



AGENDA
Regular Meeting
Reno City Council

Wednesday, December 10, 2014 • 12:00 PM

Reno City Council Chamber, One East First Street, Reno, NV 89501

Hillary Schieve, Mayor

Council Members:

Ward 1 – Jenny Brekhus

Ward 4 – Paul McKenzie

Ward 2 – Naomi Duerr

Ward 5 – Neoma Jardon

Ward 3 – Oscar Delgado

At-Large – David Bobzien

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Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Reno City Council. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a Request to Speak form to the City Clerk. Public comment shall be presented to the Reno City Council as a body, and not to any member thereof. Speakers shall address questions through the presiding officer.

Rules – Procedures and Disruptive Conduct: The Reno City Council has established rules of procedure in order to ensure orderly conduct during the meeting. The presiding officer will enforce viewpoint neutral procedural rules to ensure the orderly conduct of business of the Reno City Council. The rules are available from the City Clerk, One East First Street, Second Floor, 334-2030.

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A **Introductory Items**

A.1 **Pledge of Allegiance**

A.2 **Observance of a Moment of Silence**

A.3 **Roll Call**

A.4 Public Comment (This item is for either public comment on any action item or for any general public comment.)

A.5 City Manager Announcements (Item for general announcements and informational items only. No deliberation or action will be taken on this item.)

A.6 Approval of the Agenda (For Possible Action) - December 10, 2014.

A.7 Approval of Minutes

B Cash Disbursements

B.1 Staff Report (For Possible Action): Acceptance of Cash Disbursements Reports for November 9, 2014 through November 22, 2014.

C Proclamations - None.

D Presentations

D.1 City of Reno Employee Retirement Recognitions - Andrew Clinger, City Manager.

D.2 Commendation for excellence in service to Reno Fire Department Engine No. 9 Crew - Michael Hernandez, Fire Chief.

E Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)

E.1 Approval of Privileged Business Licenses

E.1.a New - Privileged

1. Ruth Baptista, Ruth Baptista, 11885 Lone Desert Drive - Secondhand Merchandise (For Possible Action) [**Ward 4**]

E.1.b Change of Ownership - Alcohol

1. Lili's Restaurant & Bar, Tae Cho, 2325 Kietzke Lane - Dining Room Alcohol (For Possible Action) [**Ward 1**]

E.1.c Change of Ownership - Gaming

1. Sartini Gaming LLC dbat Raley's 115/195, Matthew W. Flandermeyer, 1075 North Hills Boulevard - Slots (For Possible Action) [**Ward 4**]
2. Sartini Gaming LLC dbat Raley's #108, Matthew W. Flandermeyer, 18144 Wedge Parkway - Slots (For Possible Action) [**Ward 2**]
3. Sartini Gaming LLC dbat Raley's Food Source, Matthew W. Flandermeyer, 4047 South Virginia Street - Slots (For Possible Action) [**Ward 2**]

4. Sartini Gaming LLC dbat Raley's 106, Matthew W. Flandermeyer, 701 Keystone Avenue - Slots (For Possible Action) [**Ward 5**]

E.1.d Supplemental - Gaming

1. Sartini Gaming LLC dbat Polo Lounge, Matthew W. Flandermeyer, 1559 South Virginia Street - Slots (For Possible Action) [**Ward 1**]
- E.2 Staff Report (For Possible Action): Approval of Contract with Bitfocus to continue to administer the Homeless Management Information System in an amount not to exceed \$155,810 (Grant Funds).
- E.3 Staff Report (For Possible Action): Approval of Products and Services Agreement between Active Network, LLC and City of Reno for the upgrade of the existing CLASS software to a hosted software product that provides a computerized facility reservation and park and recreation program and services registration system for the City of Reno in the estimated contract amount of \$123,083 for recurring costs, and \$9,000 in one-time expenses for purchase of equipment (General Fund).
- E.4 Staff Report (For Possible Action): Approval of Award of Contract to Sierra Nevada Construction Inc. (SNC) for the 2015 Permanent Patch Program in an amount not to exceed \$1,267,007 (Excavation/Encroachment Permit Funds).
- E.5 Staff Report (For Possible Action): Approval of Amendment to Agreement with H + K Architects for additional design services associated with American with Disability Act (ADA) upgrades to the locker rooms at Northwest Pool in an amount not to exceed \$20,400 (General Fund).
- E.6 Staff Report (For Possible Action): Approval of Amended Agreement with Balance Hydrologics Inc. for Truckee Meadows Regional Storm Water Quality Monitoring in the amount of \$41,948 (Regional Water Management Fund and Nevada Division of Transportation).
- E.7 Staff Report (For Possible Action): Approval of Award of Contract to K.G. Walters Construction Company Inc., for construction of the Truckee Meadows Water Reclamation Facility (TMWRF) Headworks Improvements Project for an amount not to exceed \$5,341,600 (Sewer Enterprise Fund).

