

CITY OF RENO – CIVIL SERVICE COMMISSION

APPROVED MINUTES

Thursday – July 26, 2018 – 3:30 PM
Reno City Hall, 7th Floor Caucus Room
1 East First Street, Reno, Nevada

MEMBERS

Jeannie Atkinson, Chairperson
Tray Abney, Vice Chairperson
YeVonne Allen
Ken Dalton
Ricardo Duarte
Darrin Georgeson
John Hester

1. CALL TO ORDER/ROLL CALL

Jeannie Atkinson called the meeting to order at 3:30 PM. A quorum was established.

MEMBERS PRESENT: Jeannie Atkinson Tray Abney
YeVonne Allen Ken Dalton
Ricardo Duarte Darrin Georgeson
John Hester

ALSO PRESENT: Angie Ureta, Acting Chief Examiner
Candie Lorenzo, Civil Service Technician
Karl Hall, City Attorney
Susan Rothe, Deputy City Attorney
Mandee Bowler, Human Resources Director

2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

Mandee Bowler, Director of Human Resources, advised the commission that she is bringing an amendment to City Council to update the Reno Municipal Code Title 2, Article II regarding appointed officers and employees.

3. APPROVAL OF AGENDA (For Possible Action)

It was moved by Commissioner Hester, seconded by Commissioner Allen to approve the July 26, 2018 agenda. The motion passed unanimously.

4. LIAISON REPORT (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

Councilman Paul McKenzie had previously stated he would be absent.

5. **MINUTES** – Approval of the May 24, 2018 and June 28, 2018 regular meeting minutes. (For Possible Action)

It was moved by Vice Chairperson Abney, seconded by Commissioner Dalton, to approve the minutes for the May 24, 2018 Civil Service Commission meeting. Commissioners Duarte and Hester Abstained. The motion passed.

It was moved by Commissioner Dalton, seconded by Commissioner Hester, to approve the minutes for the June 28, 2018 Civil Service Commission meeting. Commissioners Allen and Georgeson Abstained. The motion passed.

6. CONSENT AGENDA

- A. Request to approve employee confirmations for the following departments: Parks, Recreation and Community Services, Public Safety, and Public Works. (For Possible Action)
- B. Request to approve eligible lists for Police Recruit, Public Safety Dispatch Trainee (Continuous) and Senior Equipment Mechanic. (For Possible Action)
- C. Request to approve six month extension of the eligible list for Police Assistant I. (For Possible Action)
- D. Request to approve six month extension for eligible list for Maintenance Worker III. (For Possible Action)
- E. Request to approve the revised minimum qualifications for the job class specification of Information Systems Technician I. (For Possible Action)

It was moved by Commissioner Georgeson, seconded by Commissioner Allen, to approve the Consent Agenda. The motion passed unanimously.

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- 7. CHIEF EXAMINER ANNOUNCEMENTS** (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

Angie Ureta, Acting Chief Examiner, announced the Civil Service Commission successfully completed the Police Recruitment testing. The Office of the Civil Service Commission is currently flooded with new recruitments, as it is the start of the fiscal year.

8. IDENTIFICATION OF FUTURE AGENDA ITEMS

Discussion and actions to be taken regarding hiring a Chief Examiner and update on EEO statement.

9. SET NEXT MEETING DATE (For Possible Action)

The next meeting of the Civil Service Commission scheduled for Thursday, August 16, 2018 will be cancelled due to lack of candidates for Chief Examiner interviews. Chairman Atkinson would like to give a debrief on the assessment conducted on July 25, and have a discussion on building the Chief Examiner's position. The next regular meeting of the Civil Service Commission is scheduled for Thursday, August 23, 2018 at 3:30 PM.

Motion to approve August 23rd as the next meeting date of the Civil Service Commission brought by Commissioner Abney, Seconded by Commissioner Hester. Motion passed unanimously.

- 10. PUBLIC COMMENT** – This item is for either general public comment or on any action item and is limited to no more than three minutes for each commentator.

City Manager Sabra Newby has appointed Mande Bowler to be the LGBTQ liaison for the City of Reno on the Municipal Equality Index, and Lieutenant Commander Ollie Miller as the LGBTQ liaison for the Reno Police Department.

The Diversity Plan is being updated by the Diversity Committee, of which Angie Ureta represents the Civil Service.

YeVonne Allen requested a presentation on the new EEO statement be brought to the next Civil Service Commission meeting for review.

11. ADJOURNMENT (For Possible Action)

Motion to adjourn the meeting brought by Commissioner Allen, seconded by Commissioner Georgeson at 3:41 PM. Motion passed unanimously.