EVENT NAME Midtown Art Walk

EVENT LOCATION Midtown, Reno NV

EVENT DATES AND TIMES

Setup Date	7/24/14	Setup Start Time	4:00pm
Event Start Date	7/24/14	Event End Date	7/24/14
Daily Event Start Time	4:00pm	Daily Event End Time	9:00pm
Dismantle Date	7/24/14	Dismantle End Time	9:00pm

EVENT DESCRIPTION

(To be included on the City of Reno's Website Special Events Calendar – maximum of 275 characters)

The Annual Midtown Art Walk showcases the unexpected culture of our City's Midtown district. By pairing artists w/ local merchans, this event stirs up the senses with art, food and live performances. Midtown packs it all in one evening you have to experience for yourself.

ON SITE CONTACT Carli Ragains **ON SITE NUMBER** 775-771-4648

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand and agree to abide by the rules and regulations governing the proposed Special Activity or Event under the Reno Municipal Code. I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. I agree to abide by all rules, regulations and permit conditions and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Reno. Such City Services may include, but are not limited to, Police, Fire, Public Works, Parks and Recreation, Business License and/or other necessary services provided by the City of Reno. **Indemnification of the City of Reno.** By signing this application the applicant, and any organization the applicant represents, agrees to indemnify, defend and hold harmless the City and its officers, agents and employees (collectively "Indemnitees") from and against any claim, loss, damage, injury, death and liability of every kind, nature and description (including without limitation, incidental and consequential damages, court costs, attorneys' fees and costs of investigation) that arise directly or indirectly, in whole or in part, from or relating to any conduct of the applicant or the applicant's principals, agents, employees, subcontractors, vendors or invitees pursuant to any permit issued pursuant to this application. City does not waive, and specifically reserves, all of its statutory and common law defenses, including all protections under NRS Chapter 41.

EVENT COORDINATOR'S SIGNATURE [signature]

EVENT COORDINATOR'S NAME Craig Parish

This application alone does not authorize a Special Activity or Event. Application must be reviewed by all necessary departments prior to permit issuance. Permit must be on-site during the event and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License Department(s) or City Manager's Office.

TYPE OF EVENT

See FAQ for clarification of event types

- ☐ Special Activity
- ☐ Special Event – Parks
- ☒ Special Events – Street / Sidewalk Occupancy

EVENT WILL INCLUDE (check all that apply)

- ☒ Amplified Sound/Multimedia *Attachment A Required*
- ☒ Street/Sidewalk Occupancy *Attachment B Required*
- ☐ Alcohol Service *Attachment C Required*
- ☐ Vendors/Exhibitors *Attachment D Required*
- ☐ Privileged Sales *Attachment E Required*
- ☐ Event Set-Up *Attachment F Required*
- ☐ Park Usage *Attachment G Required*
- ☐ Food/Beverage Service *Contact Washoe County Environmental Health Services (775) 328-2620*

HOST ORGANIZATION	Living Stones Church	**EVENT COORDINATOR**	Craig Parish
MAILING ADDRESS	50 West Liberty Suite 300	**CITY/STATE/ZIP**	Reno NV 89501
DAYTIME PHONE	775-622-9772	**CELL PHONE** 775-771-4648	**FAX**
WEBSITE	Midtownartwalk.com	**EMAIL ADDRESS**	Carli@LSChurches.com
ONSITE CONTACT	Carli Ragains	**CELL PHONE**	775-771-4648
PUBLIC CONTACT	Craig Parish	**DAYTIME PHONE**	
FEDERAL TAX ID		☐ **HOST ORGANIZATION IS NON-PROFIT** Proof of current non-profit status must be included with application.	

