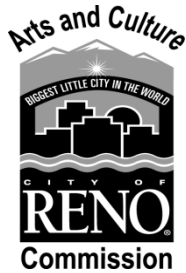


Reno Arts and Culture Commission

Special Meeting



DRAFT SPECIAL MEETING MINUTES
MONDAY, JUNE 19, 2017 ~ 4:00 p.m.
MCKINLEY ARTS & CULTURE CENTER
BOARDROOM
925 RIVERSIDE DRIVE, RENO, NEVADA 89503

MEMBERS

Megan Berner, Chair
Sharon Honig-Bear, Vice-Chair
Dave Aiazzi
Doug Erwin
Dana Hatjakes
Nettie Oliverio
Geralda Miller
Maria Partridge
Nancy Pearl
Colin Robertson
Vacant

Naomi Duerr, City Council
Liaison

1. Call to Order/Roll Call

Chair Berner called the meeting to order at 4:14 p.m. A quorum of six members was established.

Members Present: Megan Berner, Sharon Honig-Bear, Dave Aiazzi, Dana Hatjakes, Nettie Oliverio and Geralda Miller

Members Absent: Doug Erwin, Maria Partridge, Nancy Pearl and Colin Robertson

Positions Vacant: One

Council Liaison: Absent

Also Present: Alexis Hill – Arts, Culture and Special Events Manager, City of Reno

2. Public Comment – This item is for either any General Public Comment or any Action Item Comment and is limited to no more than three (3) minutes per person.

Vice Chair Honig-Bear asked if minutes needed to be taken at the special meetings of the RYCC. Ms. Hill confirmed that minutes needed to be taken at the special meetings of the RYCC.

3. Discussion and possible approval on a RACC strategic goal calendar and implementation plan (For Possible Action)

Ms. Hill distributed an updated calendar/timeline for the RACC's 2017 six strategic goals broken down by quarter over the next year to foster implementation of the goals.

Ms. Hill added the following to the calendar:

- Grants section – Quarter 1 – May to July of 2017 - Scheduling of a meeting of the Grants Subcommittee in the May to July period to discuss grant structure
- Strengthen and Seek Community Partnership section – Quarter 1 – May to July of 2017 - RACC presentation at NAB meetings
 - This may have to take place later because the RACC video will not be ready until September
 - Commissioner Oliverio noted that it may be best to wait until after the summer months to take an RACC presentation to the NAB meetings

Ms. Hill stated that the June and July meetings of the Marketing Committee have been cancelled because Nancy Pearl has not been well.

* Denotes **NON** action item

The Commissioners held a discussion regarding the RACC strategic goal calendar and implementation which included the following:

- The Commissioners felt that it was important to begin work on revision of the grants process
 - Discussion regarding changes in the grant structure as well as public outreach for community input need to be done as soon as possible because the grant process for fiscal year 2018/19 will begin in October of 2017
- There is a question regarding if the RACC does projects or funds projects; the RACC may do both
- The Commissioners discussed the prioritization of strategic goals
- The Commissioners felt identification of the role of the RACC was important
- The Commissioners decided to begin discussion to revise the RACC bylaws and moved ahead to agenda item 5

4. Discussion and possible action on the 2012 Adopted Cultural Master Plan (For Possible Action)

This agenda item was not discussed.

5. Discussion and possible recommendation to revise the RACC bylaws (For Possible Action)

The Commissioners discussed possible revisions to the RACC bylaws including the following:

- The Commissioners felt that Article II – Membership needed to be clarified for the situation when a new member steps in to fill someone else’s term
 - It needed to be clarified in how many terms can be served by someone who steps in to fill someone else’s term
 - The Commissioners felt that when a new person steps in, their service time should start being counted from that point forward
 - Ms. Hill stated that the term a person steps in counts as a term for service for a specific reason per the City Clerk, but couldn’t remember what the exact reason for this was
- Article II – Membership – Requirements for the Commission membership was discussed
 - The Commissioners discussed whether to keep the membership requirement for an architectural designer
 - Commissioner Aiazzi suggested that definitions be added to the bylaws to provide a definition for a designer or architectural designer and for a professional artist
 - The Commissioners discussed and agreed that it was beneficial to keep the professional requirements to have experienced members and that it would be acceptable if the RACC was short one Commissioner due to lack of an experienced applicant
- Article II – Membership – The Commissioners discussed and decided a statement regarding diversity of membership should be added to this section
 - Commissioner Miller was tasked with creating a statement regarding diversity of membership to the membership section
- Article I – Mission and Function
 - The Commissioners discussed statement 1. Perform the duties assigned to it by its governing ordinances through specific delegation to Commission committees, which shall report annually thereon, or as needed
 - It was decided that wording to “report annually to the City Council” should be added to this statement
 - The Commissioners decided that the wording, “arts and culture” should replace the “arts” only wording in statements 2 and 4
 - In the second paragraph, the wording, “artistic and cultural life” should replace the “artistic life” wording
- Article IV – Election of Officers
 - This section stated that election of a Chairperson and Vice-chairperson would take place in June
 - It was noted that the last election took place later than June, approximately in late September
 - The Commissioners discussed and decided that the election should take in October instead of June if permissible by the City Clerk
- Article V – Duties and Powers of Officers – The Commissioners discussed and decided on the following changes:
 - Section C – “Staff Liaison” should replace Section C – “Recording Secretary”
 - Section A – Chairperson - Duties 5 and 6 should be moved to Section C – Staff Liaison
 - Section A – Chairperson – Add the duty to “Prepare an agenda with the RACC staff liaison”
 - Section C – Staff Liaison – Reword duty 5 to be “Responsible for following NRS open meeting laws and to distribute the agenda”

It was moved by Commissioner Aiazzi; seconded by Commissioner Miller to bring back the above changes to the RACC bylaws to the next special meeting of the RACC for approval. The motion carried: Commissioners Berner,

Honig-Bear, Aiazzi, Hatjakes, Oliverio and Miller assenting; Commissioners Erwin, Partridge, Pearl and Robertson absent and one position vacant.

6. **Announcements not anticipated at notice date (Item for general announcements and information only. No deliberation or action will be taken on this item.)**

None.

7. **Set Date, Time and Agenda for the next meeting (For Possible Action).**

Ms. Hill made the following announcements on future meeting dates:

- The next regular meeting of the RACC will be held on Tuesday, July 11, 2017 at 5:00 p.m.
- The next special meeting of the RACC will be held on Monday, July 17, 2017 at 4:00 p.m.
- Future agenda items will include
 - RACC bylaws
 - Discussion of roles of the RACC per the strategic plan

8. **Public Comment – This item is for either any General Public Comment or any Action Item Comment and is limited to no more than three (3) minutes per person.**

None.

9. **Adjournment (For Possible Action)**

It was moved by Commissioner Aiazzi; seconded by Commissioner Honig-Bear to adjourn the meeting at 5:40 p.m. The motion carried: Commissioners Berner, Honig-Bear, Aiazzi, Hatjakes, Oliverio and Miller assenting; Commissioners Erwin, Partridge, Pearl and Robertson absent and one position vacant.