



# AGENDA

## Regular Meeting

### Reno City Council

Wednesday, June 25, 2014 • 12:00 PM

Reno City Council Chamber, One East First Street, Reno, NV 89501

Robert A. Cashell, Sr., Mayor

#### Council Members:

Ward 1 – Jenny Brekhus

Ward 4 – Dwight Dortch

Ward 2 – Sharon Zadra

Ward 5 – Neoma Jardon

Ward 3 – Oscar Delgado

At-Large – Hillary Schieve

---

**Posting:** This agenda is posted at Reno City Hall – One East First Street, Washoe County Central Library – 301 South Center Street, Evelyn Mount Northeast Community Center – 1301 Valley Road, McKinley Arts and Culture Center – 925 Riverside Drive, Reno Municipal Court – One South Sierra Street, Washoe County Administration Building – 1001 East 9<sup>th</sup> Street and Reno-Sparks Convention and Visitors Authority – 4001 South Virginia Street, Suite G; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno – [www.reno.gov](http://www.reno.gov).

**Support Materials:** Support materials are posted on the website [www.reno.gov/meetings](http://www.reno.gov/meetings) when they are provided to the governing body or if provided during a meeting, such materials will be posted on the website within 24 hours after the conclusion of the meeting. Support materials are also available at the City Clerk's office and at the scheduled meeting. The designated contact to obtain support materials is the City Clerk, Lynnette Jones, One East First Street, Second Floor, 334-2030.

**Order of Agenda:** Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Reno City Council. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

**Public Comment:** Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a Request to Speak form to the City Clerk. Public comment shall be presented to the Reno City Council as a body, and not to any member thereof. Speakers shall address questions through the presiding officer.

**Rules – Procedures and Disruptive Conduct:** The Reno City Council has established rules of procedure in order to ensure orderly conduct during the meeting. The presiding officer will enforce viewpoint neutral procedural rules to ensure the orderly conduct of business of the Reno City Council. The rules are available from the City Clerk, One East First Street, Second Floor, 334-2030.

**Accommodations:** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our offices at 334-2030, 24 hours prior to the date of the meeting.

**Watch Meetings:** Reno City Council meetings are streamed online when Council is in session in Council Chamber at [www.reno.gov/meetings](http://www.reno.gov/meetings) and broadcast on Charter Channel 194.

**Social Media:** Follow @cityofreno for real-time updates on Twitter. Connect with the City of Reno on Facebook at [www.facebook.com/cityofreno](http://www.facebook.com/cityofreno).

**A Introductory Items**

- A.1 Pledge of Allegiance**
- A.2 Observance of a Moment of Silence**
- A.3 Roll Call**
- A.4 Public Comment (This item is for either public comment on any action item or for any general public comment.)**
- A.5 City Manager Announcements (Item for general announcements and informational items only. No deliberation or action will be taken on this item.)**
- A.6 Approval of the Agenda (For Possible Action) - June 25, 2014.**
- A.7 Approval of Minutes (For Possible Action) - May 7, 2014 Joint Special Reno City Council and Reno City Planning Commission and June 11, 2014 Reno City Council meeting.**

**B Cash Disbursements**

- B.1 Staff Report (For Possible Action): Acceptance of Cash Disbursements Reports for May 25, 2014 through June 7, 2014.**

**C Proclamations**

- C.1 Proclamation declaring the month of July 2014 as Parks and Recreation Month - Julee Conway, Director, Parks, Recreation and Community Services.**

**D Presentations**

- D.1 City of Reno Employee Retirement Recognitions - Andrew Clinger, City Manager.**
- D.2 Economic Development Update - Brian Blair, Team Leader of Irrigo and recipient of the University of Nevada's Sontag Entrepreneurship Award.**
- D.3 Reno Urban Forestry Commission's Annual Report - Pamela Mayne, Member, Reno Urban Forestry Commission.**

