

# CITY OF RENO – CIVIL SERVICE COMMISSION

## REGULAR MEETING AGENDA

**Thursday - April 26 2018 - 3:30PM**  
**Reno City Hall, 7th Floor Caucus Room,**  
**1 East First Street, Reno, Nevada**

### MEMBERS

Jeannie Atkinson, Chairperson  
Tray Abney, Vice Chairperson  
YeVonne Allen  
Darrin Georgeson  
John Hester  
Ken Dalton  
Ricardo Duarte

Posting: This agenda is posted at the following Reno locations: Reno City Hall (1 East First Street); Downtown Library (301 South Center Street); Evelyn Mount Northeast Community Center (1301 Valley Road); Reno Municipal Court (One South Sierra Street); Washoe County Administrative Complex (1001 E Ninth Street, Building A); McKinley Arts & Culture Center (925 Riverside Drive), and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno ([www.reno.gov](http://www.reno.gov)) and per NRS 232.2174 and 241.020, a link to this agenda has been posted to <https://notice.nv.gov>. To obtain further documentation regarding posting, please contact Candie Lorenzo, Civil Service Commission, City Hall, 1 East First Street, 5<sup>th</sup> Floor, Reno, Nevada 89501; [civilservice@reno.gov](mailto:civilservice@reno.gov).

Supporting Material: Staff reports and supporting material for the meeting are kept with the Chief Examiner at the Office of the Civil Service Commission located at City Hall, 1 East First Street, 5<sup>th</sup> Floor, Reno, Nevada 89501.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicated that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a “Request to Speak” form to the Chair of the Civil Service Commission. Public comment shall be presented to the Civil Service Commission as a body, and not to any member thereof.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our office at 334-2223, 24 hours prior to the date of the meeting.

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
3. APPROVAL OF AGENDA (For Possible Action)

***Civil Service Commission – Agenda***

***April 26, 2018***

***Page 2 of 3***

4. LIAISON REPORT (Items for announcement and informational items only. No deliberation or action will be taken on this item.)
5. MINUTES – Approval of the March 22, 2018 regular meeting minutes. (For Possible Action)
6. CONSENT AGENDA
  - A. Request to approve employee confirmations from the following departments: Parks, Recreation and Community Services, Community Development, Public Works, Reno Police Department, Public Safety Dispatch, and Reno Fire Department. (For Possible Action)
  - B. Request to approve eligible list extensions for Recreation Program Coordinator. (For Possible Action)
7. REGULAR AGENDA
  - A. Quarterly report from Mande Bowler, Director of Human Resources, per Rule VII, Section 13(e), of temporary and part-time employees for FY17/18 - Quarter 2. (Not for Action)
  - B. Discussion of Reno's Equal Employment Opportunity Statement and Policy. (Not for Action)
  - C. Update on the Progress of the Civil Service Work Plan for January – August 2018. (Not for Action)
  - D. Presentation by Dennis Joiner of Joiner & Associates of the proposed updated Chief Examiner Class Specification which includes proposed minimum qualifications and ideal qualifications, an update/overview of the Proposed Recruitment Schedule, the marketing plan and advertisement strategies; and possible direction and approval of the Class Specification, recruitment schedule, marketing plan, and advertisement strategy. (For Possible Action)
8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)
9. IDENTIFICATION OF FUTURE AGENDA ITEMS
10. SET NEXT MEETING DATE (For Possible Action)
11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three minutes for each commentator.

***Civil Service Commission – Agenda  
April 26, 2018  
Page 3 of 3***

12. ADJOURNMENT (For Possible Action)