AGENDA

Regular Meeting

Reno City Council

Wednesday, January 15, 2014 ● 12:00 PM

Reno City Council Chamber, One East First Street, Reno, NV 89501

Robert A. Cashell, Sr., Mayor

Council Members:

Ward 1 – Jenny Brekhus	**Ward 4 – Dwight Dortch**
Ward 2 – Sharon Zadra	**Ward 5 – Neoma Jardon**
Ward 3 – Oscar Delgado	**At-Large – Hillary Schieve**

Posting: This agenda is posted at Reno City Hall – One East First Street, Washoe County Central Library – 301 South Center Street, Evelyn Mount Northeast Community Center – 1301 Valley Road, McKinley Arts and Culture Center – 925 Riverside Drive, Reno Municipal Court – One South Sierra Street, Washoe County Administration Building – 1001 East 9th Street and Reno-Sparks Convention and Visitors Authority – 4001 South Virginia Street, Suite G; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno – www.reno.gov.

Support Materials: Support materials are posted on the website www.reno.gov/meetings when they are provided to the governing body or if provided during a meeting, such materials will be posted on the website within 24 hours after the conclusion of the meeting. Support materials are also available at the City Clerk's office and at the scheduled meeting. The designated contact to obtain support materials is the City Clerk, Lynnette Jones, One East First Street, Second Floor, 334-2030.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Reno City Council. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a Request to Speak form to the City Clerk. Public comment shall be presented to the Reno City Council as a body, and not to any member thereof. Speakers shall address questions through the presiding officer.

Rules – Procedures and Disruptive Conduct: The Reno City Council has established rules of procedure in order to ensure orderly conduct during the meeting. The presiding officer will enforce viewpoint neutral procedural rules to ensure the orderly conduct of business of the Reno City Council. The rules are available from the City Clerk, One East First Street, Second Floor, 334-2030.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our offices at 334-2030, 24 hours prior to the date of the meeting.

A Introductory Items

A.1 Pledge of Allegiance

A.2 Observance of a Moment of Silence

A.3 Roll Call

A.4 Public Comment (This item is for either public comment on any action item or for any general public comment.)

A.5 City Manager Announcements (Item for general announcements and informational items only. No deliberation or action will be taken on this item.)

A.6 Approval of the Agenda (For Possible Action) - January 15, 2014.

A.7 Approval of Minutes (For Possible Action) - December 4, 2013, and December 11, 2013.

B Cash Disbursements

B.1 Staff Report (For Possible Action): Acceptance of Cash Disbursements Reports for November 17, 2013 through December 28, 2013.

C Proclamations - None.

D Presentations

D.1 Presentation of Chief's Commendations, Medal of Valor, and the Lifesaving Medal - Steve Pitts, Police Chief.

D.2 Economic Development Update - Virginian Motor Lodge - Loren Zaleschuk, Owner.

D.3 Rosewood Lakes Golf Course - James Keegan, Managing Principal, Golf Convergence.

E Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)

E.1 Approval of Privileged Business Licenses

E.1.a New - Alcohol

1. Coffeebar, Greg Buchheister, 682 Mount Rose Street - Dining Wine and Beer and Packaged Wine and Beer (For Possible Action) **[Ward 1]**
2. Paradise Cove Fun Center, Cynthia Snell-Fraser, 9475 Double R Boulevard, Suite B13-17 - Dining Room Wine and Beer (For Possible Action) **[Ward 2]**

E.1.b New - Privileged

1. Goodwill Industries of Sacramento Valley & Northern Nevada, Inc., Lawrence Peterson, 6295 Sharlands Avenue, Suite 9 - Secondhand Merchandise Sales (For Possible Action) **[Ward 1]**
2. Goodwill Industries of Sacramento Valley & Northern Nevada, Inc., Lawrence Peterson, 4788 Caughlin Ranch - Secondhand Merchandise Sales (For Possible Action) **[Ward 1]**
3. Goodwill Industries of Sacramento Valley & Northern Nevada, Inc., Lawrence Peterson, 2424 Oddie Boulevard, Suite C - Secondhand Merchandise Sales (For Possible Action) **[Ward 3]**

