

CITY OF RENO
SENIOR CITIZEN ADVISORY COMMITTEE
APPROVED MEETING MINUTES

Tuesday, February 20, 2019

The special meeting of the Senior Citizen Advisory Committee (SCAC) was held in the Neil Road Recreation Center, 3925 Neil Road, Reno, Nevada and conducted the following business:

1. Call to Order/Roll Call

The meeting was called to order by Chair Donna Clontz at 3:05 p.m. A quorum was present.

Members Present: Donna Clontz, Barbara Deavers, Robert Mulvana, Linda Musselman, Paco Poli, Mac Rossi

Members Absent: Wendy Boszak, Vanessa Dixon, Stanley Ann Dowdy

Council Liaison: Council Member Neoma Jardon

Staff Present: Andy Bass, Director of PRCS
Dan Massey, PRCS Recreation Manager
Taryn Anderson, Recreation Program Coordinator
Julie Towler, Deputy City Attorney
Leslie Smith, Administrative Secretary

2. Public Comment

Gerry Mifsud, Executive Director of A.S.A.P. Group, stated there was an error regarding his agenda item for this meeting and he will speak at the next SCAC meeting.

Nelson Cyr, Chair of Senior Discovery TV Group, congratulated the SCAC on the great senior programs offered in Reno.

3. Approval of Agenda: February 20, 2019 (For Possible Action)

MEMBER ROSSI MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY MEMBER POLI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

4. Approval of Minutes: January 22, 2019 (For Possible Action)

MEMBER MUSSELMAN MADE A MOTION TO APPROVE THE MINUTES, SECONDED BY MEMBER DEAVERS. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

5. Senior Citizen Advisory Committee (SCAC) Member Announcements

Chair Clontz announced Senior Day at the Legislature will be Friday, February 22, 2019. She distributed materials from a training meeting held last Friday.

Chair Clontz announced that the SCAC received a certificate and thank you card for supporting the Alzheimer's Walk in September.

Chair Clontz announced that the SCAC received a plaque in appreciation for supporting the Senior Games.

6. Council Liaison Report – Council Member Neoma Jardon

Council Member Jardon reported that the vacant City Council seat has been filled by Devon Reese. She discussed the possibility of partnering with Ky Sisson to get information out about senior activities. She also discussed and answered questions regarding Regional Transportation Commission's (RTC) pilot program in Sparks called Micro-Transit.

7. Funding Requests (For Possible Action)

- a. Report on SCAC funds for Fiscal Year 2018-2019. (For Information Only; No Action Will Be Taken) - Dan Massey, Recreation Manager, Parks, Recreation and Community Services ("PRCS")

Chair Clontz discussed errors in the SCAC Expense Summary sheet in the packet materials for this item and requested a corrected version for review at the next SCAC meeting.

- b. Discussion and possible approval of funding request from A Senior Area Project ("A.S.A.P.") Group in an amount not to exceed \$20,000.00 (General Fund) (For Possible Action) - Gerry Mifsud, Executive Director of A.S.A.P. Group

This item will be heard at the next SCAC meeting.

- c. Discussion and possible approval of funding request from Senior Discovery TV for production equipment for SDTV's use in an amount not to exceed \$5,274.00. (General Fund) (For Possible Action) - Nelson Cyr, Chair of SDTV Group

Mr. Cyr presented information on this request for funding.

MEMBER POLI MADE A MOTION TO APPROVE THE FUNDING REQUEST IN AN AMOUNT NOT TO EXCEED \$5,274.00 WITH THE UNDERSTANDING THAT ANY COMPUTER PURCHASES WILL BE REVIEWED BY THE CITY OF RENO IT DEPARTMENT PRIOR TO PURCHASING, SECONDED BY MEMBER ROSSI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

- d. Discussion and possible approval of funding request for Fiscal Year 2018-2019 for refreshments at twice monthly Sunday senior dances at Neil Road Recreation Center in an amount not to exceed \$125.00 per dance. (General Fund) (For Possible Action) - Donna Clontz, SCAC Chair

Director Bass expressed concern regarding the potential for other groups requesting funding for food at their activities and suggested holding off on this so they can discuss what activities staff will and will not be able to provide food.

Council Member Jardon offered to cover this request for funding from her Council funds for this year. She also suggested that if more groups come forward requesting funding for food for activities, have them go to City Council Members to request it.

8. Business Items (For Possible Action):

- a. Revenue and expense report of senior programs to date in Fiscal Year 2018-2019 and possible recommendations by SCAC to PRCS staff. (For Possible Action) - Dan Massey, PRCS Recreation Manager, and Taryn Anderson, Recreation Program Coordinator

Mr. Massey reviewed the expense report and answered questions from SCAC Members.

Chair Clontz asked that the report be made available to SCAC Members prior to the meeting in the future so they have an opportunity to review it ahead of time.

Ms. Anderson reviewed preliminary information from the Senior Games.

