

**CAPITAL PROJECTS SURCHARGE ADVISORY SUBCOMMITTEE
OF THE RENO CITY COUNCIL
BRIEF OF MINUTES
March 18, 2014**

The Capital Projects Surcharge Advisory Subcommittee of the Reno City Council held a meeting at 2:00 p.m. on Tuesday, March 18, 2014, in the 11th Floor Conference Room in City Hall.

PRESENT: Council Members Zadra and Dortch, Mayor Cashell, and Member Carano.

ABSENT: Members Tretton and Mavrides

ALSO PRESENT: City Attorney Kadlic and City Clerk Jones.

2. PUBLIC COMMENT.

NO ACTION WAS TAKEN ON THIS ITEM.

3. Approval of the Agenda – March 18, 2014.

It was moved by Council Member Dortch, seconded by Council Member Zadra to approve the agenda.

Motion carried with Members Tretton and Mavrides absent.

4. Approval of Minutes – June 18, 2013, June 25, 2013 and November 19, 2013.

It was moved by Council Member Dortch, seconded by Council Member Zadra to approve the minutes.

Motion carried with Members Tretton and Mavrides absent.

5. Update on the financial status of the Surcharge Account.

Robert Chisel, Finance Director, provided the update.

Council Member Dortch noted that revenues were flat and perhaps down a little, and asked how that compared with revenue projections.

Mr. Chisel said that revenue was projected to be flat for this and future years.

AGENDA
ITEM
NO.

5. Update on the financial status of the Surcharge Account – continued

Member Carano asked if that coincided with the Reno Sparks Convention and Visitors Authority's (RSCVA's) five year budget.

Mr. Chisel said that he had not heard about their next year's budget, but this year's was flat.

Chris Baum, President and Chief Executive Officer of the RSCVA, said that the men and not the women bowlers would be in Reno next year; there were more conventions on the books next year than there were this year, although bowling was down a little; and, initially, they saw it as a flat year.

Mayor Cashell said that he hoped special events would come through strong, and Mr. Baum replied that they were seeing growth in tourism, larger convention bookings, and quite a few new bookings in the 5,000 to 6,000 room night range instead of the more traditional 2,500 room night range.

Council Member Zadra discussed the new Truckee Meadows Community College (TMCC) special events management course that is scheduled to begin in May 2014.

Joe Kelley, Vice President of Facilities for the RSCVA, discussed the importance of considering HVAC repairs and improvements, for which \$1.3 million had been budgeted, and the possibility of getting underway with the process of drawing up the specifications.

Trent Laferriere, Facilities Maintenance Manager for the RSCVA, said that \$1 million was budgeted for replacing or repairing the piping (i.e., hot and cold loops that are leaking), and how stopgap measures had been taken to fix the leaks until more permanent repairs could be made.

Mr. Kelley said that the \$1 million estimate was at least two years old, and should probably be reexamined so the repairs could begin in September 2014.

Discussion ensued regarding the status of the Bowling Stadium roof project; location of the sports bar; removal of the stadium seating; flexibility of the contract with the United States Bowling Congress (USBC); and putting the painting of the outside of the National Bowling Stadium out for bid over the next two weeks and bringing it back to the Reno City Council for award on April 30, 2014.

NO ACTION WAS TAKEN ON THIS ITEM.

AGENDA

ITEM

NO.

6. Review, discussion and potential direction to staff regarding the Reno-Sparks Livestock Events Center Capital project requests.

Joe Kelley, Vice President of Facilities for the RSCVA, requested consideration of two of the bigger clients' (Snaffle Bit and Team Roping Association) request for painting of the exterior of the Livestock Events Center and replacement of the seating inside the main arena. He mentioned that the sound system had been replaced last year at a cost of roughly \$200,000 (split 50/50 by the RSCVA and Capital Projects Surcharge funds), and that the RSCVA had budgeted \$200,000 for capital improvements at the Livestock Events Center for fiscal year 2014-2015. Mr. Kelley suggested the possibility of again sharing 50/50 the cost of painting the facility and then replacing the seating at a later time.

Member Carano noted that a portion of the interior would also be painted in the \$276,300 estimate provided by Custom Painting and Decorating, Inc., and stated that new paint works miracles.

Discussion ensued regarding specifications for the new seating; the possibility of reprioritizing Capital Projects Surcharge funds in order to paint the Livestock Events Center before the next rodeo begins; painting the facility in fiscal year 2014-2015 and replacing the seating in fiscal year 2015-2016; pushing out to a later date, but not past February 2016, the stadium seating and sports bar projects at the National Bowling Stadium (NBS); adding a video scoreboard at the Livestock Events Center as a third priority project; and the possibility of renegotiating the United States Bowling Congress (USBC) contract to delay completion of the stadium seating and sports bar projects until after the open championships in June 2016.