4. Natalia Bicker Enterprises, Natalia Elizabeth Bicker, 2249 Big Trail Circle - Escort (For Possible Action) **[Ward 2]**
5. PetroSolutions, LLC, Norris Bryan Fabian, 14150 Mount Anderson Street - Second Hand Merchandise Sales (For Possible Action) **[Ward 4]**
6. R D J Ranches, LLC, Robin T. Fryling, 1537 Canal Road - Secondhand Merchandise Sales (For Possible Action) **[Not in City]**

E.1.c Change of Ownership - Alcohol

1. Silver State Food Mart/Boyett Petroleum RMS #701, Scott Castle, 1100 East Plumb Lane, Suite J - Packaged Liquor (For Possible Action) **[Ward 3]**
2. Duncan Golf at Lakeridge, Thomas P. Duncan, 1218 Golf Club Drive - Bar (For Possible Action) **[Ward 2]**
3. Dollar + Merchandise Smoke & Liquor, MD Abdul Mannan, 940 West Moana Lane, Suite 105 - Packaged Liquor (For Possible Action) **[Ward 2]**

E.1.d Change of Ownership - Privileged

1. Goodwill Industries of Sacramento Valley & Northern Nevada, Inc., Lawrence Peterson, 5030 Las Brisas Boulevard, Suite A-1 - Secondhand Merchandise Sales (For Possible Action) **[Ward 5]**

E.1.e Supplemental - Alcohol

1. Supermart, Baljit Kaur, 1500 South Virginia Street - Packaged Liquor (For Possible Action) **[Ward 3]**

E.1.f Supplemental - Gaming

1. Lamppost Pizza, 1141 Steamboat Parkway, Suite 930 - Slots (For Possible Action) **[Ward 2]**

E.1.g Supplemental - Privileged

1. Lombardo's Appliances, Bruce S. Keefe, 2800 Dickerson Road - Secondhand Merchandise Sales (For Possible Action) **[Ward 1]**
2. Metropawn #3, M. Neil Duxbury, 2625 Paradise Drive - Pawnbroker and Secondhand Merchandise Sales (For Possible Action) **[Ward 3]**
3. Consign & Design Unlimited, Maryann Decker, 319, 321 and 323 E Moana Lane - Secondhand Merchandise Sales (For Possible Action) **[Ward 2]**

E.2 Staff Report (For Possible Action): Acceptance of Grant Award from the State Historic Preservation Office for Historic Preservation Funding to be used for contract services to create a historic context of the Newlands Heights neighborhood, in the amount of $10,000, and the Wells Avenue neighborhood, in the amount of $7,000, for a total amount of $17,000.

E.3 Staff Report (For Possible Action): Acceptance of Donation from Renown (Senior Care Plus) to support the 2014 Reno/Tahoe Winter Senior Games in the amount of $5,000.

E.4 Staff Report (For Possible Action): Approval of License Agreement and Agreement for Adjustment of Utility Facilities with Nevada Bell Telephone Company, d/b/a AT&T Nevada, for the Virginia Street Bridge Project.

E.5 Staff Report (For Possible Action): Approval of Interlocal Funding Agreement with the Regional Transportation Commission for the construction of the Virginia Street Bridge Replacement Project in an amount not to exceed $2,000,000 (Regional Fuel Tax).

E.6 Staff Report (For Possible Action): Approval of Consultant Agreement with Petty & Associates, Inc. for Phase 1 for the Truckee Meadows Water Reclamation Facility (TMWRF) #1, #2 and #3 Water Systems Evaluation and Improvement Project at TMWRF in the amount of $319,560, with Reno's share being $219,314.03 (Sewer Enterprise Fund).

E.7 Staff Report (For Possible Action): Approval of Award of Contract to KG Walters Construction Co., Inc. for construction of the Truckee Meadows Water Reclamation Facility (TMWRF) Digester Gas Conditioning System Project in an amount not to exceed $4,441,500, with the City of Reno's portion being $2,372,882.25 (Sewer Enterprise Fund).