ANTICIPATED ATTENDANCE: **DAILY** 4,000 **TOTAL** 4,000

☒ **OPEN TO THE PUBLIC** ☐ **ADMISSION WILL BE CHARGED $** Ø

↓ FOR CITY OF RENO OFFICE USE ONLY ↓

Application Processing Fee* 0-49 Vendors	☐ $103.00			
Application Processing Fee* 50+ Vendors	☐ $258.00		**DATE ENTERED**	
Temporary Vendor Business License	☐ $ 15.00 x		**FAX TO**	
Temporary Alcohol Permit, 1 Booth/Day	☐ $ 55.00 x			☐ Fire
Temporary Alcohol Permit, Add'l Booth/Day	☐ $ 22.00 x			☐ Zoning
Fire Inspection	☐ $111.00			☐ Health
Additional Fire Permits	☐ TBD Refer to "FD" Section		☐ Complete	☐ Incomplete
City Service Fee	☐ TBD Actual Cost of City Services		**Reason Incomplete:**	
Late Fee	☐ TBD Refer to Reno Municipal Code			
Application fees must be paid at the time the application is submitted and are not refundable under any circumstances				
	TOTAL FEES		**INTIALS**	
	TOTAL PAID			

SPECIAL EVENT & ACTIVITY PERMIT APPLICATION
ATTACHMENT B

ROUTE MAP/USE OF PUBLIC RIGHT-OF-WAY

For purposes of this application, Public Right-Of-Way is defined as any public street, road, sidewalk, bridge, alley or other pathway used for vehicular and/or pedestrian passage.

If your event is a parade, procession, foot race or involves any other type of moving route, please provide a detailed route map indicating the start and finish locations, direction of travel and any aid stations or other setup along the route.

Please note that event signs, posters, flags or other materials may NOT be hung from, attached, or otherwise affixed to any permanent public sign, post, fixture or to any temporary sign, barricade, or other type of equipment placed or provided by the City of Reno to close a street, provide a secure event perimeter, or otherwise accommodate the event.

STREET CLOSURES OR RESTRICTIONS

Applications requesting a street closure or restriction must be submitted at least 90 days prior to the date of the event.

Please indicate any of the following street locations your event will involve by selecting as many of the below that apply:

VIRGINIA STREET	Closure Date & Time	Re-Open Date & Time
iberty St to Ryland St		
yland St to Pine St		
ine St to Court St		
ourt/State St to Mill St		
fill St to First St		
irst St to Second St		
econd St to Commercial Row		
ommercial Row to Third St		
hird St to Plaza St		
laza St to Fourth St		
ourth St to Fifth St		
ifth St to Sixth St		

OTHER DOWNTOWN STREETS		Cross Street		Cross Street	Closure Date & Time	Re-Open Date & Time
Arlington Ave	from		to			
Lake St	from		to			
Wells Ave	from		to			
Center St	from		to			
Sierra St	from		to			
First St	from		to			
Second St	from		to			
Commercial Row	from		to			
Third St	from		to			
Plaza St	from		to			
Fourth St	from		to			
Fifth St	from		to			
Sixth St	from		to			

If your event involves a location other than or in addition to those listed on the previous page, select the right- of-way impediment(s) that applies to your event.

- [x] One-block street closure Location: Martin St. Date(s)/Time(s): July 24th 4p-9p
- [ ] Lane closure Location (incl direction): _____ Date(s)/Time(s): _____
- [x] Sidewalk occupancy Location: Midtown (Cal Ave - Mary Virginia - Center) Date(s)/Time(s): July 24th 4p-9p
- [x] Other closure or use of public right-of-way (describe): Date(s)/Time(s): _____

One block Street Closure - St. Lawrence July 24th 4p-9p

- [ ] ReTRAC Plaza*– East (between Sierra St & Virginia St) Date(s)/Time(s): _____
- [ ] ReTRAC Plaza*– West (between West St & Sierra St) Date(s)/Time(s): _____

**Maximum uniform load is 125 pounds per square foot.*

STREET CLOSURE PRESS RELEASE

If your event involves a street or sidewalk closure or restriction of any kind, you must prepare and attach to this permit application a draft press release indicating which streets will be impacted, for what days and times and suggested alternate routes. This release must have a contact name and phone number should the media require additional information.