- b. Presentation and discussion on General Fund budget. (For Information Only) - Andy Bass, PRCS Director

Director Bass presented the General Fund 2018-2019 budget and answered questions from SCAC Members. The budget is scheduled to go to City Council on March 8.

There is no proposal for any senior fee changes. Staff will make sure SCAC Members know when the budget is scheduled to be presented at a Recreation & Parks Commission meeting.

- c. Report and discussion on SCAC's participation in Reno Community Engagement Fair on February 5, 2019, and Older Americans Month for May 2019. (For Possible Action) - Donna Clontz, SCAC Chair

Chair Clontz reported the SCAC did have a table at the Fair and distributed information on Older Americans Month and answered questions about senior programs.

- d. Update on Reno Age-Friendly Livable Community Program. (For Information Only) - Donna Clontz, SCAC Chair

Chair Clontz reported they are continuing to meet once a month on the Reno Age-Friendly Livable Community Program. AARP is filling out some forms to get permission to use the rooms at Evelyn Mount Northeast Community Center for meetings.

- e. Update and further discussion of fourteen recommendations made by SCAC on January 22, 2019, regarding senior programs and fees for Fiscal Year 2019-2020. (For Possible Action) - Donna Clontz, SCAC Chair

The status of the list of fourteen recommendations from the last SCAC meeting were reviewed.

#1 - Senior fees are being kept at the current rates.

#2 - The budget reports will be distributed to SCAC Members before the meetings so there is time to review the report.

#3 - Director Bass stated they do create household account forms for everyone that registers for a program but not for drop-ins. The drop-ins are tracked when they fill out the required waiver each time they come. There are a lot of obstacles to creating household account forms for every drop-in and it would slow down customer service.

#4 - There was discussion regarding the expense for purchasing an activity pass and the possible options for drop-in payments being accumulated and to be used toward the purchase of a pass.

#5 - Mr. Massey stated that at Evelyn Mount Northeast Community Center a staff person looks around every hour to see who is in what room. He also stated that he is working on a standardized process for signing into each of the recreation facilities.

#6 - Mr. Massey stated that the recreation facility staff is a revolving door and they continually try to train staff members. He is going to try and implement some kind of seasonal training. He is also looking into incorporating senior training with the Customer Service Committee.

#7 - Member Rossi reported this item has been updated.

#8 - Chair Clontz reported that Sparks has not started meeting yet.

#9 - This item to provide food at the Neil Road senior dances was addressed earlier in the meeting.

#10 - Chair Clontz reported that they will continue to work on the Senior Connect with OCCE staff and report at the next SCAC meeting.

#11 - Mr. Massey reported they are working on possible options to include more active activities to be covered by the Senior Activity Pass.

#12 - Mr. Massey reported that no changes have been made. He stated that visiting teams do have to pay the drop-in fee; however, SCAC Members noted that visiting teams have not been required to pay that fee. Mr. Massey will do more research on that issue.

#13 - Mr. Massey reported that pickleball will more than likely be run by the athletic department and not the senior department because they don't want it to be age specific.

#14 - Mr. Massey will continue to look into the suggested creation of contracts between the City and local healthcare providers to cover the cost of recreation fees for seniors.

- f. Discussion and possible action concerning SCAC Members meeting with officials or others whom represent themselves as speaking for or on behalf of SCAC must submit a formal report at the next SCAC meeting. (For Possible Action) - Wendy Boszak, SCAC Member

This item was continued to the next meeting.

- g. Discussion and possible action on updating the Senior Advisory Members Shared Issues/Goals Worksheet. (For Possible Action) - Donna Clontz, SCAC Chair

MEMBER MUSSELMAN MADE A MOTION TO APPROVE THE CHANGES AS PRESENTED IN THE MEETING PACKET, SECONDED BY MEMBER POLI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

- h. Discussion and possible action for further updates to SCAC Strategic Plan action items for enhancing transportation, communication methods and expanded resources for seniors. (For Possible Action) - Donna Clontz, SCAC Chair

Chair Clontz suggested the need for a special meeting to just address the Strategic Plan because they have not been able to get through it during regular meetings.

9. City of Reno Staff Report – Dan Massey, Recreation Manager, PRCS Senior Division

Nothing additional to report.

10. Washoe County Staff Report – Abby Badolato, Washoe County Adult & Senior Services

None

11. Identification of Agenda Items for Future Meetings

Future meeting agenda items will include the funding request that was continued from today; Council Member Weber presentation on ideas relating to the North Valleys Park; and a presentation on a transportation program to bring seniors to medical appointments and social activities.

Member Deavers requested an update on what is happening at the legislature.

12. Public Comment

Larry Weiss spoke regarding the value of an ongoing evaluation of who uses the services at recreation facilities.

13. Adjournment (For Possible Action)

The meeting was adjourned at 5:35 p.m.

MEMBER POLI MADE A MOTION TO ADJOURN, SECONDED BY MEMBER ROSSI.
THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.