I. Call to Order – Roll Call

Chairman Darrell Clifton called the meeting to order and requested a roll call.

Committee members present: Chairman Darrell Clifton, Deputy Chief Mac Venzon, Lieutenant Joe Robinson, Sergeant Marshall Gregg Deighton, Joe Bickett, Jim Gallaway, Guy Hyder, Par Tolles

Also present: Sergeant Dan Bond, Councilmember Paul McKenzie, Assistant City Attorney Rob Bony, Jeff Limpert, George Foster

Absent: Steve Foster

Chairman Clifton verified that there was a quorum. This was confirmed.

Chairman Clifton congratulated Sgt. Marshal Gregg Deighton on his promotion to Chief.

II. Public Comment (This item is for either public comment on any action item or for any general public comment.)

Chairman Clifton requested any Public Comment. There was none.

III. Approval of Agenda (For Possible Action)

Chairman Clifton requested a motion to approve today’s agenda. Lt. Joe Robinson made the motion. Jim Gallaway seconded. There being no opposition, the agenda was approved.

Vice Chairman Jeff Siri arrived.

IV. Approval of Minutes (For Possible Action) – September 20, 2017.
Chairman Clifton requested a motion to approve the minutes from September 20, 2017 when it was brought to his attention that this was not the correct date for the minutes. It should say the approval of the minutes from November 15, 2017. ACA Bony then suggested this item be tabled and brought back at the next meeting for approval. Chairman Clifton said this item would be tabled until the next meeting so it could be noticed on the Agenda properly.

V. Members and Staff Reports (Items for general announcements and informational items only. No deliberation or action will be taken on these items.)

A. Chairman Report – Chairman Darrell Clifton

There was no Chairman report.

B. Regional Alliance for Downtown (RAD) Report – Par Tolles

- Update on the progress of the Regional Alliance for Downtown (RAD).

There was no RAD report.

C. Business Improvement District (BID) – Jeff Limpert

- Update on the progress of the Business Improvement District (BID) as it applies to the Downtown Police Special Assessment District.

Par Tolles said they were collecting petitions and they had given presentations that were favorable. They will be discussing how they will handle the non-profits, the churches, and their new assessment because they are now being taxed at 50% when they had not been taxed previously. The response he said has been positive and they have an organizational committee formed which will help select the remaining board members, bringing them to fifteen. Jeff Limpert said this will not happen until the BID is actually formed. Par Tolles said they were hoping to get the petitions approval from the City Council on the 24th. He feels positive that this will get done. Jim Gallaway asked if there were procedures in place for the meetings. Par Tolles said yes. Jeff Limpert explained that the paperwork had been submitted so they can get the C6 (Non-Profit status) and the creation of the Bylaws is in the works so when this moves forward the Organizational Committee can move forward as they should. Jim Gallaway asked who the seven members were that had already been selected. Par Tolles said Cindy Carano, himself, the Mayor, County Commissioner and probably Jeff Limpert. Jeff Limpert said it should actually be six St. Mary’s, El Dorado, Basin Street, Representative of RAD, City of Reno, Washoe County, and then the seventh will be a resident. Par Tolles said the application for a resident to apply should be submitted by tomorrow. There will be only one resident on the Organizational Committee and then two residents on the Boards. He said the CEO of St Mary’s was also a resident and representing St Mary’s. Jeff Limpert said it looks like an Advisory Committee will be formed and it will have five members at this point, RTC, UNR, RPD, Washoe County Health and Human Services, and he cannot remember the fifth one. This committee will be a technically based group that will help advise the whole group at large.

Jeff Limpert said he had two other things to discuss and one was the petition number was
40% but they still had six of the top ten who had not submitted petitions. Of those six; five he knows are committed to the BID so there should be no issue getting over the 50% hump within the next week or two. He then said this is not a tax it’s an assessment and it is tied to a direct service that they will receive and everyone is paying into that service.

Chairman Clifton said a question had been asked earlier, off the record, about this group and when it would be dissolving. Jeff Limpert said it would be in coordination with the creation of the BID. A resolution will be passed to dissolve the SAD, but he did not know exactly when that would occur.

D. Police Report – Deputy Chief Mac Venzon, Lieutenant Joe Robinson, Sergeant Tony Elges, Sergeant Daniel Bond and Sergeant Laura Conklin

- Update on solutions and on-going enforcement at special assessment district locations.
- Update on the expansion or creation of enforcement programs within the special assessment district.
- Review, explanation, and discussion of three-month downtown area comparison statistics.
- Identification of future Police Report agenda items.