F Public Hearings - 12:15 PM

- F.1 Staff Report (For Possible Action): Discussion and approval of Collective Bargaining Agreement between the City of Reno and Reno Administrative/Professional Group - Administrative Unit, for the period July 1, 2013 through June 30, 2018.

- F.2 Staff Report (For Possible Action): **Case No. ABN15-00001 (Gulling Road Abandonment)** Request to abandon a ±2,686 square foot portion of Gulling Road adjacent to 3355 Gulling Road. The site is located on the north side of Gulling Road, ±280 feet west of Harding Way in the Single Family 6,000 square foot minimum lot size (SF6) zoning district. **[Ward 5]**
- F.3 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. _____ Case No. LDC15-00019 (CVS-7th Street Zone Change)** Ordinance to amend Title 18, Chapter 18.08 of the Reno Municipal Code, entitled "Zoning," rezoning ±2.78 acres located on the southeast corner of the intersection of West 7th Street and Elgin Avenue (1250 West 7th Street) from Neighborhood Commercial (NC) to Community Commercial (CC); together with other matters properly relating thereto. **[Ward 5]**
- F.4 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. _____ Case No. LDC15-00020 (The Church at Reno, Inc.)** Ordinance to amend Title 18, Chapter 18.08 of the Reno Municipal Code, entitled "Zoning," rezoning ±2.04 acres located ±420 feet northwest of the intersection of North McCarran Boulevard and Clear Acre Lane (1205 North McCarran Boulevard) from Multifamily – 21 units per acre (MF21) to Arterial Commercial (AC); together with other matters properly relating thereto. **[Ward 4]**
- F.5 39 Ventures**
- F.5.1 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. _____ Case No. ANX15-00001 (39 Ventures Annexation)** Ordinance annexing to and making part of the City of Reno certain specifically described territory being ±6.78 acres of property located immediately north and south of the intersection of Crystal Park Road and Quilici Ranch Road in the Community Commercial (CC), Public Facility (PF) and Cooperative Planning Area Overlay (CPA) zones, Washoe County, Nevada, together with other matters properly relating thereto. **[Ward 5]**
- F.5.2 Staff Report (For Possible Action): **LDC15-00016 (39 Ventures Materials Processing Facility)** Request for special use permits: 1) to resume an abandoned nonconforming use of Outdoor Manufacturing, Processing, Assembly or Fabrication; 2) allow a nonresidential development to be located within 300 feet of residentially zoned property; and 3) to allow the use to operate between the hours of 11:00 p.m. and 6:00 a.m. (24 hours). The ±6.5 acre site is located on the southwest corner of Crystal Park Road and Quilici Ranch Road in the Community Commercial (CC) zone. The site has a Master Plan Land Use designation of Urban Residential/Commercial. **[Ward 5]**

- F.6 Staff Report (For Possible Action): Discussion and approval of Collective Bargaining Agreement between the City of Reno and Reno Police Protective Association, for the period July 1, 2013 through June 30, 2015.