E.8 Staff Report (For Possible Action): Approval of Consulting Agreement for Construction Management Services with Carollo Engineers, Inc. for the Truckee Meadows Water Reclamation Facility (TMWRF) Digester Gas Conditioning System Project in an amount not to exceed $452,156, with the City of Reno's portion being $310,314.66 (Sewer Enterprise Fund).

E.9 Staff Report (For Possible Action): Award of Contract to Campbell Construction Company, Inc. for the Base Bid to construct block retaining walls on Eloise Avenue (Ward 1) and Minerva Lane (Ward 5), and Alternate 1 to reconstruct Minerva Lane, in an amount not to exceed $204,235 (Street Fund).

F Public Hearings - 12:15 PM

F.1 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. _____ Case No. LDC10-00030 (Evans Ranch PUD Amendment)** - Request: 1) for a zoning map amendment from ±41.31 acres of UT40 (Unincorporated Transition - 1 unit/40 acres) to PUD (Planned Unit Development); 2) to amend the text and graphics of the PUD Handbook to add ±41.31 acres and 123 dwelling units to the existing 5,556 dwelling units approved (5,679 total units); 3) to incorporate agreements into the PUD to define the timing and extent of fire, police, parks and other infrastructure improvements as the project develops; and 4) to modify the timing in which to construct the fire station. The ±2,166.3 acre site, which includes the addition of ±41.31 acres, is located to the north and west of Red Rock Road, ±5.63 miles north of its intersection with US 395 and generally north and east of the Blackjack Lane/Jackpot Road intersection, ±4,500 feet (.85 miles)

north of the developed portion of Cold Springs in the PUD zone. The site has Master Plan land use designations of Unincorporated Transition, Special Planning Area and Single Family Residential. **[Ward 4]**

F.2 ADP - Amendment and Service Agreement

F.2.1 Staff Report (For Possible Action): Discussion and approval of Service Amendment to the Master Services Agreement with Automatic Data Processing, Inc. (ADP) to extend the termination date to December 31, 2018 and for additional implementation costs of $172,541, bringing the total amount for implementation to $1,337,577 (General Fund).

F.2.2 **Resolution No. _____(For Possible Action):** Resolution authorizing a Medium-Term Obligation in an amount of up to $1,337,577 for the Master Services Agreement and Service Amendment with regard to financing implementation costs with Automatic Data Processing, Inc. related to payroll services and related products; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; and providing certain details in connection therewith.

G Ordinances, Adoption

G.1 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6878** Ordinance amending the Reno Municipal Code, Title 4, entitled “Business License Code”, Chapter 4.04, entitled “In General”, adding a new section 4.04.065 entitled “Stay on the Acceptance of Business License Applications Related to Medical Marijuana Establishments operating within the Corporate Limits of the City”, and other matters properly relating thereto. **[All Wards]**

G.2 Staff Report (For Possible Action): **Ordinance Adoption - Bill No. 6879** Ordinance amending Reno Municipal Code Title 12, "Public Works and Utilities," by amending Chapter 12.20 "Sidewalk, Curb and Gutter or Trail Reconstruction," to clarify provisions as to timing and notice; together with other matters properly relating thereto.

H Resolutions (Other Resolution items may be found under the following agenda sections: Public Hearings; Ordinances, Adoption; Ordinances, Introduction; City Clerk; Mayor and Council; and/or Standard Department Items.)

I Ordinances, Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)

I.1 Staff Report (For Possible Action): **Ordinance Introduction - Bill No. _____** Ordinance amending Reno Municipal Code Title 6, entitled "Vehicle and Traffic", Chapter 6.06 entitled "Rules of the Road" by adding inadvertently repealed sections, renumbering remaining sections, and providing other matters properly relating thereto.