PARKING / SHUTTLE

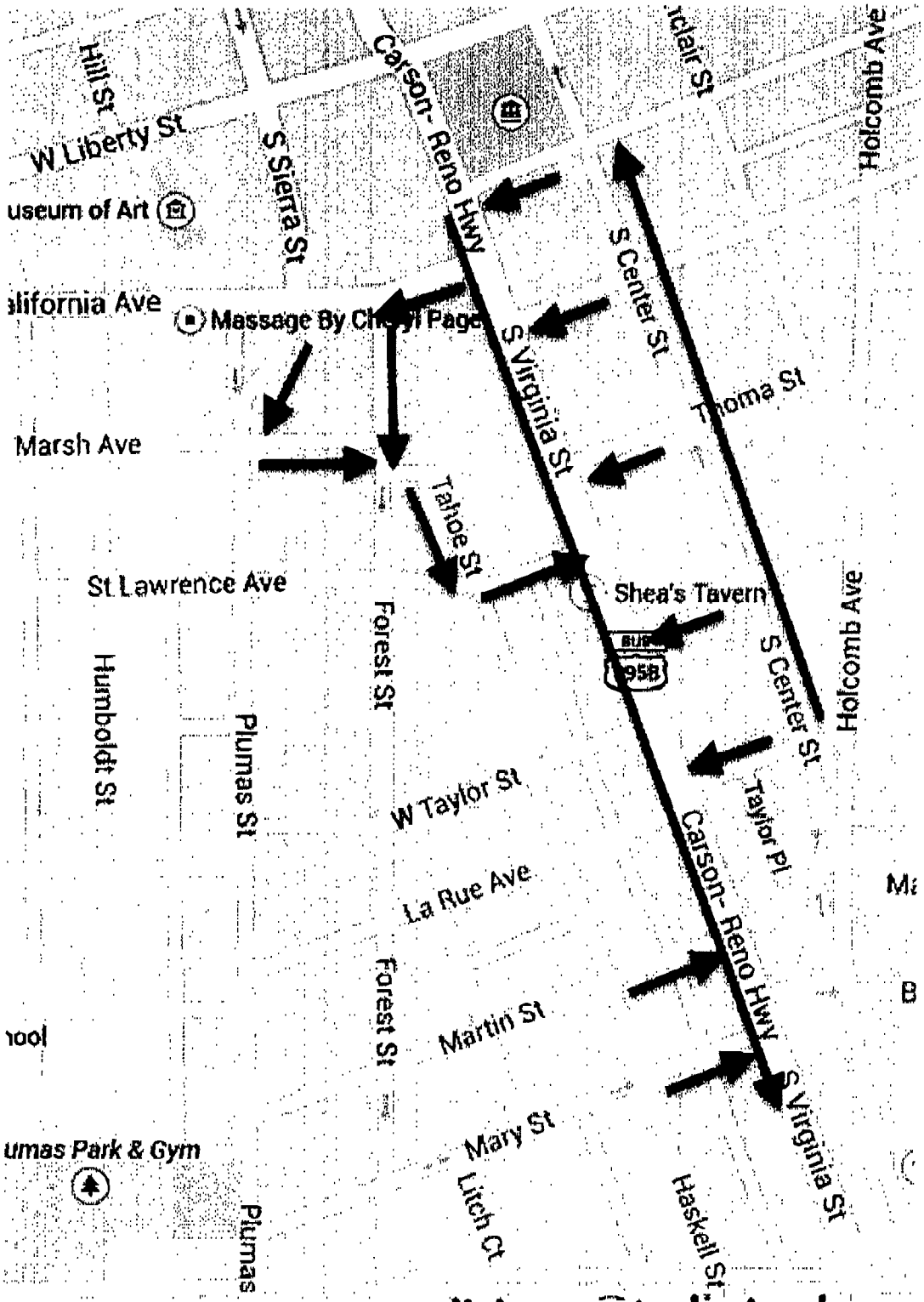
While special events are a benefit to local residents, they can also severely impact traffic, parking and disrupt citizens' ability to travel around their hometown.

How do you intend to lessen the impact of your event (traffic/parking) on local businesses and residents?

Most areas of our event are not residential and since they are side streets, there are multiple routes around it. We will have coordinators walking around w/ visible shirts and lanyards if anyone has a question of where to go or park.

Where will event participants park?

The B of A parking garage will be utilized along w/ all participating Business's parking area.



≈60 businesses will be included where the black arrows are. With 2 possible side street closures.

Midtown Art Walk Special Event Application.

Carli Ragains
Carli@LSchurches.com
775-622-9772