

EVENT NAME
Ceol Irish Pub Annual St. Patrick's Day Celebration

EVENT LOCATION
Ceol Irish Pub 538 S. Virginia St. Reno NV 89501

TYPE OF EVENT

See FAQ for clarification of event types

- Special Activity
- Special Event – Parks
- Special Events – Street / Sidewalk Occupancy

EVENT WILL INCLUDE

(check all that apply)

- Amplified Sound/Multimedia
Attachment A Required
- Street/Sidewalk Occupancy
Attachment B Required
- Alcohol Service
Attachment C Required
- Vendors/Exhibitors
Attachment D Required
- Privileged Sales
Attachment E Required
- Event Set-Up
Attachment F Required
- Park Usage
Attachment G Required
- Food/Beverage Service
Contact Washoe County Environmental Health Services (775) 328-2620

EVENT DATES AND TIMES

Setup Date	3/17/2014	Setup Start Time	8:00 am
Event Start Date	3/17/2014	Event End Date	3/17/2014
Daily Event Start Time	11:00 am	Daily Event End Time	10:00 pm
Dismantle Date	3/17/2014	Dismantle End Time	12:00pm

EVENT DESCRIPTION

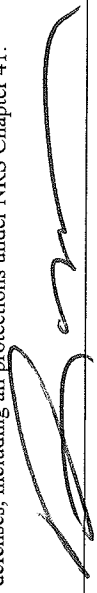
(To be included on the City of Reno's Website Special Events Calendar – maximum of 275 characters)

Ceol Irish Pub's Annual St. Patrick's Day Celebration, March 17, 2014. please join us for traditional music, Irish fare and fun for all.

ON SITE CONTACT Ron McCarty **ON SITE NUMBER** (775) 329-5558

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand and agree to abide by the rules and regulations governing the proposed Special Activity or Event under the Reno Municipal Code. I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. I agree to abide by all rules, regulations and permit conditions and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Reno. Such City Services may include, but are not limited to, Police, Fire, Public Works, Parks and Recreation, Business License and/or other necessary services provided by the City of Reno. **Indemnification of the City of Reno.** By signing this application the applicant, and any organization the applicant represents, agrees to indemnify, defend and hold harmless the City and its officers, agents and employees (collectively "Indemnitees") from and against any claim, loss, damage, injury, death and liability of every kind, nature and description (including without limitation, incidental and consequential damages, court costs, attorneys' fees and costs of investigation) that arise directly or indirectly, in whole or in part, from or relating to any conduct of the applicant or the applicant's principals, agents, employees, subcontractors, vendors or invitees pursuant to any permit issued pursuant to this application. City does not waive, and specifically reserves, all of its statutory and common law defenses, including all protections under NRS Chapter 41.

EVENT COORDINATOR'S SIGNATURE



EVENT COORDINATOR'S NAME Ron McCarty

This application alone does not authorize a Special Activity or Event. Application must be reviewed by all necessary departments prior to permit issuance. Permit must be on-site during the event and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License Department(s) or City Manager's Office.

SA 101634

HOST ORGANIZATION Ceol Irish Pub **EVENT COORDINATOR** Ron McCarty
MAILING ADDRESS 538 S. Virginia St. **CITY/STATE/ZIP** Reno NV 89501
DAYTIME PHONE (775) 329-5558 **CELL PHONE** (775) 762-2350 **FAX** _____
WEBSITE ceolirishpub.com **EMAIL ADDRESS** info@ceolirishpub.com
ONSITE CONTACT Ron McCarty **CELL PHONE** (775) 762-2350
PUBLIC CONTACT Ron McCarty **DAYTIME PHONE** (775)329-5558 or (775)762-2350
FEDERAL TAX ID 03-0599222 **HOST ORGANIZATION IS NON-PROFIT**
Proof of current non-profit status must be included with application.

