

CITY OF RENO – CIVIL SERVICE COMMISSION

APPROVED MINUTES

Thursday – November 15, 2018 – 3:30 PM
Reno City Hall, 7th Floor Caucus Room
1 East First Street, Reno, Nevada

MEMBERS

Jeannie Atkinson, Chairperson
Tray Abney, Vice Chairperson
YeVonne Allen
Ken Dalton
Ricardo Duarte
Darrin Georgeson
John Hester

1. CALL TO ORDER/ROLL CALL

Jeannie Atkinson called the meeting to order at 3:33PM. A quorum was established.

MEMBERS PRESENT: Tray Abney
YeVonne Allen
Jeannie Atkinson
Ken Dalton
Ricardo Duarte
Darrin Georgeson
John Hester

MEMBERS EXCUSED:

ALSO PRESENT: Candie Lorenzo, Technician, Civil Service
Susan Ball Rothe, Deputy City Attorney
Karl Hall, City Attorney
Mandee Bowler, Director of Human Resources

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

3. APPROVAL OF AGENDA (For Possible Action)

It was moved by Commissioner Duarte, seconded by Commissioner Hester to approve the November 15, 2018 agenda. The motion passed unanimously.

4. **LIAISON REPORT** (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

None.

5. **MINUTES** – Approval of the September 27, 2018 regular meeting minutes. Approval of the October 25, 2018 regular meeting minutes.
(For Possible Action)

It was moved by Commissioner Dalton, seconded by Commissioner Allen to approve the September 27, 2018 minutes. Commissioner Georgeson and Chairperson Atkinson abstain, motion passes.

It was moved by Commissioner Georgeson, seconded by Commissioner Dalton to approve the October 25, 2018 minutes. Commissioner Allen and Commissioner Hester abstain, motion passes.

6. **CONSENT AGENDA**

- A. Request to approve Employee Confirmations for the following departments: Community Development, Reno Fire, and Parks, Recreation and Community Services. (For Possible Action)
- B. Request to approve Eligible Lists for Business License Technician, Parking Meter Technician, Payroll Technician, Planning Technician, and Systems Analyst.
(For Possible Action)

It was moved by Commissioner Hester, seconded by Commissioner Allen to approve the Consent Agenda. The motion passed unanimously.

7. **REGULAR AGENDA**

- A. Discussion, possible direction, and action on one of the three options as to the Chief Examiner recruitment and appointment process which are: proceed with interview of a highly qualified candidate recommended for Commission consideration; reconvene the Assessment Panel; or re-open the recruitment.
(For Possible Action)

The candidate for Chief Examiner is no longer interested in the position. Discussion was held on how to reinstate the recruitment and appointment process.

It was decided that reconvening the Assessment Panel would be the best option to undertake.

It was moved by Commissioner Hester, seconded by Commissioner Allen to move forward with Option 2.a.i. & ii. as described in the staff report to reconvene the Assessment Center, offer this new candidate (together with any other qualified internal candidates who meet Minimum Qualifications and who desire to hold this job) a chance to formally participate in the Assessment Center process, and to use the recruitment consultant (cost ~\$6,000) to oversee the recruitment and assessment center.

Commissioner Georgeson opposes, motion passes.

8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

None.

9. IDENTIFICATION OF FUTURE AGENDA ITEMS

Commissioner Hester brought forth an item requesting an option on what to do if a viable candidate is not found (written opinion from City Attorney Karl Hall).

10. CONFIRM NEXT MEETING DATE OF December 20, 2018 AT 3:30 PM. (For Possible Action)

The next meeting is scheduled for Thursday, December 20, 2018 at 3:30 P.M.

11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

12. ADJOURNMENT (For Possible Action)

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Motion to adjourn the meeting brought by Commissioner Allen, Seconded by Commissioner Dalton at 4:12 PM. The motion passed unanimously.