolution concerning the financing of sewerage projects for the City of Reno; directing the City Clerk to notify the Washoe County Debt Management Commission of the City's proposal to issue General Obligation Sewer Bonds additionally secured by pledged revenues with a maximum principal amount not to exceed \$55,000,000; providing certain details in connection therewith; and providing the effective date thereof. (Sewer Fund)

*This item was continued from the July 31, 2019 Council meeting.*

**C Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)**

- C.1 Staff Report (For Possible Action): **Case No. TXT19-00002 (Changeable/Digital Sign Standards - NRS Requirements)** Request to amend Reno Municipal Code Title 18, "Annexation and Land Development," Chapter 18.16 "Signs," Section 18.16.701 "Permanent On-Premises Sign Regulations By Zoning District," and Section 18.16.702 "Additional Regulations For Animated Signs," in order to enable digital representation of material regulated by Nevada Revised Statutes; together with other matters properly relating thereto.
- C.2 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_ Case No. LDC19-00062 (Vassar Street Zone Change)** Request for a zoning map amendment from ±3.0 acres of Industrial Business (IB) and ±0.96 acres of Mixed Use/Mill Street Transit Oriented Development Corridor (MU/MSTC) zoning districts to ±3.96 acres of Industrial Commercial (IC). The ±3.96 acre site consists of two parcels generally located northwest of the intersection of Terminal Way and Vassar Street (2445 and 2555 Vassar Street). The project site has a Master Plan land use designation of Mixed Employment (ME). **[Ward 3]**

- C.3 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_ Case No. TXT19-00003 (Title 18 General Revisions)** Ordinance to amend Reno Municipal Code Title 18, “Annexation and Land Development” in Chapters 18.08 “Zoning,” 18.12 “Residential Site and Building Standards” and 18.24 “Rules of Measurement” specifically: (1) Section 18.08.301 (a) (Nonresidential and Mixed Use Base Zoning Districts) regarding required setbacks; (2) Section 18.12.302 (c) (Residential Site and Building Design Standards) regarding single family design standards in multifamily zoning districts; (3) Section 18.12.1102 and Table 18.12-8 (Off-street Parking Requirements) regarding parking requirements for condominiums; (4) Section 18.12.1103 (b) (Allowances for on-street parking) regarding substitution of on-street parking for off-street parking; (5) Section 18.12.1103 (d) (Compact Spaces for off-street parking) regarding number of required parking spaces that can be compact spaces; (6) Section 18.12.1108 (Tandem Parking) regarding when tandem parking is allowed; (7) Section 18.12.1205 (e) (Parking Area Landscaping and Screening Requirements) regarding width of separation required between two parking lots; and (8) Section 18.24.203.4940 (definition of “Tandem”) regarding number of vehicles that can be placed end to end to meet the definition of Tandem.

## D Department Items

### City Attorney

- D.1 Staff Report (For Possible Corrective Action): Pursuant to NRS 241.0365, approval of modified Amendment No. 1 to Professional Services Agreement between the City of Reno and the Downtown Reno Business Improvement District doing business as the Downtown Reno Partnership for the management and operation of the Downtown Reno Business Improvement District.

### Community Development

- D.2 Staff Report (For Possible Action): Discussion and potential approval of a privileged packaged liquor license for Hae Un Lee, doing business as (dba), Lee's Discount Liquor, 8165 South Virginia Street, Suite 8165-A, Reno, Nevada. **[Ward 2]**
- D.3 Staff Report (For Possible Action): Discussion and potential approval of a privileged retail marijuana store license for Andrew Jolley, Nevada Organic Remedies, LLC., doing business as (dba), The Source Reno, 5270 Longley Lane, Suite 103, Reno, Nevada. **[Ward 2]**

- D.4 Staff Report (For Possible Action): Presentation, discussion, and potential direction to staff on Zoning Code RENOVation issue sheet 2B for Site and Building Design Standards.
- D.5 Staff Report (For Possible Action): Discussion and potential direction to the City Manager to allocate funds of up to \$893,000 (Affordable Housing Fund-General Funds \$818,000, CDBG \$75,000) to support one or any combination of the projects presented by The Community Foundation of Northern Nevada (requesting \$350,00 to \$450,000), The Eddy House (requesting \$475,000), Truckee Meadows Housing Solutions (requesting \$75,000) or other possible projects including internal City initiatives such as Neighborhood Renewal and Rapid Rehousing and Deposit Assistance programs.