G Ordinances - Adoption

- G.1 Staff Report (**For Possible Action**): **Ordinance Adoption - Bill No. 6923 Case No. LDC14-00023 (West Meadows Estates)** Ordinance to amend Title 18, Chapter 18.08 of the Reno Municipal Code, entitled "Zoning", rezoning five parcels totaling ±199.1 acres located north of US Highway 40 in an area spanning ±1,500 feet west and ±3,500 feet east of the intersection of Summerset Drive and US Highway 40 from LLR1 (Large Lot Residential – 1 acre) on ±78.1 acres, UT40 (Unincorporated Transition – 40 acres) on ±79 acres, SF15 (Single Family Residential – 15,000 square feet) on ±26.4 acres and Open Space on ±15.5 acres to PUD (Planned Unit Development – West Meadows Estates) in order to allow development of ±104.6 acres of single family uses with up to 336 residential units with a gross density of ±3.1 units per acre, ±4 acres of commercial uses with a maximum gross floor area of ±34,848 square feet and ±90.5 acres of open space uses; together with other matters properly relating thereto. **[Ward 5]**
- G.2 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6924 Case No. LDC15-00009 (Selmi Drive Zoning Map Amendment)** Ordinance to amend Title 18, Chapter 18.08 of the Reno Municipal Code, entitled "Zoning," rezoning ±.32 acres of an existing ±3.75 acre parcel located on the southeast corner of the intersection of Selmi Drive and Sutro Street (2900 Sutro Street) from Industrial (I) to Public Facility (PF); together with other matters properly relating thereto. **[Ward 4]**
- G.3 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6925** Ordinance amending the Reno Municipal Code Title 12, "Public Works and Utilities," Chapter 12.16, "Sewer Service," by amending Article I. Definitions, Sec. 12.16.010, Article II. Sewer Service Charge Regulations, Division 3, Wastewater Surcharge, Sec. 12.16.200, Division 5. Connection Fees, Sec. 12.16.320 and Sec. 12.16.360 to address clerical errors and omissions, and to provide for other matters properly relating thereto.

H Resolutions (Other Resolution items may be found under the following agenda sections: Public Hearings; Ordinances, Adoption; Ordinances, Introduction; City Clerk; Mayor and Council; and/or Standard Department Items.)

- H.1 Staff Report (For Possible Action): **Resolution No. _____** Resolution donating Reno Access Advisory Committee funds to Very Special Arts (VSA) Nevada to provide 20 art classes for adults with developmental disabilities for FY14/15 in the amount of \$1,700 (General Fund).
- H.2 Staff Report (For Possible Action): **Resolution No. _____** Resolution donating Reno Access Advisory Committee funds to Note-Able Music Therapy Services (NMTS) to defray expenses associated with the 2014 Noodles and Notes Celebration held on October 11th and caroling activities during the holiday season in the amount of \$1,500 (General Fund).
- H.3 Staff Report (For Possible Action): **Resolution No. _____** Resolution directing the Deputy City Treasurer (Finance Director) to give Notice of the Sale of Properties subject to the Lien of a Delinquent Assessment; ratifying all actions previously taken; and providing other matters properly relating thereto.
- H.4 Staff Report (For Possible Action): **Resolution No. _____** Resolution of Intent authorizing certain City owned Real Property identified as Assessor Parcel Number 013-081-18 located at 1880 Mill Street to be sold by Public Auction for a minimum cash price of \$91,000 plus the costs of appraisals and publications in accordance with the provisions of NRS 268.059 – 268.062 and Title 15 of the Reno Municipal Code.
- H.5 Staff Report (For Possible Action): **Resolution No. _____** Resolution to Augment the Budget of the City of Reno, Nevada for the 2015 Fiscal Year; and Approval of Budget Revisions for the period of October 1, 2014 through November 10, 2014.
- H.6 Staff Report (For Possible Action): **Resolution No. _____** Resolution establishing the City of Reno's Budget Guiding Principles.

I Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)

J Standard Department Items**Finance & Administration**

- J.1 Staff Report (For Possible Action): Presentation of the Opinion and Findings of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2014, containing the Single Audit Report and Auditor's Opinion, and Auditor's Required Communications Letter, and approval of the Plan of Corrective Action. [2:00 PM]

Public Works

- J.2 Staff Report (For Possible Action): Discussion and authorization to award a contract for the installation of the boiler system at Northwest Pool to the Best Bid in accordance with competitive bidding laws set forth in Chapter 338 of NRS in an amount not to exceed \$275,000 and authorization for the Mayor to sign the contract (Public Works Capital Projects).

