

City of Reno Purchasing Division P.O. Box 1900 Reno, NV 89505

## Addendum # 1 Bid #1469 - Sale of Reprographic Printers

All potential participants: Please note that for your proposal to be considered, you must sign and attach this addendum to your response. Failure to do so may be cause for disqualification of your response.

<u>DATE CHANGE:</u> The original opening date of January 31, 2014 will be changed to February 5, 2014. The time and location of the bid opening will remain the same at 3:00pm at the Office of the City Clerk, City Hall, 1 East First St., Reno, NV 89501.

The Question period for this bid will be extended until Monday, February 3, 2014 at 9:00am. Any subsequent addendums will be posted to reno.gov by 5:00 pm on Monday, February 3, 2014.

If you wish to schedule a time to look at the printers, please contact Matthew Taylor at (775) 334-3104 to coordinate times. Any additional viewing of equipment must be scheduled and occur no later than 5:00pm on Tuesday, February 4, 2014.

**<u>DESCRIPTION CHANGE:</u>** The Heidelburg PrintMaster will be sold with the additional equipment of The Plate Maker, The Punch, The Mobile Pad, and The Stitcher.





## Question # 1

"On page 6 it says "Bids must be identified as Sid Mounted De-Ice Spray System Bid 1468." Does that need to be changed?"

## Answer # 1

Section 6, paragraph one should read:

Bids and addenda thereto shall be enclosed in a sealed envelope addressed to the City of Reno, City Clerks Office, P.O. Box 1900, Reno, NV 89505. Bids must be identified as Sale of Surplus Reprographic Printers, Bid 1469. Bidders are cautioned that the City postal pickup is one time per day at approximately 7:15 am. Bids that are not in the Postal Box for pickup on the due date shall be considered late.

Please submit this signed and dated addendum with your proposals.			
I of _ Print Name	Firm Name		
acknowledge receipt of Addenda #1 (two pages) for Bid #1469. This addendum			
must be signed and returned with your documents.			
Signature		Date	
Matthew Taylor Senior Management Analyst			