ANTICIPATED ATTENDANCE: DAILY 400+- TOTAL 400+-

OPEN TO THE PUBLIC **ADMISSION WILL BE CHARGED \$** _____

↓ FOR CITY OF RENO OFFICE USE ONLY ↓

Application Processing Fee* 0-49 Vendors	<input checked="" type="checkbox"/> \$103.00	103	DATE ENTERED	01/31/14
Application Processing Fee* 50+ Vendors	<input type="checkbox"/> \$258.00		FAX TO	
Temporary Vendor Business License	<input type="checkbox"/> \$ 15.00 x			
Temporary Alcohol Permit, 1 Booth/Day	<input checked="" type="checkbox"/> \$ 55.00 x 1	55		<input type="checkbox"/> Fire
Temporary Alcohol Permit, Add'l Booth/Day	<input type="checkbox"/> \$ 22.00 x	111		<input type="checkbox"/> Zoning
Fire Inspection	<input checked="" type="checkbox"/> \$111.00			<input type="checkbox"/> Health
Additional Fire Permits	<input type="checkbox"/> TBD		<input type="checkbox"/> Complete	<input type="checkbox"/> Incomplete
City Service Fee	<input type="checkbox"/> TBD		Reason Incomplete:	
Late Fee	<input type="checkbox"/> TBD		Refer to "FD" Section	
			Actual Cost of City Services	
			Refer to Reno Municipal Code	

Application fees must be paid at the time the application is submitted and are not refundable under any circumstances

TOTAL FEES	TBD	INITIALS
TOTAL PAID	768	

3. Additional Information:

Will you be using any of the following? Check all that apply:

- | | | |
|--|--|--|
| <input type="checkbox"/> Flammable or compressed gases | <input type="checkbox"/> Exit obstructions | <input type="checkbox"/> Dust or spark production |
| <input type="checkbox"/> Fire lane or hydrant obstruction | <input type="checkbox"/> Temporary electrical wiring | <input type="checkbox"/> Bleachers |
| <input checked="" type="checkbox"/> Cooking vendors | <input type="checkbox"/> Indoor vehicle display | <input type="checkbox"/> Loose seats/chairs over 200 |
| <input type="checkbox"/> Fenced area or building to be occupied by 50 or more people | | |

Separate Permit Requirements:

One or more of the following activities (\$85)

Open flame devices

Open flame devices include decorative devices, cooking devices, and theatrical open flame performances.

Canopies in excess of 400 square feet

Canopy – A structure, enclosure, or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

Tents in excess of 200 square feet

Tent – A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

Indoor demonstration cooking

Pyrotechnic activity (\$225)

Pyrotechnics

Pyrotechnic composition – A chemical mixture that produces visible light displays or sounds through a self-propagating, heat-releasing chemical reaction which is initiated by ignition.

For Additional Information Contact:

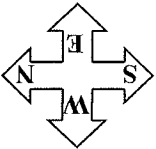
Reno Fire Department

775-334-2300

775-334-3826 FAX

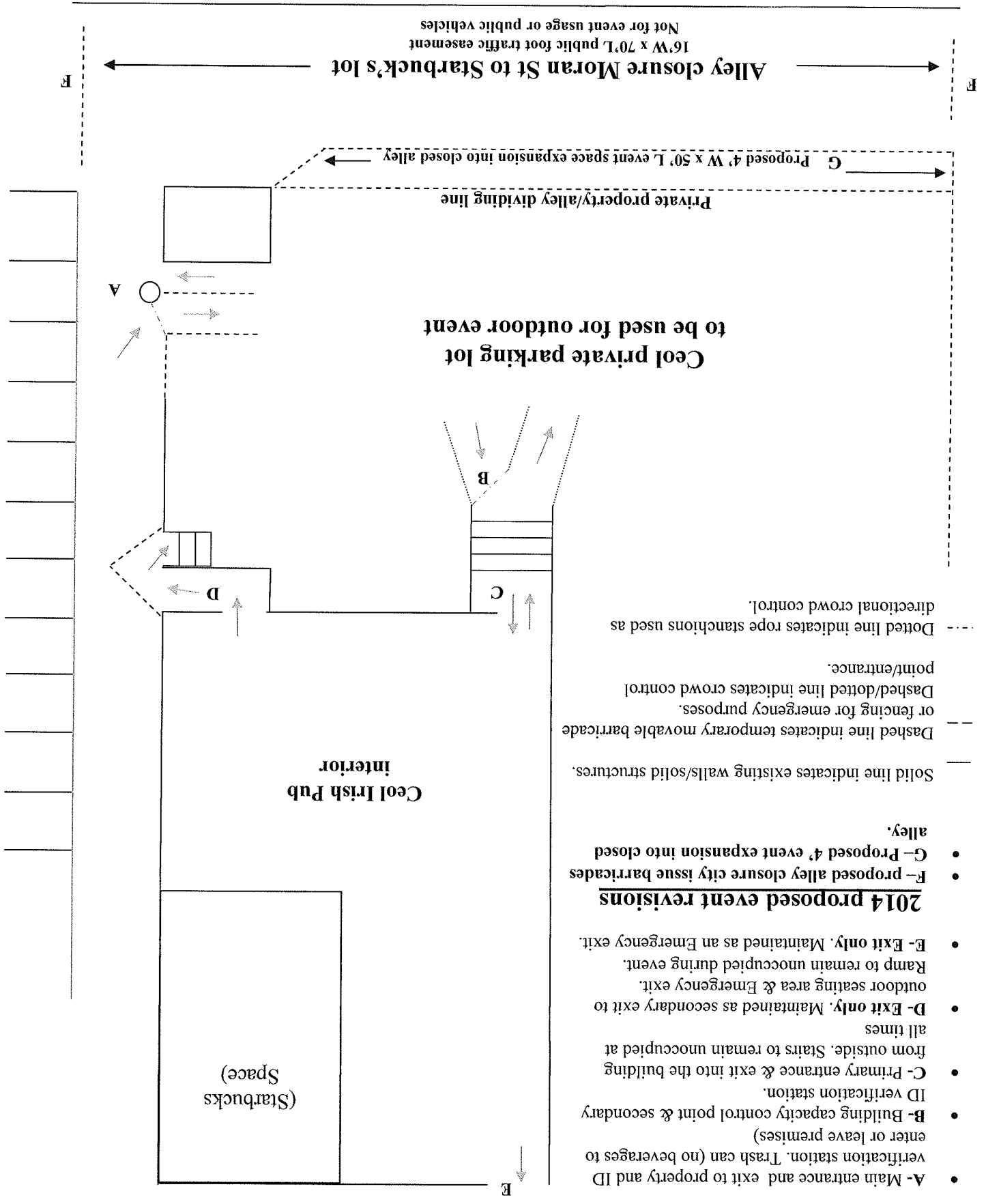
RFDSpecialEvents@reno.gov

St. Patrick's day 2014 Site Plan
Desired option "A" with alley closure
Ceol Irish Pub
 538 S. Virginia St. Reno, NV



- A- Main entrance and exit to property and ID verification station. Trash can (no beverages to enter or leave premises)
 - B- Building capacity control point & secondary ID verification station.
 - C- Primary entrance & exit into the building from outside. Stairs to remain unoccupied at all times
 - D- Exit only. Maintained as secondary exit to outdoor seating area & Emergency exit.
 - Ramp to remain unoccupied during event.
 - E- Exit only. Maintained as an Emergency exit.
- 2014 proposed event revisions**
- F- Proposed alley closure city issue barricades
 - G- Proposed 4' event expansion into closed alley.

Solid line indicates existing walls/solid structures.
 Dashed line indicates temporary movable barricade or fencing for emergency purposes.
 Dashed/dotted line indicates crowd control point/entrance.
 Dotted line indicates rope stanchions used as directional crowd control.



South Virginia Street

DISPOSAL AND RECYCLING PLAN

Will you be using existing, City-owned trash receptacles at your event?

Yes.

Note that you will be required to empty these receptacles frequently throughout the course of your event. Plastic bags must be used to line the trash receptacles. City staff will not service the receptacles during your event, other than during activities designated as Special Event – Parks.

No.

Describe refuse removal plan:
Waste Management 20 yard dumpster

Other than during Special Event – Parks, event organizers are required to manage recycling at all Reno Special Events (Park Staff manages recycling at Special Events – Parks).