**E Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)**

**E.1 Approval of Privileged Business Licenses**

**E.1.a New - Privileged**

1. Giant Dollar/Basics, Inc., William A. Dinkins, 1155 West Fourth Street, Suite 118 - Secondhand Merchandise Sales (For Possible Action) [**Ward 1**]
  2. Buzz-Bomb Bicycles, Scott Callahan, 726 Marsh Avenue - Secondhand Merchandise (For Possible Action) [**Ward 1**]
- E.2 Staff Report (For Possible Action): Approval of the purchase of Excess Loss Insurance for the City's Self-Funded Medical Insurance Funds from PartnerRe Insurance Company for July 1, 2014 to June 30, 2015 in the total premium amount of \$640,370; and authorization for the City Manager to execute all documents related to such purchase, including engagement of a third-party administrator, Alternative Risk Solutions, LLC, for the administration and placement of the insurance policy (Self-Funded Medical Insurance Funds).
- E.3 Staff Report (For Possible Action): Approval of renewal of the City's insurance coverage with the Public Entity Property Insurance Program (PEPIP Program) for Property Insurance and Vehicle Physical Damage Insurance, from July 1, 2014 through July 1, 2015, in the premium amount of \$411,747 and authorizing the City Manager to execute all documents related to such renewal (Risk Management Fund).
- E.4 Staff Report (For Possible Action): Approval of Contract between the City of Reno and Volunteers of America, Greater Sacramento and Northern Nevada, for the operation of the Shelters at the Community Assistance Center (CAC) for July 1, 2014 - June 30, 2015, in the amount of \$1,963,405 (Community Assistance Center Budget).
- E.5 Staff Report (For Possible Action): Approval of Contract for operation of the Tom Vetica Resource Center between the City of Reno and Volunteers of America from July 1, 2014 to June 30, 2015, in the amount of \$65,200 (Community Assistance Center Budget).
- E.6 Staff Report (For Possible Action): Approval of Second Amendment to Lease Agreement with Good Shepherd's Clothes Closet Inc. for space at the Community Assistance Center (CAC).

- E.7 Staff Report (For Possible Action): Approval of Third Amendment to Lease Agreement with Health Care Access Washoe County (HAWC) Community Health Center for space in the Community Assistance Center (CAC).
- E.8 Staff Report (For Possible Action): Approval of Third Amendment to the Interlocal Agreement with the Washoe County School District for space at the Community Assistance Center (CAC).
- E.9 Staff Report (For Possible Action): Approval of Second Amendment to Lease Agreement with ReStart/Volunteers of America for space at the Community Assistance Center (CAC).
- E.10 Staff Report (For Possible Action): **Case No. PAR14-00029 (Parcel Map for Logisticenter 395)** Rejection of the Offer of Dedication of a 1,686 ±square foot portion of Memorial Drive from Logisticenter 395 Owner, LLC. **[Ward 4]**
- E.11 Staff Report (For Possible Action): Acceptance of a Public Use Easement from Q & C Investment, LLC, for the construction and maintenance of a rip-rap protected slope adjacent to City of Reno right-of-way commonly known as Eloise Avenue, APN 011-101-16.
- E.12 Staff Report (For Possible Action): Acceptance of a Public Use Easement from Gianpaulo Sorreta for the construction and maintenance of a concrete block wall adjacent to City of Reno right-of-way commonly known as Minerva Lane, APN 007-201-18.
- E.13 Staff Report (For Possible Action): Acceptance of a Public Use Easement from Gianpaulo Sorreta for the construction and maintenance of a concrete block wall adjacent to City of Reno right-of-way commonly known as Minerva Lane, APN 007-201-20.
- E.14 Staff Report (For Possible Action): Approval of Amended Interlocal Agreement for Traffic Signal Maintenance for FY14/15 and reimbursement thereof from Washoe County to the City of Reno in an estimated amount of \$20,646.56.
- E.15 Staff Report (For Possible Action): Approval of Consultant Agreement with Websoft Developers, Inc., for the Infrastructure Management System Reconfiguration and Update in an amount not to exceed \$315,600 (Sewer Enterprise Fund).