City Manager's Office

- J.3 Staff Report (For Possible Action): Discussion and possible approval of an Amended Sponsorship Agreement with the Silver Legacy Resort for in-kind services for the special event, Santas Under the Arch, in an amount not to exceed \$12,000 or other direction regarding other available options (General Fund).

J.4 Garlock Printing

- J.4.1 Staff Report (For Possible Action): Approval of Amendment #2 to the Agreement for Allocation of Catalyst Funds to Garlock Printing between the City of Reno and the Governor's Office of Economic Development.
- J.4.2 Staff Report (For Possible Action): Approval of Amendment #2 to the Agreement for Allocation of Catalyst Funds for Garlock Printing between the City of Reno, the Governor's Office of Economic Development, and the Economic Development Authority of Western Nevada.

- J.5 Staff Report (For Possible Action): Discussion, direction and possible approval of Second Amendment to that certain Agreement dated June 13, 2012 by and between the Reno-Sparks Convention and Visitors Authority (RSCVA), the City of Reno, Nevada (Reno) and United States Bowling Congress (USBC) to conduct certain national bowling tournaments within the City of Reno.

K City Clerk

K.1 Citizen Appointments to Boards and Commissions

- K.1.1 Staff Report (For Possible Corrective Action): Discussion and potential appointment of James MacDougall to the Financial Advisory Board.
- K.1.2 Staff Report (For Possible Corrective Action): Discussion and potential appointment of Leah Madison to the Urban Forestry Commission.
- K.1.3 Staff Report (For Possible Action): Discussion and potential appointment to the Charter Committee from the following pool of applicants, listed in alphabetical order: Cynthia Albright, Richard Brown, James Nadeau, and/or Joseph Theile.
- K.1.4 Staff Report (For Possible Action): Discussion and potential appointment to the Washoe County District Board of Health from the following pool of applicants, listed in alphabetical order: Mathew Buehler or Adam Czajkowski.

K.2 Elected Official Appointments to Boards and Commissions

- K.2.1 Staff Report (For Possible Action): Council Appointments from the following pool of Council Members: David Bobzien, Jenny Brekhus, Oscar Delgado, Naomi Duerr, Neoma Jardon, Paul McKenzie, and/or Hillary Schieve, to one or more of the following Public Bodies including Boards, Commissions, Districts, Subcommittees and other Public Groups: Access Advisory Committee, Artown, Building Enterprise Fund Advisory Committee, Capital Projects Surcharge Advisory Subcommittee, Civil Service Commission, Community Assistance Center – Transitional Governing Board, Debt Management Commission, District Board of Health, Downtown Maintenance Special Assessment District, Downtown Police Tax District Committee, Economic Development Authority of Western Nevada (EDAWN), Financial Advisory Board, Historical Resources Commission, Nevada League of Cities - Board of Directors,

Oversight Panel for School Facilities, Pioneer Center for the Performing Arts - Board of Directors, Recreation and Parks Commission, Redevelopment Agency Advisory Board, Regional Planning Governing Board, Regional Transportation Commission, Reno Arts & Culture Commission, Reno City Council Subcommittee on Council Rules and Regulations, Reno City Planning Commission, Reno Housing Authority, Reno Sparks Convention & Visitors Authority (RSCVA), Reno Tahoe Airport Authority, Senior Citizens Advisory Committee, Sierra Arts Foundation, Special Events Sponsorship Committee, Special Events Subcommittee, Stadium Authority, Truckee Meadows Tourism Facility and Revitalization Steering Committee, Truckee Meadows Water Authority, Truckee Meadows Water Reclamation Facility (TMWRF) Joint Coordinating Committee, Truckee River Flood Management Authority, Urban Forestry Commission, Western Regional Water Commission, Youth City Council.

