STATEMENT OF QUALIFICATIONS
SUBMITTAL FORM
for

Architectural Design

This submittal form will be used to provide information on the unranked service category of **ARCHITECTURAL DESIGN**, which includes, but is not limited to: producing architectural design plans and specifications that meet current design and ADA Codes for City-owned facilities, determination of probable construction costs, review of submittals and shop drawings, work with City staff during design, bidding, and construction to ensure design is constructed per plan, perform standard construction inspection duties with in-house staff. Special inspections for buildings may be outsourced to subconsultants.

This form must be completed and submitted according to the guidelines set forth in the "Request for Statement of Qualifications". Any manipulation of this form is forbidden and may result in disqualification.

I. COMPANY INFORMATION

Company Name	
Company Address Office location where work for this service category will be performed.	
Primary Contact Person	
Title	
Phone Number	
Fax Number	
E-mail	

II. FIRM REGISTRATION

Is your firm currently registered with Nevada Board of Professional Engineers and Land Surveyors?

☐ YES ☐ NO ☐ N/A ☐ Other

III. SUBCONSULTANTS

List the types of work relevant to this service category for which you may engage subconsultants.
Response is limited to the space provided below.

IV. COMPANY OVERVIEW and EXPERTISE

Response is limited to the space below.

V. KEY PERSONNEL

Identify a project manager or team leader for this service category and provide a brief narrative of their relevant qualifications and experience. You may list up to five (5) additional current key personnel with experience specifically relevant to this service category. Responses are limited to the spaces provided below.

Project Manager or Team Leader Name and Title	
Professional License Number/State	
Home Office Location (City, State)	
Length of Employment at this Company	

Qualifications and Experience

1. Employee Name and Title	
Professional License Number/State	
Home Office Location (City, State)	
Length of Employment at this Company	

Qualifications and Experience

V. KEY PERSONNEL

2. Employee Name and Title

Professional License Number/State

Home Office Location (City, State)

Length of Employment at this Company

Qualifications and Experience

3. Employee Name and Title

Professional License Number/State

Home Office Location (City, State)

Length of Employment at this Company

Qualifications and Experience

V. KEY PERSONNEL

4. Employee Name and Title

Professional License Number/State

Home Office Location (City, State)

Length of Employment at this Company

Qualifications and Experience

5. Employee Name and Title

Professional License Number/State

Home Office Location (City, State)

Length of Employment at this Company

Qualifications and Experience

VI. PROJECT EXAMPLES

List up to five (5) completed projects prosecuted by your company that are relevant to this service category. Each project listed shall have at least one (1) key employee from Section V of this form who either managed or played a key role in the project. Responses are limited to the spaces provided below.

1. Project Name

Project Location

Start Date

Your Company's Total Consultant Fee

Complete Date

Total Construction Cost

Client Name and Contact Information (include phone number and e-mail address)

Description of tasks performed on this project by your firm.

Company's Current Key Employee Name and Role

Project Description: Include project overview, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

VI. PROJECT EXAMPLES

2. Project Name

Project Location

Start Date

Your Company's Total Consultant Fee

Complete Date

Total Construction Cost

Client Name and Contact Information (include phone number and e-mail address)

Description of tasks performed on this project by your firm.

Company's Current Key Employee Name and Role

Project Description: Include project overview, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

VI. PROJECT EXAMPLES

3. Project Name

Project Location

Start Date

Your Company's Total Consultant Fee

Complete Date

Total Construction Cost

Client Name and Contact Information (include phone number and e-mail address)

Description of tasks performed on this project by your firm.

Company's Current Key Employee Name and Role

Project Description: Include project overview, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

VI. PROJECT EXAMPLES

4. Project Name

Project Location

Start Date

Your Company's Total Consultant Fee

Complete Date

Total Construction Cost

Client Name and Contact Information (include phone number and e-mail address)

Description of tasks performed on this project by your firm.

Company's Current Key Employee Name and Role

Project Description: Include project overview, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

VI. PROJECT EXAMPLES

5. Project Name

Project Location

Start Date

Your Company's Total Consultant Fee

Complete Date

Total Construction Cost

Client Name and Contact Information (include phone number and e-mail address)

Description of tasks performed on this project by your firm.

Company's Current Key Employee Name and Role

Project Description: Include project overview, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.