- E.16 Staff Report (For Possible Action): Approval of the Fifth Amendment to the Interlocal Agreement with the Western Regional Water Commission for funding for the continuation of support of technical services for review and possible revision of Truckee River Water Quality Standards and the third party review of Total Maximum Daily Loads for nutrients in the amount of \$75,000 (Western Regional Water Commission Regional Water Management Fund).
- E.17 Staff Report (For Possible Action): Approval of Amendment to Agreement with LimnoTech, Inc. (LTI) for continuing technical services to support the review and possible revision of Truckee River Water Quality Standards for nutrients in an amount not to exceed \$75,000 (Western Regional Water Commission Regional Water Management Fund).
- E.18 Staff Report (For Possible Action): Approval of Second Amendment to Interlocal Agreement with the Western Regional Water Commission for the Commission to provide water management funds for the maintenance of the Truckee River Information Gateway website in an amount not to exceed \$7,500 (Western Regional Water Commission Water Management Fund).
- E.19 Staff Report (For Possible Action): Approval of Third Amendment to Interlocal Agreement with the Western Regional Water Commission for funding for the Truckee Meadows Storm Water Quality Management Program through FY14/15 in an amount not to exceed \$262,500 (Western Regional Water Commission Water Management Fund and Sanitary Sewer Fund).
- E.20 Staff Report (For Possible Action): Approval of Joint Funding Agreement with United States Geologic Survey for water resources investigations and gauges on the North Truckee Drain for the Truckee Meadows Regional Storm Water Quality Sampling and Analysis Plan in the amount of \$10,800 (Western Regional Water Commission Regional Water Management Fund).
- E.21 Staff Report (For Possible Action): Ratification of Agreement with Jeff Schomberg, dba The Letter Factory, for display of art, titled "BELIEVE", on City Plaza (10 N. Virginia Street).

**F Public Hearings - 12:15 PM**

- F.1 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution authorizing a Medium-Term Obligation in a principal amount of up to \$300,222 for the Interlocal Cooperative Agreement establishing the Regional Business License and Permits Program, including implementation and first-year licensing fees for the Accela Permit System, which is to be used for Business License and Building Permit processing; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; and providing certain details in connection therewith.

*This item was continued from the June 11, 2014 Reno City Council Meeting.*

**G Ordinances - Adoption**

- G.1 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6903 Case No. TXT14-00007 (Warehouse and Distribution in the MU/DRRC/WELLS Zone)** - Ordinance amending the Reno Municipal Code Title 18, "Annexation and Land Development", Chapter 18.08 in order to allow warehouse and distribution centers in the MU/DRRC/WELLS (Mixed Use/Downtown Reno Regional Center/Wells Avenue) zone, together with other matters properly relating thereto.  
**[Ward 5]**
- G.2 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6904 Case No. TXT14-00008 (Medical Marijuana Establishments)** - Ordinance amending the Reno Municipal Code Title 18, "Annexation and Land Development," (1) Chapter 18.02 to remove the stay on Medical Marijuana applications; and (2) Chapter 18.08, and Chapter 18.24, to allow Medical Marijuana Establishments within the City of Reno under certain criteria together with other matters properly relating thereto.  
**[All Wards]**
- G.3 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6905** Ordinance to amend Title 2 of the Reno Municipal Code "Administration", modifying the definition of "transient lodging" to require property owners renting less than three transient lodging units to pay transient lodging tax, and providing other matters properly related thereto.  
**[All Wards]**

**H Resolutions (Other Resolution items may be found under the following agenda sections: Public Hearings; Ordinances, Adoption; Ordinances, Introduction; City Clerk; Mayor and Council; and/or Standard Department Items.)**

H.1 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution to Augment the Budget of the City of Reno, Nevada for the 2014 Fiscal Year; and Approval of Budget Revisions for the period of March 25, 2014 through June 11, 2014.

**I Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)**

I.1 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_** Ordinance amending Title 8 of the Reno Municipal Code entitled "Public Peace, Safety and Morals," by amending Chapter 8.22, entitled "Nuisances," Article II, entitled "Unlawful Acts," by amending Section 8.22.090, entitled "Unlawful to Permit or Allow the Existence of Nuisance," to afford property owners a minimum of 30 days to abate a condition that is not an immediate danger to the public health, safety or welfare, and that was caused by criminal activity of a person other than the owner and providing other matters properly relating thereto.

I.2 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. \_\_\_\_\_** Ordinance amending the Reno Municipal Code, Title 14, entitled "Building and Construction", Chapter 14.05, entitled "Property Maintenance Code", amending section 14.05.010, entitled "Adoption of the 2012 Edition of the International Property Maintenance Code", adding a new Chapter 9 to the adopted 2012 edition which addresses downtown property maintenance standards identified as Exhibit "B" and other matters properly relating thereto.