Method and types of recyclable material collection:

cans

plastic bottles

paper materials

cardboard

other

Describe recycling plan if event is not taking place in a City park:

How will you promote recycling at your event?

**SPECIAL EVENT & ACTIVITY PERMIT APPLICATION
ATTACHMENT A**

**CITY OF RENO
SOUND AMPLIFICATION/MULTIMEDIA PERMIT**

- Amplified sound/multimedia is permitted at Special Events and Special Activities only with a Sound Amplification Permit.
- It is the policy of the City of Reno to allow amplified sound/multimedia between the hours of 8:00 a.m. and 10:00 p.m. or after a park closing hour, whichever occurs first. The decibel range will be no louder than 75 decibels at the outermost boundaries of the event.
- Per Reno Municipal Code (RMC) Section 8.23.085: It shall be unlawful to use sound amplification devices or sound equipment in any parks and recreation facilities in excess of 50 decibels measured within 50 feet from the location of the sound amplification device or sound equipment, without first obtaining a permit in accordance with RMC section 8.23.075. Even with a permit, sound amplification device or sound equipment shall not exceed 75 decibels at the boundaries of the permitted area. Violation of this section is a misdemeanor.
- The City of Reno encourages event organizers to ensure that amplified sound/multimedia content is family-friendly, particularly at outdoor events held on public property.

Event Name	Ceol Irish Pub Annual St. Patrick's Day Celebration	Event Date	March 17, 2014
Time Start	2:00 pm	Time End	10:00 pm
Type of Event	Annual St. Patrick's Day Celebration		
Event Location	Ceol Irish Pub 538 S. Virginia St. Reno NV 89501		

Type of Amplification or Multimedia

Voice/Speech Live Music (Band)
 DJ/Music/Karaoke Other

- By filing this permit I agree to take all steps reasonably necessary to resolve complaints about my use of amplified sound / multimedia and to ensure compliance with the provisions of the Ordinance.
- The applicant and this permit must be in the immediate area of the sound amplifying equipment during any testing or use.
- This permit does not grant permission to disturb the peace or violate RMC 8.12.020 or 8.23.085.
- This permit must be in the possession of the person operating the sound amplification/multimedia equipment and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License or City Manager's office/department.
- This permit does not authorize a Special Activity or Event.

Signature of Applicant  Ren McCreary

Approved by _____

SPECIAL EVENT & ACTIVITY PERMIT APPLICATION ATTACHMENT B

ROUTE MAP/USE OF PUBLIC RIGHT-OF-WAY

For purposes of this application, Public Right-Of-Way is defined as any public street, road, sidewalk, bridge, alley or other pathway used for vehicular and/or pedestrian passage.

If your event is a parade, procession, foot race or involves any other type of moving route, please provide a detailed route map indicating the start and finish locations, direction of travel and any aid stations or other setup along the route.

Please note that event signs, posters, flags or other materials may NOT be hung from, attached, or otherwise affixed to any permanent public sign, post, fixture or to any temporary sign, barricade, or other type of equipment placed or provided by the City of Reno to close a street, provide a secure event perimeter, or otherwise accommodate the event.

STREET CLOSURES OR RESTRICTIONS

Applications requesting a street closure or restriction must be submitted at least 90 days prior to the date of the event.

Please indicate any of the following street locations your event will involve by selecting as many of the below that apply:

VIRGINIA STREET	Closure Date & Time	Re-Open Date & Time	OTHER DOWNTOWN STREETS	Cross Street	Cross Street	Closure Date & Time	Re-Open Date & Time
Liberty St to Ryland St	_____	_____	Arlington Ave	from _____	to _____	_____	_____
Ryland St to Pine St	_____	_____	Lake St	from _____	to _____	_____	_____
Pine St to Court St	_____	_____	Wells Ave	from _____	to _____	_____	_____
Court/State St to Mill St	_____	_____	Center St	from _____	to _____	_____	_____
Mill St to First St	_____	_____	Sierra St	from _____	to _____	_____	_____
First St to Second St	_____	_____	First St	from _____	to _____	_____	_____
Second St to Commercial Row	_____	_____	Second St	from _____	to _____	_____	_____
Commercial Row to Third St	_____	_____	Commercial Row	from _____	to _____	_____	_____
Third St to Plaza St	_____	_____	Third St	from _____	to _____	_____	_____
Plaza St to Fourth St	_____	_____	Plaza St	from _____	to _____	_____	_____
Fourth St to Fifth St	_____	_____	Fourth St	from _____	to _____	_____	_____
Fifth St to Sixth St	_____	_____	Fifth St	from _____	to _____	_____	_____
			Sixth St	from _____	to _____	_____	_____

