



SENIOR CITIZEN ADVISORY COMMITTEE

Request for co-sponsorship of programs or events

The purpose of the Reno Senior Citizen Advisory Committee is to advise the City Council on matters relating to senior citizens; to support senior-orientated special events and collaborative events that meet the needs of seniors; and, to serve as an advocacy body on behalf of senior citizens in the community.

Its mission is to advise the Reno City Council and inform the community about the interests and needs of our senior citizens, to promote and support enriching events, services, and programs to support senior citizens' interests and needs and to serve as an advocate on behalf of our community's senior citizens so that they can maintain a superior quality of life and independence.

We encourage applications that support our purpose and mission or that help us accomplish the goals, objectives and priorities described in our strategic plan found at www.reno.gov/seniors.

Please complete this form and submit to the Parks, Recreation and Community Services Department, 1 E. First St., Reno, NV 89501 or via email at bassa@reno.gov. If the request meets all criteria, the Senior Citizen Advisory Committee (SCAC) chair will approve placing it on the agenda at the earliest opportunity available. For assistance in completing this form please contact the Senior Services Liaison at 775.334.2260. If your request is placed on the agenda, you will be advised of the meeting date and must attend the meeting to give a short overview and answer questions from the Senior Citizen Advisory Committee or your request will be denied. Please note, depending on the type of request, generally there is a 6-week turnaround from SCAC approval to funds granted. All requests must be received 45 days in advance of the event. Organization must agree to the Terms and Conditions as set forth by the Reno Senior Advisory Committee.

Criteria

- Organization must meet the definition of a “nonprofit organization created for religious, charitable or educational purposes” as defined in NRS 372.3261.
- Granting or donation of funds requires City Council approval and may take additional time.
- Organization must affirm that they are a “nonprofit organization created for religious, charitable or educational purposes” as defined in NRS 372.3261 and provide to the City of Reno a signed affirmation (attached).
- Organization may request cooperative programming involving the participation of the City of Reno staff and resources.

Reno Senior Citizen Advisory Committee

Request for co-sponsorship of programs or events

Date Submitted: _____ Date of Project/Event: _____

Name of Organization: _____

Contact Person: _____

Phone: _____ Email: _____

Mailing Address: _____

Project Title: _____

Brief description of project/event: (Please attach other information if necessary.)

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Total Project/Event Cost: _____ Funding Request: _____

Other Funding Sources:

Please attach a budget for the project/event and specify the use of funds requested from the Reno Senior Citizen Advisory Committee (SCAC)

This project/event provides a substantial benefit to Reno senior citizens by:

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This request supports the purpose/mission of the Senior Citizen Advisory Committee by:

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Senior Citizen Advisory Committee Use Only

Action Item: Approved _____ Declined _____

Amount Approved: \$ _____ Date: _____

Notes:

Terms and Conditions

As part of the its decision-making process, before approving a funding request, the members of the Senior Citizen Advisory Committee will consider the following:

1. Organization credibility
2. Measurable Outcomes
3. Cost and sustainability of program
4. Amount of request
5. Mission and goals of organization
6. Clients/population that the project/event will benefit
7. Does project/event further goals of SCAC's strategic plan
8. Non-profit status of requesting organization

If funded:

Organization will recognize the Reno Senior Citizen Advisory Committee sponsorship, such as using the Reno Senior Advisory Committee logo on all advertising.

Organization will allow a representative of the Reno Senior Citizen Advisory Committee to attend event/program.

Organization will report the outcome of the event/project as outlined below or within six months of the event/project conclusion to the Senior Citizen Advisory Committee.

Senior Citizen Advisory Committee
Representative

Organization Representative