L Mayor and Council

L.1 Identification of Mayor and Council Items for future agendas of the Reno City Council. (For Possible Action)

L.2 Liaison Reports

Hillary Schieve – Mayor

Capital Projects Surcharge Advisory Subcommittee
Economic Development Authority of Western Nevada (EDAWN)
Pioneer Center for the Performing Arts - Board of Directors
Regional Planning Governing Board - *alternate*
Regional Transportation Commission
Reno City Council Subcommittee on Council Rules and Regulations
Reno Housing Authority
Reno Sparks Convention & Visitors Authority (RSCVA)

Jenny Brekhus – Ward 1

Access Advisory Committee
Building Enterprise Fund Advisory Committee
Capital Projects Surcharge Advisory Subcommittee
Oversight Panel for School Facilities
Regional Planning Governing Board
Reno City Council Subcommittee on Council Rules and Regulations
Stadium Authority
Truckee Meadows Water Authority

Naomi Duerr – Ward 2

Artown

Debt Management Commission

Economic Development Authority of Western Nevada (EDAWN) - *alternate*

Financial Advisory Board

Regional Planning Governing Board

Reno Arts & Culture Commission

Reno Tahoe Airport Authority - *alternate*

Truckee Meadows Water Authority

Western Regional Water Commission

Oscar Delgado – Ward 3

Building Enterprise Fund Advisory Committee - *alternate*

Capital Projects Surcharge Advisory Subcommittee

Economic Development Authority of Western Nevada (EDAWN) - *alternate*

Regional Planning Governing Board

Reno City Council Subcommittee on Council Rules and Regulations

Reno City Planning Commission

Reno Sparks Convention & Visitors Authority (RSCVA)

Reno Tahoe Airport Authority - *alternate*

Special Events Subcommittee

Stadium Authority

Truckee River Flood Management Authority - *alternate*

Youth City Council

Paul McKenzie – Ward 4

Building Enterprise Fund Advisory Committee

Civil Service Commission

Downtown Police Tax District Committee

Oversight Panel for School Facilities

Regional Planning Governing Board

Regional Transportation Commission - *alternate*

Special Events Subcommittee

Truckee Meadows Water Reclamation Facility (TMWRF) Joint Coordinating Committee

Truckee River Flood Management Authority

Neoma Jardon – Ward 5

Community Assistance Center – Transitional Governing Board - *alternate*

District Board of Health

Redevelopment Agency Advisory Board

Regional Planning Governing Board - *alternate*

Regional Transportation Commission
Reno Tahoe Airport Authority
Senior Citizen's Advisory Committee
Special Events Sponsorship Committee
Special Events Subcommittee
Stadium Authority
Truckee Meadows Water Authority
Western Regional Water Commission - TMWA appointee

David Bobzien – At-Large

**appointments to be made on December 10, 2014*

- L.3 Reports from any conferences or professional meetings.
- L.4 Staff Report (For Possible Action): Discussion and possible direction to staff to fill the vacancy of the Reno City Clerk position from a pool of the following applicants, listed in alphabetical order: Beaty-Benadom, Beverly; Bennett, Beau; Boscoe, Michelle E.; Brown, Buffy Jo; Buehler, Matthew R.; Cafferata-Jenkins, Caren; Chaump, Michael; Correll, Monica A.; Garrison, Sarah M.; Gilles, Scott; Jamieson, Christie L.; Kolbet-Clausell, David (Jay); Kuhlemier, Shanna D.; Lamboley, Nicole; Lawson, Cherry L.; Lopez, Tessie M.; Mager, Eric; Marshall, Kate; McGehee, Kevin L.; McMahan, Michael J.; Navarro, Ana I.; Nielsen, Jamie; Roberts, Dorothy; Rossini, Becki; Ruger, Stephen J.; Salcido, Megan N.; Self, Antoinette; Stone, Marlina; Thom, Lawrence C.; Turney, Ashley D.; Valdez, Louie; including selection of Finalists, public interviews of Finalists, appointment of a City Clerk and matters relating thereto.
- L.5 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to initiate an amendment to Title 18 related to a moratorium restricting on-premise digital signage on all properties with the exception of those holding business licenses for retail which meet the thresholds of a large retail establishment and non-restricted gaming licenses, pending a period of study and analysis by the City. (For Possible Action) **[Brekhus]**
- L.6 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to prepare information regarding reinstatement of Neighborhood Advisory Boards (NABs). (For Possible Action) **[Schieve]**
- L.7 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to explore and create a process to appoint a Reno City Council Member as a liaison to the Washoe County School District. (For Possible Action) **[Bobzien]**

M Public Hearings - 6:00 PM

N Public Comment (This item is for either public comment on any action item or for any general public comment.)

O Adjournment (For Possible Action)