I.2 Parking Fine Increase

I.2.1 Staff Report (For Possible Action): Acceptance of Business Impact Statement and finding that the adoption of ordinance amending Title 6 entitled "Parking Violations/Civil Infractions", Section 6.30 entitled "Schedule of civil fines" does not impose a direct and significant economic burden upon a business nor directly restrict the formation or expansion of a business.

I.2.2 Ordinance Introduction - **Bill No. _____ (For Possible Action):** Ordinance to amend Title 6 entitled "Parking Violations/Civil Infractions", Section 6.30 entitled "Schedule of civil fines", and providing matters properly relating thereto.

J Standard Department Items

Community Development

J.1 Staff Report (For Possible Action): Update, discussion and potential direction to staff on measuring success of Community Development Block Grants (CDBG) for Economic Development Services.

J.2 Staff Report (For Possible Action): Update, discussion and potential direction to staff regarding bills passed during the 2013 Nevada Legislative Session that relate to Community Development and require updates to the Reno Municipal Code and/or Master Plan.

J.3 Presentation, update and discussion of the Affordable Housing Municipal Loan Program (HOME) including the Washoe County HOME Consortium Funding Round Process/Schedule for FY2014/2015. (For Possible Action)

Finance & Administration

J.4 Staff Report (For Possible Action): Presentation of the Opinion and Findings of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2013, containing the Single Audit Report and Auditor's Opinion, and Auditor's Required Communications Letter, and approval of the Plan of Corrective Action.

J.5 Staff Report (For Possible Action): Notice of deficiency in Reserve Funds for the City of Reno, Nevada, Sales Tax Increment Bonds, Series 2007A (Tax-Exempt) and the City of Reno, Nevada, Sales Tax Increment Bonds, Series 2007B (Taxable), discussion and potential action to direct the Finance Director to deposit any amount from the Revenue Fund to the Reserve Funds (Cabela's STAR Bonds).

Public Works

J.6 Staff Report (For Possible Action): Discussion and potential direction to staff to amend the annual lease payment and payment due date with regards to the Lease to Purchase of the City of Reno's interest in certain real property, located at 450 Sinclair Street, Reno, Nevada, to the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Reno, and to authorize the Bill of Sale and Assignment of all the Furniture, Fixtures and Equipment in the amount of $20,000.

J.7 Staff Report (For Possible Action): Update, discussion and potential direction to staff regarding a Subcommittee for the Future of the Downtown Police and Maintenance Special Assessment District Report and Proposal for the Expansion of the Downtown Police Special Assessment District.

City Manager's Office

J.8 Update, presentation and discussion regarding the newly updated reno.gov website.

J.9 Staff Report (For Possible Action): Update, discussion and potential direction to staff on the City's Community Engagement Program, including Neighborhood Advisory Boards.

J.10 Staff Report (For Possible Action): **Resolution No. _____** Resolution adopting the revised Special Events Sponsorship Policy.

J.11 Staff Report (For Possible Action): Update, discussion and potential direction to staff regarding licensing program for the use of "The Biggest Little City in the World" slogan and the Reno Arch.

J.12 Staff Report (For Possible Approval): Discussion, potential direction to staff and approval of a Catalyst Fund Reimbursement Agreement between the City of Reno, the Economic Development Authority of Western Nevada, and Lincoln Cutting System, Inc., in an amount not to exceed $125,000.

J.13 Staff Report (For Possible Action): Discussion, potential direction to staff and approval of Grant Agreement for Allocation of Catalyst Funds between the City of Reno and the Governor's Office of Economic Development for the relocation Lincoln Cutting System, Inc. to Reno, Nevada in an amount not to exceed $125,000.

K City Clerk

K.1 Boards and Commissions Appointments

K.1.a City of Reno Arts and Culture Commission (For Possible Action)

K.1.b Youth City Council (For Possible Action)

L Mayor and Council

L.1 Identification of Mayor and Council Items for future agendas of the Reno City Council.