### **Parks, Recreation and Community Services**

- D.6 Staff Report (For Possible Action): Approval of Conditional Pledge Agreement with the William N. Pennington Foundation for the construction of a pool at Moana Springs Park, located at 240 W. Moana Lane, in the amount of \$9,000,000.

### **City Manager's Office**

- D.7 Staff Report (For Possible Action): Possible direction to grant an easement across city owned sites APN 008-350-14 and APN 008-350-15 to provide access to a site leased by Vertical Iron Works/Vertical Framework Inc. (APN 008-252-16); and discussion and possible direction to staff regarding disposition of any or all three sites, which could include sale or lease by public auction, disposition under a development agreement or leaving the sites as they are. The sites are located north of the ReTRAC train trench between Morrill Avenue and Park Street. **[Ward 5]**
- D.8 Staff Report (For Possible Action): Presentation and possible initiation of amendments to Reno Municipal Code Titles 1, 2, 8 and 18 to address tree maintenance and increasing the tree canopy.

**E Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)**

E.1 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_**  
Ordinance amending Reno Municipal Code Title 2, "Administration," Chapter 2.08, "Boards and Commissions," Article VIII, "Youth City Council" by amending Section 2.08.485 "Composition of Membership" to change the age of appointees and reduce the number of appointees of the Youth City Council; together with other matters properly relating thereto.

E.2 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_**  
Ordinance to amend Title 12, Chapter 30, of the Reno Municipal Code entitled "Downtown Streetscape Design Standards," adding Section 12.30.010 adopting the Downtown Streetscape Design Manual by reference; together with other matters properly relating thereto.

**F Ordinances - Adoption**

F.1 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 7095 Case No. LDC19-00053 (California Avenue Zone Change)** Ordinance to amend Title 18, Chapter 18.08 of the Reno Municipal Code, entitled "Zoning," rezoning of a ±0.82 acre site located on the south side of California Avenue ±100 feet to the east of its intersection with Forson Drive from Single Family Residential – 4,000 Square Feet (SF4) to Multifamily Residential – 14 dwelling units per acre (MF14); together with other matters properly relating thereto. **[Ward 1]**

**G City Clerk**

**H Mayor and Council**

H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

**I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)**

- I.1 Staff Report (For Possible Action): **LDC19-00063 (Ryland Apartments)** Appeal of the Planning Commission's decision to approve a request for a special use permit (SUP) to allow for the height of a 118 unit apartment building with  $\pm 2,700$  square feet of commercial space to be greater than 45 feet. The  $\pm 1.5$  acre site consists of eight parcels generally located to the north of Ryland Street and between High Street to the west and Park Street to the east. The site is located within the Mixed Use/Downtown Reno Regional Center/California Avenue District (MU/DRRC/CALI) zone and has Master Plan land use designation Downtown Mixed-Use (DMU). **[Ward 2]**

*The appeal was brought by adjacent property owner Robert C. Shields. The City Council may affirm, modify, or reverse the decision of the Planning Commission. If the decision is reversed, the Council may directly approve the request or remand back to the Planning Commission.*

- I.2 Staff Report (For Possible Action): **Case No. LDC19-00060 (Reno-Stead Water Reclamation Facility)** Appeal of the Planning Commission's decision to deny a request for a special use permit to allow for the expansion of an existing wastewater facility to increase the treatment capacity from 2.0 to 4.0 million gallons per day (MGD) adjacent to residentially zoned property. The  $\pm 46$  acre site is located on the northwest corner of Military Road and Lear Boulevard (4250 Norton Drive) in the Public Facility (PF) zone. The site has a Master Plan land use designation of Public/Quasi-Public (PQP). **[Ward 4]**

*The appeal was brought by John Flansberg, City of Reno Public Works Director. The City Council may affirm, modify, or reverse the decision of the Planning Commission. If the decision is reversed, the Council may directly approve the request or remand back to the Planning Commission.*

**J Public Comment (This item is for either public comment on any action item or for any general public comment.)****K Adjournment (For Possible Action)**