

CITY OF RENO – CIVIL SERVICE COMMISSION

REGULAR MEETING AGENDA

Thursday - August 23, 2018 - 3:30PM
Reno City Hall, 7th Floor Caucus Room,
1 East First Street, Reno, Nevada

MEMBERS

Jeannie Atkinson, Chairperson
Tray Abney, Vice Chairperson
YeVonne Allen
Ken Dalton
Ricardo Duarte
Darrin Georgeson
John Hester

Posting: This agenda is posted at the following Reno locations: Reno City Hall (1 East First Street); Downtown Library (301 South Center Street); Evelyn Mount Northeast Community Center (1301 Valley Road); Reno Municipal Court (One South Sierra Street); Washoe County Administrative Complex (1001 E Ninth Street, Building A); McKinley Arts & Culture Center (925 Riverside Drive), and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno (www.reno.gov) and per NRS 232.2174 and 241.020, a link to this agenda has been posted to <https://notice.nv.gov>. To obtain further documentation regarding posting, please contact Candie Lorenzo, Civil Service Commission, City Hall, 1 East First Street, 5th Floor, Reno, Nevada 89501; civilservice@reno.gov.

Supporting Material: Staff reports and supporting material for the meeting are kept with the Chief Examiner at the Office of the Civil Service Commission located at City Hall, 1 East First Street, 5th Floor, Reno, Nevada 89501.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicated that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a “Request to Speak” form to the Chair of the Civil Service Commission. Public comment shall be presented to the Civil Service Commission as a body, and not to any member thereof.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our office at 334-2223, 24 hours prior to the date of the meeting.

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
3. APPROVAL OF AGENDA (For Possible Action)

Civil Service Commission – Agenda

August 23, 2018

Page 2 of 3

4. LIAISON REPORT (Items for announcement and informational items only. No deliberation or action will be taken on this item.)
5. MINUTES – Approval of the July 26, 2018 regular meeting minutes. (For Possible Action)
6. CONSENT AGENDA
 - A. Request to approve employee confirmations from the following departments: Parks, Recreation and Community Services and Public Works. (For Possible Action)
 - B. Request to approve eligible lists for Community Services Officer, Fire Equipment Superintendent, Police Services Specialist, Senior Civil Engineer, Senior Engineering Technician I, and Victim Witness Advocate. (For Possible Action)
 - C. Request to approve Eligible List Extension for Associate Planner, Fire Equipment Mechanic, Fire Inspector I, and Secretary for one (1) year. (For Possible Action)
 - D. Request to approve the minimum qualifications for the job class specification of Lead Business License Technician. (For Possible Action)
7. REGULAR AGENDA
 - A. Quarterly report from Mandee Bowler, Director of Human Resources, per Rule VII, Section 13(e), of temporary and part-time employees for FY17/18 - Quarter 4. (Not for Action)
 - B. Update on the City of Reno Equal Employment Opportunity statement and policy. (Not for Action)
 - C. Discussion, possible direction, and action regarding the Chief Examiner recruitment and appointment process on one of the four options identified in discussion, which are: re-open recruitment either nation-wide or internal city-wide only, continue with the initial pool of three candidates, or offer the position to and appoint Angie Ureta, the current Acting Chief Examiner. (For Possible Action)
8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

Civil Service Commission – Agenda

August 23, 2018

Page 3 of 3

9. IDENTIFICATION OF FUTURE AGENDA ITEMS
10. CONFIRM NEXT MEETING DATE OF SEPTEMBER 27, 2018 AT 3:30 PM. (For Possible Action)
11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.
12. ADJOURNMENT (For Possible Action)