**J Standard Department Items**

**Community Development**

J.1 Update, discussion and potential direction to staff regarding the moratorium and maximum number of privileged alcoholic beverage package licenses, and other matters related thereto. (For Possible Action)

**Finance & Administration**

- J.2 Staff Report (For Possible Action): Approval of Second Amendment to Agreement for Attorney Services with Fisher & Phillips, LLC, for labor and employment law matters, collective bargaining, analysis and arbitration presentation for labor relations, grievance and employee discipline issues for an additional amount not to exceed \$300,000; for a contract total not to exceed \$600,000 for the period of January 2013 through June 2015 (General Fund).
- J.3 Staff Report (For Possible Action): Discussion and possible direction to staff regarding proposed changes to the City of Reno Civil Service Rules and Regulations.
- J.4 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution adopting employee benefits for Regular Part-Time Employees hired on or after July 1, 2014 and not covered by an Employee-Management Contract or Bargaining Agreement.
- J.5 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution adopting salary schedule for Regular Part-Time Parks, Recreation, and Community Services Department classifications not covered by an Employee-Management Contract or Bargaining Agreement for 2014-2016.

**Public Works**

- J.6 Staff Report (For Possible Action): Discussion and possible approval of a deed quitclaiming Water Rights, previously dedicated to the City of Reno, to Truckee Meadows Water Authority (TMWA); and possible approval of the Termination of Water Agreements (no cost to City).
- J.7 Staff Report (For Possible Action): Approval of the Amended and Restated Operating Agreement of Cochrane Ditch Company, LLC, a Nevada Limited Liability Company.

**City Manager's Office**

- J.8 Staff Report (For Possible Action): Discussion and potential direction to staff regarding potential bill draft requests for the 2015 Legislative Session.

*This item was continued from the June 11, 2014 Reno City Council Meeting.*



- J.9 Discussion and potential direction to staff regarding rescinding, in whole or in part, the 2014 Public Safety Early Retirement-Resignation Program which is established by City Council Resolution No. 7970 entitled "Resolution of the City Council of the City of Reno authorizing the City Manager, or his designee, to establish a 2014 Limited Voluntary Early Retirement-Resignation Program for Public Safety Employees in the Reno Fire Department and authorizing the City Manager to take all necessary and appropriate actions to Implement this Resolution", which discussion may include the status of the Court's decision in Case No. CV14-01138, International Association of Firefighters, Local 731 et al vs. City of Reno. (For Possible Action)
- J.10 Discussion and potential direction to staff regarding those services, such as fire and emergency medical services, provided by the City of Reno Fire Department which are reserved to the local government without negotiation under NRS 288.150(3), which items may include: (1) appropriate staffing levels and work performance standards, (2) content of the work day, including work load factors, (3) the quality and quantity of services to be offered to the public, and (4) the means and methods of offering those services to the public. (For Possible Action)
- J.11 Discussion and potential direction to staff regarding a future workshop to prepare for significant amendment and/or augmentation of the FY14/15 Final Budget for the City of Reno. (For Possible Action)

**K City Clerk****K.1 Boards and Commissions Appointments**

- K.1.a Access Advisory Committee (For Possible Action)

**L Mayor and Council**

- L.1 Identification of Mayor and Council Items for future agendas of the Reno City Council.

**L.2 Liaison Reports****Robert A. Cashell - Mayor**

Capital Projects Surcharge Advisory Subcommittee

Community Assistance Center – Transitional Governing Board

Regional Planning Governing Board

Regional Transportation Commission – *Alternate*

Stadium Authority

Truckee Meadows Tourism Facility & Revitalization Steering Committee

Truckee River Flood Management Authority  
Western Regional Water Commission

**Jenny Brekhus - Council Member Ward 1**

Building Enterprise Fund Advisory Committee  
Downtown Maintenance Special Assessment District Committee  
Downtown Police Tax District Committee  
Historical Resources Commission  
Nevada League of Cities – Board of Directors  
Oversight Panel for School Facilities  
Regional Planning Governing Board  
Truckee Meadows Water Reclamation Facility Joint Coordinating Committee  
Urban Forestry Commission  
Western Regional Water Commission

**Sharon Zadra - Council Member Ward 2**

Access Advisory Committee  
Building Enterprise Fund Advisory Committee – *Alternate*  
Capital Projects Surcharge Advisory Subcommittee  
District Board of Health  
Economic Development Authority of Western Nevada  
Pioneer Center for the Performing Arts - Board of Directors  
Regional Planning Governing Board – *Alternate*  
Regional Transportation Commission  
Reno Sparks Convention & Visitors Authority  
Reno Tahoe Airport Authority  
Special Events Sponsorship Committee  
Special Events Subcommittee  
Truckee Meadows Tourism Facility & Revitalization Steering Committee  
Truckee Meadows Water Authority

