

# CIVIL SERVICE COMMISSION

## MINUTES

Thursday – January 24, 2013 – 5:30 p.m.

Reno City Hall – Room 709

One East First Street, Reno, Nevada

### MEMBERS

Jeannie Atkinson, Chair  
Bertha Mullins, Vice Chair  
Tray Abney  
Maureen Cole  
Milven Hooper  
Paul Lane  
Jenny Martinez  
Ric Bailey, Chief Examiner

### 1. CALL TO ORDER/ROLL CALL

Vice Chair Mullins called the meeting to order at 5:30 p.m. A quorum was established.

**MEMBERS PRESENT:** Tray Abney, Milven Hooper, Paul Lane, and Bertha Mullins.

**MEMBERS ABSENT:** None.

**MEMBERS EXCUSED:** Jeannie Atkinson, Maureen Cole and Jenny Martinez.

**ALSO PRESENT:** Ric Bailey – Chief Examiner; Bram Drum - IAFF; Jo Ann Malugani – Civil Service Technician; Susan Rothe – Deputy City Attorney and Paul Sifre – RPD.

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

Chief Examiner Bailey introduced and welcomed our two new members, Tray Abney and Paul Lane.

Brad Drum, IAFF, introduced himself.

Paul Sifre: My name is Paul Sifre. I am a member of the Reno Police Supervisory & Administrative Employees Association (RPSAE). I have memos, can I just hand them out? (Memos were provided to the Commissioners – copy on file.) Basically, I am here on behalf of myself and the RPSAE requesting a formal Civil Service investigation into possible answers (test answers) on the 2011 Lieutenant's test being available at the Reno Police Department prior to the test actually taking place. As you can see on the memo I wrote, I will just go over a little bit of this real quick. On December 16, 2012, I was informed that several copies of the Lieutenant's assessment test questions were found by an Officer in an area that all Reno Police employees had access to. This was located, apparently, a couple of days before the test. That Officer contacted (then Lieutenant) Tom Robinson who was in charge of Internal Affairs, informed him. He said can you read me a couple of questions. She reads him some of the questions and he says, "Yes, that sounds like the assessment test questions. I will be over there right away." He comes over grabs the test questions. She put several copies in the shred bin and gives him one copy. He brings it to Deputy Chief Dave Evans. From that point on, she is not sure what happens with the test. Couple of days later, the Lieutenant's test goes as planned.

The availability of the assessment test questions prior to the test compromises some of the fairness and the evaluation process and possible appointment and the validity of the appointment of the Lieutenant positions that were selected.

I met with Ric Bailey concerning this issue and he confirmed that they were the test questions for the assessment portion. He stated that they were accidentally printed from here to our department after the test because it had the assessment test answers, but not the questions to grade it – which is contradictory to what the Officer said. Her sworn affidavit is attached.

In addition to that then I met with Deputy Chief Tom Robinson and Commander Mac Venzon. They informed me that they spoke with Ric Bailey and stated that Jo Ann accidentally printed them up from City Hall to the Reno Police Department after the test was completed.

Then, I got an email from Pitts stating that he talked to Ric Bailey and that material found on the copy machine had nothing to do with the Lieutenant's test – which is completely contradictory to everything that's been said.

In addition to that I found out from the Officer that Lieutenant Tim Donohue (he was then Sergeant Donohue of Internal Affairs) called up the Officer to investigate or ask some questions about the answers being found. He was the first Lieutenant – he was ranked number six. Two through five were skipped to promote him first off the list.

Vice Chair Mullins advised that the three-minute time limit is up.

Paul Sifre: The memo is attached. I am available if you have any questions.

Deputy City Attorney Susan Rothe advised that this is public comment so they can't inquire.

### **3. APPROVAL OF AGENDA (For Possible Action)**

***It was moved by Commissioner Hooper, seconded by Commissioner Lane, to approve the January 24, 2013 agenda as written. The motion carried: Vice Chair Mullins, Commissioners Abney, Hooper and Lane assenting; Chair Atkinson and Commissioner Martinez excused and Commissioner Cole absent.***

### **4. LIAISON REPORT**

None.

### **5. MINUTES – Approval of the December 13, 2012 regular meeting minutes. (For Possible Action)**

Approval of the December 13, 2012 regular meeting minutes was postponed as there were insufficient members that were present at the December 13, 2012 meeting at tonight's (January 24, 2013) meeting to take formal action.

### **6. CONSENT AGENDA**

- A. Request to approve employee confirmations. (For Possible Action)
- B. Request to be placed on the re-employment list for Fire Inspector I (Fire Prevention Officer) from Stephen Alberico. (For Possible Action)

- C. Request to be placed on the re-employment list for Fire Inspector I (Fire Prevention Officer) from Steven Candela. (For Possible Action)
- D. Request to be placed on the re-employment list for Firefighter from Shawn Anderson. (For Possible Action)
- E. Request to be placed on the re-employment list for Firefighter from Shane Marlow. (For Possible Action)
- F. Request to be placed on the re-employment list for Firefighter from Lawrence Smith. (For Possible Action)
- G. Request to be placed on the re-employment list for Firefighter from William Winchester. (For Possible Action)

***It was moved by Commissioner Hooper, seconded by Commissioner Lane, to approve Consent Agenda Items A, B, C, D, E, F and G as submitted. The motion carried: Vice Chair Mullins, Commissioners Abney, Hooper and Lane assenting; Chair Atkinson and Commissioner Martinez excused and Commissioner Cole absent.***

## **7. IDENTIFICATION OF FUTURE AGENDA ITEMS**

Chief Examiner Bailey reminded the Commission that Chair Atkinson had requested that the report due back to the Commission on the fallout regarding Mr. Sayyed's administrative complaint be postponed until our February meeting as she will not be present at tonight's meeting.

Renée Ruņģis, Director of Human Resources, stated that would work for her as that report would come from her.

## **8. SET NEXT MEETING DATE (For Possible Action)**

The next regular meeting of the Civil Service Commission is Thursday, February 28, 2013 at 5:30 p.m.

**9. PUBLIC COMMENT** – This is for general public comment limited to items that do not appear on the agenda and is limited to no more than **three (3) minutes** for each commentator. Pursuant to NRS 241.020, no action may be taken upon a matter raised under this item until the matter has been specifically included on an agenda.

None.

## **10. ADJOURNMENT (For Possible Action)**

Vice Chair Mullins adjourned the meeting at 5:42 p.m.