Deputy Chief Venzon talked about the Montage incident saying he could talk about the response but not the investigation because that is being handled by Sparks PD. He was very pleased with the personnel at the Montage. He did receive some correspondence about keeping the residents advised of the situation and what was going on. He met with Darrell Clifton and Guy Hyder, but intends to meet with all of the Security Directors at some point to talk about these types of responses, the nature of the type of incident and the role of the properties during this type of incident. He said the meeting was very productive in terms of preparing for an active assailant type of incident but also this planning could be carried over to other natural disaster types of incidents. They wanted to make sure everyone was as prepared as they could be city wide and not just from a public safety perspective or resort perspective. He said there was a response from every Law Enforcement partner in the area during this incident to include Gaming Control, FBI, etc. He said we already have an Active Assailant protocol in the region that everyone subscribes to and even though it worked well there are things they want to work on; like where marked units should park, leaving avenues open for entrance and egress in case of injuries. Also he said Police Officers by nature are problem solvers so when they tend to self assign themselves in situations just as this that hurts at the command post perspective because they are trying to put resources here or resources there. What they had designed in this protocol was responding officers, who did not have an assignment given to them already, would respond to the resource area and they will deploy them to where they are needed. He said communication between them and the residents of the Montage was lacking a little bit and they need to work on this. Lt. Robinson he said had a follow up meeting set up with the Montage in the next week or two and we call this type of meeting a Neighborhood Contact Team. We will then be able to send them out to a major incident in the neighborhood. Joe Bickett said the only announcement they got on the PA was the initial lockdown but he said it did go extreme well and gave them Kudos for it. But once the entire incident was over they never heard another word. They learned at their board meeting after this was over that was because once SWAT arrives on scene they basically let them know what to say and not to say over the PA. Lt. Robinson said them not being informed after it was all over was
part of the discussion they were going to have. Also he had sent Sgt. Conklin to the Montage the day after and she discovered they had intercom systems that PD did not know about, there was also a way to control the elevators and there were multiple access points into the building, etc. She learned a lot about the building and then shared this information with everyone at PD. He said they were working on putting a meeting together with the residence and will bring Detectives from the Sparks Police Department to this meeting as well. He hopes they will have it set up by the first of the year. DC Venzon explained that their goal during this incident was to get as many apartment keys as possible so they could evacuate as many residents as possible, without having to break their doors in to get them out. Lt Robinson said the thing they will work harder on is communication post the incident.

Jim Gallaway asked if they felt they had a good grasp of the Palladio’s communication system or would they be setting up a meeting with these residents as well. Lt Robinson said they probably needed to look into this and will set something up with him.

Lt Robinson said the Motel Improvement Team was up and running and had been doing a fantastic job and they were currently passing out presents to the children living in motels right now. Chairman Clifton was going to be hosting their first Crime Free Motel/Hotel Program and it will be held at the El Dorado on the 11th of January. He said a lot of the local motels and hotels will go through this program and will then get a certificate. Then he said last month the Downtown Enforcement Team made 57 felony arrests in a month’s time, just in the downtown area. He wanted to give Sgt. Bond and Sgt. Elges credit for being proactive and doing such a fantastic job. Fedy Mehanna asked about the Santa Crawl and DC Venzon said it seemed like there were less people this year and not as many gathered for the yearly photo. Maybe even three to four thousand fewer than in the years past. They discussed the number of businesses that failed the underage drinking operation. Vice Chairman Siri asked if the DET team’s arrests were drug related. Sgt. Bond answered saying yes and there had been an uptick in drugs and they were working on trying to find out who the dealers are. Vice Chairman Siri said he asked because they were fighting a daily battle with drugs and homeless people. Every morning they have to remove them from their property. He said they also had a group of guys who were targeting elderly people and stealing their money in different ways. Sgt. Bond said this was happening city wide and was just a crime of opportunity.

Guy Hyder said he just wanted to thank Sgt. Clark saying he and his team had done an amazing job over at his place during the Santa Crawl.

- Review, explanation, and discussion of financial reports and tracking of additional revenues due to the expansion as they apply to the Downtown Police Special Assessment District.

Vicki VanBuren was not present.

F. Special Events Report – Alexis Hill
- Review, explanation, and discussion of previous and upcoming special events as they apply to the Downtown Police Special Assessment District.
Alexis Hill was not present. Chairman Clifton said the Fireworks this year would be bigger because Harrah’s has joined in with them on the Fireworks. The Fireworks will go off from the top of Harrah’s and the Legacy. DC Venzon said he thought from their prospective the planning would remain the same but it was also weather dependent.

VI. Comments and Announcements from Council Liaison – Councilmember Paul McKenzie
(This item may be taken out of order.)

Councilmember McKenzie said the Planning Commission was going to hear the first draft on the ordinance for the Adult Businesses tonight. He said they were not voting on anything tonight it was just a presentation. This is about the language that is in the ordinance. In the next month or two they will have the ordinance handed out to the Planning Commission. Par Tolles asked if Councilmember McKenzie could comment on the general feeling of what direction this would be going. He said no not really. He said what this was really about was whether they would be enforcing the existing ordinance or not. Par Tolles asked DC Venzon if he felt that there were a lot of secondary issues that come out of this especially with a business down the street. DC Venzon said he had been asked this several times but without doing any research he really could not give him an answer. But there are studies that show there are secondary affects were adult based businesses exist. He did look for a very short time period at Calls for Services in those areas and what he discovered was for example at an Adult Bookstore one of the charges on the list at that address was DUI, but that is not possible. It was actually a stop that they were attempting to make three blocks away and they just happened to pull into the lot at that address. So that means you have to look at each individual Call for Service. Par Tolles then asked if the Calls for Service around the Ponderosa were similar to the calls at other motels. Sgt. Bond said yes it was a high Call for Service property but that is due to the transient population there. Councilmember McKenzie said one their biggest Calls for Service that they can directly tribute to is medical calls. He then thanked the downtown businesses for their cooperation during the active shooter incident.

VII. Old Business

None.

VIII. New Business

None.

IX. Other Business

1. Identification of items to be placed on a future agenda of the Downtown Police Special Assessment District Advisory Committee. (For Discussion and/or Potential Action).

There were no additional Agenda items

X. Next Regular Meeting Date and Location
Chairman Clifton informed the group of the next meeting date and time.

XI. Public Comment (This item is for either public comment on any action item or for any general public comment.)

Chairman Clifton requested Public Comment. There was none.

XII. Adjournment (For possible Action)

Chairman requested a motion to adjourn. Lt Joe Robinson made the motion. Par Tolles seconded. There begin no opposition, the meeting was adjourned.