**Oscar Delgado - Council Member Ward 3**

Economic Development Authority of Western Nevada – *Alternate*  
Recreation and Parks Commission  
Regional Planning Governing Board  
Reno Tahoe Airport Authority – *Alternate*  
Special Events Subcommittee  
Stadium Authority  
Truckee River Flood Management Authority  
Youth City Council

**Dwight Dortch - Council Member Ward 4**

Building Enterprise Fund Advisory Committee  
Capital Projects Surcharge Advisory Subcommittee  
Civil Service Commission  
Regional Planning Governing Board  
Reno Planning Commission  
Reno Sparks Convention & Visitors Authority  
Reno Tahoe Airport Authority – *Alternate*  
Truckee Meadows Water Authority – *Alternate*  
Truckee River Flood Management Authority – *Alternate*

**Neoma Jardon - Council Member Ward 5**

Debt Management Commission  
Financial Advisory Board  
Redevelopment Agency Advisory Board  
Regional Planning Governing Board – *Alternate*  
Regional Transportation Commission  
Special Events Subcommittee  
Stadium Authority  
Truckee Meadows Water Authority  
Western Regional Water Commission – *TMWA's appointee*

**Hillary Schieve - Council Member at Large**

Artown  
Economic Development Authority of Western Nevada – *Alternate*  
Oversight Panel for School Facilities  
Regional Planning Governing Board – *Alternate*  
Reno Arts & Culture Commission  
Reno Housing Authority  
Senior Citizen's Advisory Committee  
Sierra Arts Foundation

- L.3 Reports from any conferences or professional meetings.
- L.4 Staff Report (For Possible Action): Performance evaluation for the City Manager, including (but not limited to) discussion of goals, objectives and results of the City Manager.
- L.5 Staff Report (For Possible Action): Discussion, direction and potential approval of Third Amended Contract of Employment of City Manager, Andrew Clinger.

- L.6 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to the American Planning Association, Nevada Chapter to provide funds for the Housing for the Next Generation Design Competition in the amount of \$800 (General Fund). **[Brekhus, Delgado]**
- L.7 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to Bruka Theater for their continued efforts to provide quality local theater productions in the amount of \$2,000 (General Fund). **[Brekhus]**
- L.8 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to the Truckee Meadows Parks Foundation to offer park based educational and recreational programs in the amount of \$300 (General Fund). **[Delgado]**
- L.9 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to the Reno Bike Project to create a nationally recognized, cycling friendly community through advocacy and education in the amount of \$250 (General Fund). **[Delgado]**
- L.10 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to the Women and Children's Center of the Sierra to provide anti-poverty education to women to create a better future for their families in the amount of \$250 (General Fund). **[Delgado]**
- L.11 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation funds to the North Valleys High School Boosters to provide resources for student leadership in the classroom and in the community in the amount of \$6,000 (General Fund). **[Dortch]**
- L.12 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution donating Council Donation Funds to the Truckee Meadows Community College (TMCC) Foundation for costs associated with the production of the Biggest Little Street Faire in the amount of \$157 (General Fund). **[Zadra]**
- L.13 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to update and revise the Rules of the Reno City Council, last amended in May 2010 (Twelfth Revision). (For Possible Action) **[Zadra]**
- L.14 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to research and re-examine the Mill Street abandonment between Lake Street and Center Street. (For Possible Action) **[Brekhus]**

- L.15 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to prepare a presentation on options to formulate the next Interlocal Cooperative Agreement for future projects among the City of Reno, City of Sparks, Washoe County, and the Regional Transportation Commission (RTC). (For Possible Action) **[Brekhus]**
- L.16 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to examine amending business license requirements and fees for persons renting or leasing three or more residential properties. (For Possible Action) **[Cashell]**
- L.17 Staff Report (For Possible Action): **Resolution No. \_\_\_\_\_** Resolution supporting timely, effective and compassionate Veteran care at Veterans Affairs Hospitals. **[Schieve]**
- M Public Hearings - 6:00 PM**
- N Public Comment (This item is for either public comment on any action item or for any general public comment.)**
- O Adjournment (For Possible Action)**