L.2 Liaison Reports

Robert A. Cashell - Mayor
Capital Projects Surcharge Advisory Subcommittee
Community Assistance Center – Transitional Governing Board
Regional Planning Governing Board
Regional Transportation Commission – *Alternate*
Stadium Authority
Truckee Meadows Tourism Facility & Revitalization Steering Committee
Truckee River Flood Management Authority
Western Regional Water Commission

Jenny Brekhus - Council Member Ward 1
Building Enterprise Fund Advisory Committee
Downtown Maintenance Special Assessment District Committee
Downtown Police Tax District Committee
Historical Resources Commission
Nevada League of Cities – Board of Directors
Oversight Panel for School Facilities
Regional Planning Governing Board
Truckee Meadows Water Reclamation Facility Joint Coordinating Committee
Urban Forestry Commission
Ward One Neighborhood Advisory Board
Western Regional Water Commission

Sharon Zadra - Council Member Ward 2
Access Advisory Committee
Building Enterprise Fund Advisory Committee – *Alternate*
Capital Projects Surcharge Advisory Subcommittee
District Board of Health
Economic Development Authority of Western Nevada
Pioneer Center for the Performing Arts - Board of Directors
Regional Planning Governing Board – *Alternate*
Regional Transportation Commission
Reno Sparks Convention & Visitors Authority

Reno Tahoe Airport Authority
Special Events Sponsorship Committee
Special Events Subcommittee
Truckee Meadows Tourism Facility & Revitalization Steering Committee
Truckee Meadows Water Authority
Ward Two Central Neighborhood Advisory Board
Ward Two South Reno Neighborhood Advisory Board

Oscar Delgado - Council Member Ward 3
Economic Development Authority of Western Nevada – *Alternate*
Recreation and Parks Commission
Regional Planning Governing Board
Reno Tahoe Airport Authority – *Alternate*
Special Events Subcommittee
Stadium Authority
Truckee River Flood Management Authority
Ward 3 - Neighborhood Advisory Board
Ward 4 - Northeast Neighborhood Advisory Board – *Co-Liaison*
Youth City Council

Dwight Dortch - Council Member Ward 4
Building Enterprise Fund Advisory Committee
Capital Projects Surcharge Advisory Subcommittee
Civil Service Commission
Regional Planning Governing Board
Reno Planning Commission
Reno Sparks Convention & Visitors Authority
Reno Tahoe Airport Authority – *Alternate*
Truckee Meadows Water Authority – *Alternate*
Truckee River Flood Management Authority – *Alternate*
Ward Four Northeast Neighborhood Advisory Board
Ward Four North Valleys Neighborhood Advisory Board

Neoma Jardon - Council Member Ward 5
Debt Management Commission
Financial Advisory Board
Redevelopment Agency Advisory Board
Regional Planning Governing Board – *Alternate*
Regional Transportation Commission
Special Events Subcommittee
Stadium Authority
Truckee Meadows Water Authority
Ward Five Northwest Neighborhood Advisory Board
Ward Five Old Northwest Neighborhood Advisory Board
Western Regional Water Commission – *TMWA's appointee*

Hillary Schieve - Council Member at Large
Artown
Economic Development Authority of Western Nevada – *Alternate*
Oversight Panel for School Facilities
Regional Planning Governing Board – *Alternate*
Reno Arts & Culture Commission
Reno Housing Authority
Senior Citizen's Advisory Committee
Sierra Arts Foundation

L.3 Reports from any conferences or professional meetings.

L.4 Staff Report (For Possible Action): **Resolution No. _____** Resolution donating Council Donation Funds to the Nevada Opera to provide live opera performances, education and outreach programs in the amount of $500 (General Fund). **[Delgado]**

L.5 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to prepare an update and presentation on the moratorium and maximum number of privileged alcoholic beverage package licenses, and other matters related thereto. (For Possible Action) **[Jardon]**

L.6 Discussion and potential direction to the City Manager to utilize two or more hours of staff time to create a gateway district for the Plumb Lane corridor from the Reno-Tahoe International Airport. (For Possible Action) **[Zadra]**

M Public Hearings - 6:00 PM - None.

N Public Comment (This item is for either public comment on any action item or for any general public comment.)

O Adjournment (For Possible Action)