If your event involves a location other than or in addition to those listed on the previous page, select the right-of-way impediment(s) that applies to your event.

- One-block street closure Location: _____ Date(s)/Time(s): _____
- Lane closure Location (incl direction): _____ Date(s)/Time(s): _____
- Sidewalk occupancy Location: _____ Date(s)/Time(s): _____
- Other closure or use of public right-of-way (describe): Monday 3/17/14 11am-11pm
Partial alley closure behind Ceol Irish Pub from Moran St. to starbucks parking lot. remaining stretch of alley to remain open north to Stewa

- ReTRAC Plaza*— East (between Sierra St & Virginia St) Date(s)/Time(s): _____
- ReTRAC Plaza*— West (between West St & Sierra St) Date(s)/Time(s): _____
**Maximum uniform load is 125 pounds per square foot.*

STREET CLOSURE PRESS RELEASE

If your event involves a street or sidewalk closure or restriction of any kind, you must prepare and attach to this permit application a draft press release indicating which streets will be impacted, for what days and times and suggested alternate routes. This release must have a contact name and phone number should the media require additional information.

PARKING / SHUTTLE

While special events are a benefit to local residents, they can also severely impact traffic, parking and disrupt citizens' ability to travel around their hometown.

How do you intend to lessen the impact of your event (traffic/parking) on local businesses and residents?

Where will event participants park?

**SPECIAL EVENT & ACTIVITY PERMIT APPLICATION
ATTACHMENT C**

SPECIAL ACTIVITY/EVENT ALCOHOL SERVICE PERMIT

Application Date: Jan 20, 2014 **Event Date:** 3/17/14 **Name of Event:** Ceol St. Patricks Day Celebration

Event Location(s): Ceol Irish Pub 538 S. Virginia St. Reno NV 89501 **Liquor License Name/Number:** Ceol Irish Pub #998889

ALCOHOL/VENUE SERVICE REQUIREMENTS

1. Outdoor alcohol sales/service is limited to beer, wine and commercially premixed beverages only. On-site mixing of beverages containing hard liquor/spirits is prohibited at events held on City of Reno property.

2. For events held on City of Reno property, all alcoholic beverages will be served in plastic or paper containers that do not exceed 16 oz. **Alcohol vendor must keep any glass containers that are used in their booth space and must recycle them properly at the end of the event.**

3. For events held in downtown Reno, all alcoholic beverages will be served in custom plastic or paper containers that do not exceed 16 oz. and have the event logo and date imprinted on them. Wristbands must be issued after proof of age is checked.

4. Alcohol sales, consumption and possession will be restricted within a defined and designated Special Event or Activity Area. A sober responsible adult of at least 21 years of age will be assigned to each alcohol sales or distribution point. Security and/or Event Personnel are responsible for checking the identification of patrons to ensure alcoholic beverages are not sold or furnished to minors or grossly intoxicated person(s). Security personnel will be posted at the entrance(s) and exit(s) to the defined alcohol venue to control the activity as described above.

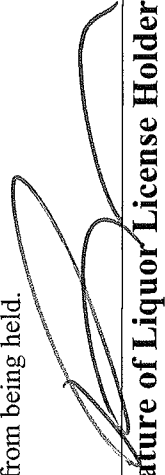
5. A method of defining the boundaries of the designated alcohol zone is required. The purpose of defining the alcohol zone is to restrict the possession and consumption of alcohol to a defined area for participants, vendors and the public. Alcohol zone boundaries can be established via the creation of "beer gardens" or other clearly defined event boundaries. Event alcohol boundaries may be delineated by the usage of fencing, steelcades, barricades, signage, or security personnel as approved by the committee. Posting of signage indicating "**No Alcohol Beyond This Point**" or similar wording is required.