Council Member Dortch said that if the RSCVA has \$200,000 to contribute, both the painting and seating projects at the Livestock Events Center could be done now. He said that it would be necessary to move the NBS stadium seating and sports bar project down a little on the list of projects, but the February 2016 deadline could still be met.

Member Carano and Mr. Kelley discussed the importance of starting work on the HVAC repairs, the possibility of moving forward with writing the Livestock Events Center painting and seat replacement project specifications, and the need to hire someone to examine what type of stadium seating and sports bar amenities are required for the NBS project.

Discussion ensued regarding the new and proposed NBS restrooms, and the possibility of renegotiating the USBC contract in order to move the Livestock Events Center projects ahead on the priority list.

**AGENDA
ITEM
NO.**

6. Review ... Livestock Events Center Capital project requests – continued

Mayor Cashell mentioned the new bowling stadium being built in Las Vegas, and cautioned against losing points with the USBC by trying to renegotiate the existing contract.

THIS ITEM WAS ALSO DISCUSSED LATER IN THE MEETING.

7. Review, discussion and potential direction to staff regarding the Events Center Rigging Grid System.

Joe Kelley, Vice President of Facilities for the RSCVA, said that this item was for discussion purposes only. He said that staying on track with the National Bowling Stadium (NBS) and Livestock Events Center projects took priority over extending the rigging grid system at the Reno Events Center, and explained that the rigging system would facilitate cirque and in the round shows that the facility currently could not accommodate. Mr. Kelley said that construction costs for the project had been estimated at \$150,000.

Discussion ensued regarding the merits of extending the rigging grid system, and the importance of considering it during the next fiscal year.

NO ACTION WAS TAKEN ON THIS ITEM.

8. Review, discussion and potential direction to staff regarding National Bowling Stadium Hall of Fame exhibit funding.

Joe Kelley, Vice President of Facilities for the RSCVA, said that the Chairman of the Hall of Fame Museum approached him about the possibility of adding two exhibits to the Hall of Fame Museum, one to showcase the United States Bowling Congress' (USBC's) charitable activities, and another to showcase bowling in the modern day (e.g., Paris Hilton bowling). Mr. Kelley said that this would be way down on the priority list, and while the USBC Chairman suggested that they would be responsible for the design of the exhibits, they should in fact be designed by someone like the Worth Group in order to remain consistent with the design, style and color scheme of the existing exhibits.

Mr. Kelley said that he asked if USBC could instead remove some of the items currently on display and replace them with other things from their Arlington, Texas, collection, but they did not seem amendable to the idea. Mr. Kelley said that hiring someone to design and build the exhibits would likely cost around \$100,000, and USBC did not have any money to contribute to the project.

NO ACTION WAS TAKEN ON THIS ITEM.

**AGENDA
ITEM
NO.**

- 9. Review, discussion and potential direction to staff regarding the repair and maintenance of the National Bowling Stadium, to include the roofing and exterior painting design.**

Robert Chisel, Finance Director, said that these items had already been discussed.

NO ACTION WAS TAKEN ON THIS ITEM.

- 6. Review, discussion and potential direction to staff regarding the Reno-Sparks Livestock Events Center Capital project requests.**

THIS ITEM WAS ALSO DISCUSSED EARLIER IN THE MEETING.

It was moved by Council Member Zadra, seconded by Member Carano to move forward this year with the painting and seating projects at the Livestock Events Center using \$200,000 of RSCVA and \$200,000 of Capital Projects Surcharge funds, and to push back the stadium seating project at the National Bowling Stadium.

Motion carried with Members Tretton and Mavrides absent.

Mayor Cashell stated that paint that can be easily cleaned or washed should be chosen for the project.

Council Member Dortch said that staff should outline the project timeline based upon cash flows.

Council Member Zadra noted that both Livestock Events Center projects (painting and seating) should be initiated and completed before the June 2014 rodeo.

Mr. Kelley said that, assuming the cash flow works, the projects would be completed before the rodeo, or the painting would be done first and the seating next.

Discussion ensued regarding the need to get a solid estimate of HVAC project costs.

- 10. PUBLIC COMMENT.**

NO ACTION WAS TAKEN ON THIS ITEM.

MEETING ADJOURNED AT 2:53 P.M.