6. Alcohol sales will cease one (1) hour prior to the scheduled daily end time of the event.

7. It is understood that it is a violation of this special event alcohol permit if minors are in possession of alcohol, sales of alcohol to minors occur, and/or gross intoxication of participants is permitted, and/or operations are conducted without proper licensing. The Police, Fire, Public Works, Parks and Recreation and Business License Departments, the City Manager and/or his designee may direct that all alcohol sales within the event be terminated for the remainder of the event or other corrective action be taken, as deemed necessary.

8. Any changes or additions to the conditions above will only be made in writing, and agreed to by both parties in advance of the event.

9. If applicant(s) fails to comply with all local laws, terms and conditions of this agreement, the City may terminate the alcohol sales/service and/or prohibit the event from being held.


Signature of Liquor License Holder


Date

FOR POLICE DEPARTMENT USE ONLY

Wristbands Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Custom Cup Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Hand Stamp Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Required ID Check Performed at Alcohol Service Location	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Authorized Number of Alcohol Service Locations/Beer Gardens Locations	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Signage Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Type of Alcohol Zone Boundary Designation	_____	
Event Closure Time	_____ Alcohol Sales Must Stop At _____	
<p>Approval of this event will require that the promoter hire uniformed Security personnel from a licensed City of Reno security agency. Volunteer staff can assist with overseeing the event.</p> <p>This event requires uniformed Reno Police Officers, an estimate will be provided prior to the event through the Special Events permit process.</p> <p>No uniformed security required due to the size and nature of the event. <input type="checkbox"/> Yes</p> <p>Minimum Uniformed Security Officers Required _____ Volunteer Security Minimum <input type="checkbox"/> Yes</p> <p>Additional Comments: _____ <input type="checkbox"/> Yes</p>		
<p align="right">RPD Review By: _____</p>		

- This permit must be in the possession of the person coordinating the Special Activity or Event and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License or City Manager's office/department.
- This permit does not authorize a Special Activity or Event.

IMPORTANT RULES/GUIDELINES

- Alcohol purchased inside a casino, bar, or liquor store may not be consumed outside.
- Alcohol vendors must apply wristbands to patron's wrist after confirming he/she is 21 years old or over.
- Alcohol vendors will serve alcohol in approved plastic cups only. No other container is acceptable.

SPECIAL EVENT & ACTIVITY PERMIT APPLICATION ATTACHMENT D

VENDOR AND EXHIBITOR INFORMATION

Please submit an initial vendor list with application.

A final list of vendors and exhibitors is due at least fifteen (15) days prior to the activity/event.

A vendor is any business, enterprise, trade, occupation, calling, profession, vocation, or activity engaged in, conducted or carried on by any person, his agent or employee for the purpose of direct or indirect gain, benefit or advantage within the city. This includes, but is not limited to the sale of goods, services, food and beverages or the disbursement of flyers, samples or other advertising materials.

As the Event/Activity Organizer, I understand it is my responsibility to:

- Collect and submit all State or other entity-required, taxes and fees.
- Ensure all vendors and exhibitors have a valid annual City of Reno business license, OR
- Pay for temporary licensing fees for unlicensed vendors and exhibitors.
- Ensure that all food and/or beverage vendors obtain and display special food vending permits from the Washoe County Health Department.*

**Note: Food permit applications can be obtained from the Washoe County Health Department, Environmental Services. More information on food vending permits may be obtained by calling 775.328.2620.*

Event Name Ceol Irish Pub St. Patrick's Day Celebration

Event Date March 17, 2014

Number of Vendors/Exhibitors (1) one

Use the following page (and additional pages if necessary) to indicate the vendors/exhibitors participating in your activity.

- Food and beverage vendors, vendors selling merchandise and all exhibitors who will be advertising need to be listed.
- Individual non-profit vendors/exhibitors that will be present also need to be listed; however, if proof of their non-profit status is included, then temporary vendor fees will not apply.

